Western Placer Unified School District

Regular Meeting of the Board of Trustees

September 17, 2019

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2019-2020 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member

Board Members Absent:
Paul Carras, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Susan Watkins, Director Special Education
Carrie Carlson, Director of Business Services
Maria Gonzalez, Administrative Assistant to the Superintendent
Mattie Ridgway, Student Advisory
Matthew Nobert, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   No communication from the public

6:20 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Kerry Callahan, Deputy Superintendent of Educational Services
     ~Gabe Simon, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

3.3 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release
a. Employee Discipline/Dismissal/Release - Employee #CL 19/20.1
Roll call vote:

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 10* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

4.2 *Page 11* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

No action taken

4.3 *Page 12* - PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release
a. Employee Discipline/Dismissal/Release – Employee #CL 19/20.1

Mrs. Wyatt reported that the Board unanimously approved and ratified a resignation agreement between Employee #CL 19/20.1 and the Western Placer Unified School District. The Board of Trustees has accepted the Employees resignation. It was a 4-0 unanimous vote

5. *Page 14* – SPECIAL ORDER OF BUSINESS
a. District will acknowledge donation from Bayside Covenant Church

Mr. Leaman stated that we were honored to have representatives from Bayside Church at the meeting tonight regarding a donation to the District. Mr. Leaman asked Susan Watkins to speak about the story of the donation. Susan

stated that a couple of years ago we started an 18-22 year old transition program and one of the difficulties for them was transportation to get to their jobs. One student was in a wheelchair so the need for wheelchair accessible transportation was needed for him. The students used to take the city bus and it would take them 90 minutes to get to Sierra College. Susan approached Bayside Church and asked if there was a way that Bayside could assist with the transportation needs of our students. Bayside Church was able to purchase two vans, a wheelchair accessible van and a minivan for the program. Per Susan, the students are thrilled about their transportation and their ability to get around now because of Bayside. Susan introduced John Volinsky who is a Pastor at Bayside and Jud Boies. Susan stated they were both phenomenal to work with. Jud stated that Susan came to them to ask for the donation and that they try to give back to the community in many ways and they always look for where there is a need. They felt that Susan's request represented a need for the program. They had a Christmas service this past year with over 33,000 people attending and part of the offerings during that time was for the need that Susan had requested. Board Members and Mr. Leaman thanked Bayside Church for their generous donation and presented them with a certificate of appreciation.

6. ***Page 16-204*** **- CONSENT AGENDA**

- 6.1 Approval of Request Unpaid Leave of Absence
- 6.2 Classified Personnel Report
- 6.3 Ratification of Agreement for Inspection Services with Criterion Construction Professionals, Inc. for Twelve Bridges High School Project
- 6.4 Ratification of Contract between Capitol Public Finance Group and WPUSD – Municipal Security Issuance Services
- 6.5 Report of Disclosure Requirements for Quarterly Reports of Investments
- 6.6 Disposal of Surplus Items – E Waste
- 6.7 Approval of Memorandum of Understanding between the Placer County Office of Education and the Western Placer Unified School District
- 6.8 Request for school-sponsored trips involving out-of-state, out-of country, and/or overnight travel
- 6.9 Ratification of Contract with PCOE and PBIS
- 6.10 Ratification of Contract with Placer Learning Center
- 6.11 Ratification of Contract with Odyssey Learning Center
- 6.12 Ratification of Contract with Medicab of Sacramento/Sierra
- 6.13 Ratification of Contract with Bright Start Therapies
- 6.14 Ratification of Contract with Learning Solutions
- 6.15 Ratification of Contract with Jabbergym
- 6.16 Ratification of Contract with Sierra School Eastern Lower
- 6.17 Ratification of Contract with School Steps, Inc.
- 6.18 Ratification of Contract with Sierra School at Marconi
- 6.19 Ratification of Contract with Sierra Foothills Academy
- 6.20 Well Permit Application for Rockwell (Mariner) Ranch

Motion by Mr. Haley, seconded by Mr. Long and passed by a 4-0 *(**Ayes:** Haley, Long, Wyatt, Armitage **No:** None)* roll call vote to approve consent agenda as presented.

