Western Placer Unified School District

Regular Meeting of the Board of Trustees

August 6, 2019

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2018-2019 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member
Paul Carras, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Maria Gonzalez, Administrative Assistant to the Superintendent
Matthew Nobert, Lincoln News Messenger

6:30 P.M. START

1. **CALL TO ORDER –** WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   No communication from the Public

6:35 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - **3.1 CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Kerry Callahan, Deputy Superintendent of Educational Services
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
   - **3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION -** CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.3 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release
a. Employee Employment/Discipline/Dismissal/Release Employee #CE19/20.1

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 10* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

4.2 *Page 11* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.3 *Page 12* - PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release
a. Employee Employment/Discipline/Dismissal/Release Employee #CE19/20.1

Mrs. Wyatt reported the Board voted unanimously to approve and ratify the settlement agreement between Employee #CE19/20.1 and Western Placer Unified School District.

5. *Page 14* - SPECIAL ORDER OF BUSINESS
a. WPUSD Summer Series

Kerry Callahan explained that as part of the LCAP, funds are provided for the Summer Series and Summer Transition Program to provide students with opportunities to participate in programs that they may not otherwise have had an opportunity to participate in due to financial reasons. Kerry also stated that WPUSD partnered with Lincoln Parks and Recreation and offered scholarships to students who would not have been able to participate in summer programs with the City of Lincoln Parks and Rec Department. Kerry introduced Dan Alcorn who is one of WPUSD's trained Youth Development Network Trainers who took on the

role of coordinating the Summer Series Program. Dan presented a power point presentation with highlights and pictures of some of the classes offered. Dan stated that several teachers and staff from WPUSD participated in the program as instructors for the classes which ranged from Cooking Classes, Animation Station, STEAM, Cake Decorating, 3D Printing, Mixed Media Art, Farm to Fork, I-Ready and a Team Robotics classes. Dan stated that the program had over 755 students sign up for the 16 Summer Series Sessions. He further stated that some of the classes lead to new clubs being discussed at WPUSD such as a Bike Riding Club and a Robotics Club. The feedback received has been very positive. Dan also presented information on the Summer Internship Program coordinated with Placer County Office of Education. This program provides students Internship opportunities where they earn 1 credit towards their High School credits and is available to Lincoln High School Students. Five Lincoln High Students gave presentations on their internship. Students who presented were Kaitlyn Yates LHS Engineering Student/Internship at AB Tools, Kevin Torres LHS Engineering Student/ Internship at AB Tools, Melody Wilcox LHS Student/Internship Lincoln News Messenger, Jessica Mananquil LHS Student/Internship Lincoln News Messenger, and Zoe Ogans LHS Student/Internship City of Lincoln Human Resources Department.

Mrs. Wyatt invited Dan Alcorn and the students to attend a Lincoln Rotary and Lincoln Kiwanis to be quest speakers and present their information. She would like other groups to know that we have quality student at Lincoln High School who give up their summers to better themselves.
Mr. Carras complimented the students on their presentations and getting up in front of people, handling themselves very professionally, had great eye contact, very informative and her learned a lot from them. He told the students that they are going to go far in life.
Mr. Haley stated that he agreed with the comments made and that this is a wonderful example of our students interacting with the community to the benefit of both groups.
Mr. Long shared a story of a former student who worked as a reporter for the Lincoln News Messenger while in High School and he is now Head Senior Editor for the Fresno Bee and started out just like the students who presented today. Mr. Long congratulated the students on great job.
Mr. Armitage advised that his son participated in the Engineering program while a student at Lincoln High School and that he is looking forward to having him participating as a Student Assistant when he returns home from college next summer.

Kerry Callahan stated that Dan Alcorn who is part of the YDI leadership team took off with the idea for this program and got teachers involved. He was able to get both certificated and classified staff involved to teach the sessions. Classified employees taught the cooking programs and were able to be involved in the program. The program is awesome and she couldn't say enough about the staff that has put this program on because the program would not happen without them.