7. COMMUNICATION FROM THE PUBLIC

No communication from the public

8. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory, Mattie Ridgway reported the following:

- Last Friday the Association of Latin American Students, which is a new club at Lincoln High School, held a celebration of Latin Heritage at lunch and it was well received by students.
- LHS vs Atwater game - we won 43-0.
- LHS beat Whitney High School 22-17. The "Zoo" was incredible with so many students and parents showing up. Whitney High parents complemented us on our school spirit.
- Homecoming is this week. Powder Puff is at 6:00 on Wednesday followed by a night rally. Friday night is the game vs Center with the Dance on Saturday.
- Today Stripes started. If you have a D or F in any class, you have to stay in class for all of your stripes periods until you get your grades up. Students will have conferences with their teachers to help with strategies.
- Fall play dates – November 8th ,9th and 15th and 16th at the LHS Theater.

➢Western Placer Teacher's Association, Tim Allen stated that there are a couple of things coming up. He stated that he is working with Mr. Leaman on a meeting with site representatives for the teachers associations and site principals. They will have a training and talk about their vision. This is also an opportunity for everyone to talk about how they want to build their relationships and work together. The other item coming up is the October 15th dinner with the Board of Trustees and Administrators. This is an opportunity to have a meal together and talk with representatives. Dinner will be held at Lincoln Crossing Elementary this year.

➢Western Placer Classified Employee Association – Jim Houck had no report

➢Superintendent – Scott Leaman

- Beginning of the year activities are happening. Spoke at the Schools Orientation. It is our Sun City Helping Our Outstanding Lincoln Schools. We have about 200 volunteers that come out to help our students
- Football is having a good year
- Everything is going well with Facilities.
- Emailed board about timeline of facilities funding
- District Day – October 14, 2019 – we will be focusing on safety
- All site reps and principals will be together for a training
- Administrative Tasks include: Dual language program, extended kindergarten, information regarding bond will be coming out, will begin looking at our boundaries
- Calendar October 29th for a one item meeting in the Zebra room

- Voting in March for bond on ballot which will assist with the Lincoln Aquatics Facility
- Interest rates are low so we will be refinancing

9. ***Page 206*** **– PUBLIC HEARING**

Public Hearing re: Sufficient Instructional Materials

Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools. A ten-day notice of the public hearing is required. Notices of Public Hearing were posted on our WPUSD District Website and sent to our local schools on September 6, 2019.

Mr. Armitage opened the Public Hearing at 7:22 p.m., there being no comments from the public hearing was closed.

10. **♦ACTION ♦DISCUSSION ♦INFORMATION**

10.1 Action ***Page 209*** **– APPROVE RESOLUTION #19/20.9 REGARDING INSTRUCTIONAL MATERIALS – Callahan***(19-20 G & O Component I, II, III, IV, V)*

Kerry Callahan presented the Resolution for approval. Motion by Mrs. Wyatt, seconded by Mr. Haley and passed by a 4-0 ***(Ayes:*** *Long, Wyatt, Haley, Armitage* ***No****: None)* roll call vote to approved resolution no. 19/20.09 regarding Instructional Materials.

10.2 Information/ Discussion ***Page 212*** **– SPECIAL EDUCATION STUDY – Callahan***(19-20 G & O Component I, II, III, IV, V)*

Kerry Callahan presented the Special Education Study and introduced Susan Watkins to share some highlights from the report. Kerry Callahan stated that Susan is amazing and that her advocacy for kids and for the teachers and the families in our district is amazing. Susan Watkins reviewed a few of the items in the study. Susan stated that there were differences in how other districts reported their information compared to our information. This led to some differences in the percentages. The first items she talked about was on page 245 of the board packet. This page compared administrators/student. We had one administrator to 812 students. When compared to Rocklin Unified who had one administrator to 281 students. The reason for this difference was that our two program specialist were not included as administrator at our district, yet in Rocklin, their program administrators were included. Susan found out that our program administrators were not included because our program specialist do not evaluate staff. The other difference was on page 240, regarding our Speech and Language Pathologist (SLP). The report shows us at 73.82 per SLP and our cap is 61 per SLP. We have 11 SLP's in the district, we contract for two additional SLP's, and when the numbers were ran, they only used our 11 SLP's. Some of the items that we were commended on were our co-

teach at secondary schools. Per Susan, we really wanted to do co-teach because our SPED students really need to be in general education classes. They also commended us on our professional development, our student files and our school Psychologist who report to Susan once a month and review monthly findings. They also looked at the rest of the special eudcation staffing and stated it looks good. One thing that was suggested was that we get our NPS students back to the district. We currently do not have the space for them, but once the new high school opens we will look at bringing back about five of those students (page 236). Our Speech and Language Impairment (SLI) was 8% higher than other districts so Susan will look at that with the SLP's. We were also advised that we need an MTSS model to help with the SLI numbers.

Mr. Armitage inquired about MTSS. Susan explained that MTSS is the Multiple Tiered System of Support. It is an intervention and they want district wide. Students will go through interventions before they are assessed for special education. If a student is making progress in an intervention then they would not need to be assessed. Mr. Armitage also added that it might be important to annotate some of the differences in the report so that later on when we look back at it we will understand the differences.
Mr. Long stated that the report was an amazing amount of work and that Susan put a lot of time into it. Mr. Long thanked Susan for her work.
Mrs. Wyatt stated that she was happy to hear that the special education teachers are doing great work on their student files.

10.3 Discussion/ Action *Page 277* – **APPROVE RESOLUTION #19/20.10 TO ADOPT THE 2018-19 AND 2019-20 GANN LIMITS FOR WESTERN PLACER UNIFIED SCHOOL DISTRICT – Kilpatrick** *(19-20 G & O Component I, II, III, IV, V)*
Roll call vote:

Audrey Kilpatrick presented Resolution no 19/20.10 for approval. Motion by Mr. Haley, seconded by Mr. Long and passed by a 4-0 *(**Ayes:** Wyatt, Haley, Long, Armitage **No**: None)* roll call vote to approved resolution no. 19/20.10 to Adopt the 2018-19 and 2019-20 Gann Limits for Western Placer Unified School District.

10.4 Discussion/ Action *Page 280* – **APPROVAL OF THE 2018-19 UNAUDITED ACTUALS – Kilpatrick** *(19-20 G & O Component I, II, III, IV, V)*

Carrie Carlson presented the unaudited actuals for review. Carrie stated that every year the accounts are closed and there are 11 different funds. She reviewed information to the board.

- Unrestricted
- Restricted

- Combined
- Est. Actuals vs Unaudited Actuals Variance
- Special Education Encroachment
- Special Education Non-public schools
- Unrestricted Program & Site Carryover
- Lottery
- Books and Supplies Carryover
- Water Refunds from the City of Lincoln
- Reserves for new schools and science adoption
- Reserve – Charter Technical Assistance

Motion by Mrs. Wyatt and seconded by Mr. Haley passed by a 4-0 (***Ayes:*** *Armitage, Haley, Long, Wyatt* ***No****: None*) vote to approved the 2018-2019 unaudited Actuals.

10.5 Information/Discussion ***Page 478*** **– 2019-20 ADMINISTRATIVE PRIORITIES – Leaman** *(19-20 G & O Component I, II, III, IV, V)*

Mr. Leaman presented administrative priorities for discussion. He shared highlights from the list. Looking at Dual Language Program, Atlas and extended day Kindergarten will make for a very busy year as part of Increasing Program Offerings. Working towards having plans in place by January. Two big bullets are also to complete GEMS and the new elementary school. The list covered the following:

- Increase Program Offerings
- Academic Achievement
- Financial Stability
- Plan for Future Opening of Schools
- Continue Planning and Construction of Facilities
- Competively Compensate Employees
- Maintain Positive Association Relationships

10.6 Discussion/Action ***Page 480*** **– INITIAL BOUNDARY STUDY FOR LEAMAN ELEMENTARY – Leaman** *(19-20 G & O Component I, II, III, IV, V)*

Mr. Leaman presented the Initial Boundary Study for Leaman Elementary by handing out maps of options for different boundary options for the new elementary school. During the last new school opening, Lincoln Crossing Elementary, Mr. Leaman stated that they found a few unknowns. Per Mr. Leaman, "We worked on our numbers for attendance and were expecting about 500 students to enroll but had many more show up than expected and the school was full since it opened". Mr. Leaman stated that they will need to have new boundaries in place to move forward in order to assign staff to the new school by January 2020. They will look at current enrollment at

our current school when they begin to look at boundaries. There were three options to review. Mr. Leaman was asking for input on the options with no action, just information and input. Option 1 is Highway 65 bypass split. Based on the number of current students, with this option the school would open full. Option 2 boundary is Ferrari Ranch Road South of Highway 65. Option 3 boundary is Ferrari Ranch Road South of Highway 65 to include two smaller developments North of Ferrari Ranch Road. Per Mr. Leaman "we do not have the number of any kids that attend Charter schools and this could affect the number of students at each school". Currently COES is the overflow school and approximately 80 students from LCE attend COES and could return to the LCE. Other items to consider are students who are currently on intradistrict transfers, 5th grade students who may want to stay at current overflowed school, students who live in our district and are attending charter schools. Mr. Leaman advised that he plans on going to the school sites that are affected to get input from school staff and parents about the boundary options and the possible outcomes.

Mr. Long asked if the options listed were based on Lincoln City Limits and Mr. Leaman advised yes.
Mr. Haley asked when Village 7 is being built. Per Mr. Leaman stated that they are looking at Village 7 being age restricted.
Mr. Armitage stated that the new homes going in near the Lincoln Crossing Club House will have about 89 new single-family homes and if they are included in the numbers, we are currently looking at. Mr. Leaman advised that we are not currently looking at the 89 new homes.

10.7 Action ***Page 486*** **– <u>ADOPTION OF REVISED/NEW EXHIBITS/ POLICIES/ REGULATIONS</u> – Leaman** *(19-20 G & O Component I, II, III, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

  - BP 1112 – Media Relations
  - AR 4117.7/4317.7- Employment Status Reports
  - BP 4119.24/4219.24/4319.24 - 3515.4 – Maintaining Appropriate Adult – Student Interactions
  - BP/AR 4218 – Dismissal/Suspension/Disciplinary Action
  - BB/E 9321, E(1) & E(2) Closed Session
  - BB 9321.1 – Closed Session Actions and Reports

Amendments were made policies BP1112, AR4117.7/4317.7, AR4218, and BB9321. Copies of the updates were given to the board members for review. The amendments were minor typos. There was no change to the content of any of the policies. Motion by Mrs. Haley and seconded by Mrs. Wyatt and passed by a 4-0 (***Ayes:*** *Armitage, Haley, Long, Wyatt* ***No****: None*) vote to approved the adoption of revised/new/ exhibit/ policies/ regulations.

11. BOARD OF TRUSTEES

11.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

11.2 BOARD MEMBER REPORTS/COMMENTS

Mrs. Wyatt asked if the Placer Valley Tourism was still interested in the swimming pool complex. Mr. Leaman advised that they are still interested in willing to help out. Mr. Wyatt also stated that there is a new campaign to get a new Zebra Mascot for Lincoln High School because it is falling apart. They are looking to raise about $6000.00. They are going to start a push on donations from alumni with classes challenging each other. They will be at the Powder Puff game on Wednesday night. Funds will be going through Lincoln High School Student Body account.

Mr. Long stated that this last Saturday he had the honor of marrying two Lincoln High School graduates. There was a heavy presence of Lincoln FFA students there who handed out cookies, waited on people and cleared tables. There were about seven teachers in attendance.

Mr. Haley no report

Mr. Armitage no report

12. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **October 1, 2019** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room
- **October 15, 2019** 7:00 P.M., Regular Meeting of the Board of Trustees – Lincoln Crossing Elementary 635 Groveland Lane, Lincoln

13. ADJOURNMENT

There being no further business the meeting was adjourned at 8:20 p.m.

Damian Armitage, President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Maria Gonzalez, Administrative Assistant to the Superintendent

Adopted: October 1, 2019

Ayes: Haley, Long, Wyatt, Carras, Armitage

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

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