6. ***Page 16-228*** **- CONSENT AGENDA**

6.1 Certificated Personnel Report
6.2 Classified Personnel Report
6.3 Approval of Request Unpaid Leave of Absence
6.4 Approval of Minutes for: June 4 & 18, 2019
6.5 Approval of Minutes for: July 2 & 23, 2019
6.6 Approval of Warrants
6.7 Approval of Donation to Special Education Department
6.8 Ratification of Contract with Sierra College
6.9 Ratification of Contract with Cyber High
6.10 Ratification of Contract with I-Lead
6.11 Ratification of Agreement with Western Governors University and Western Placer Unified School District
6.12 Ratification of MOU between Placer County Office of Education and Western Placer Unified School District
6.13 Ratification of MOU between Western Placer Teacher's Association and Western Placer Unified School District
6.14 Ratification of Agreement between Lozano Smith and Western Placer Unified School District
6.15 Approval of Agreement with Total Compensation System, Inc. and WPUSD
6.16 Approval of Proposal #3174803 for Advantage Services with Siemens Industry and WPUSD
6.17 Approval of Proposal #3891979 for Advantage Services with Siemens Industry and WPUSD
6.18 Ratification of Contract with Explorit Science Center and WPUSD/Glen Edwards Middle School
6.19 Ratification of Agreement with PCOE and Western Placer Unified School District Child and Adult Care Food Program
6.20 Ratification of Contract with STOPit Solutions and WPUSD
6.21 Disposal of Surplus Items – Carlin C Coppin
6.22 Disposal of Surplus Items – Lincoln High School
6.23 Ratification of Agreement with Scholastic Book Fairs and WPUSD/Creekside Oaks Elementary School
6.24 Ratification of Contract with Balfour and Foskett Ranch Elementary School
6.25 Ratification of Contract with Carin Contreras and Western Placer Unified School District/First Street School
6.26 Ratification of Contract with Horizon Charter Schools and Western Placer Unified School District
6.27 Ratification of Contract with World's Finest Chocolate and Western Placer Unified School District-Glen Edwards Middle School

Mr. Simon presented an amendment to item 6.1: change in grade from 3 / 4 combo Teacher to 3rd grade Teacher for Savannah Buchman, temporary position

Motion by Mr. Carras seconded by Mrs. Wyatt and passed by a 4-0 (***Ayes:*** *Haley, Wyatt, Carras, Armitage* ***No:*** *None* ***Abstain:*** *Paul Long)* roll call vote to approve consent agenda with amendment to item 6.1

Comments from the Board:
Mr. Long stated that although he had no financial holdings on the vote, he does have a relative that the Board is voting on for employment with WPUSD therefore he abstained from voting.
Mr. Armitage wanted to acknowledge the donation of a Van to the Special Education Department. Mr. Leaman advised that we would work on having the donating group attend a meeting in the future.

7. COMMUNICATION FROM THE PUBLIC
No communication from the public

8. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory – Mattie Ridgway
- No report/Absent

➢Western Placer Teacher's Association – Tim Allen
Tim Allen reported he is looking forward to a great year. Tim stated that he is working with Gabe Simon on new teacher orientation coming up this Friday with about 38 new teachers and he is looking forward to working with the School Board again this year.

➢Western Placer Classified Employee Association – Gus Nevarez
Gus Nevarez recommended the Board and Staff to take a tour of the new building at GEMS and stated that Mike and Hannah have done a great job working on all the updates for GEMS.

➢Superintendent - Scott Leaman
- Steel is going up at the new High School and new pads are being poured at the new Elementary School. Mike and his staff are doing a great job
- District Day will be on October 14th this year
- New Teacher meeting is this Friday, August 9 at 8:00 am.
- We received a request to keep up a FAQ for new high school. Mr. Leaman is working with Emma on the FAQ's for the new High School
- Office staff changes this summer include Maria Gonzalez is Administrative Assistant to the Superintendent, Christiane Gillespie is working for Kerry Callahan, and Sylvia Corona is new to the front desk reception area
- Soft opening for GEMS will be on the August 12th and will be a small event (due to safety reasons) for staff to see some of the changes done in Phase 1.
- There will be a Grand Opening and Re-Dedication at GEMS next year after the end of Phase 2.
- School sites opened their offices on August 5, 2019.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Action ***Page 230*** **– <u>APPROVE RESOLUTION NO. 19/20.2 ANNUAL ADJUSTMENT OF COMMUNITY FACILITIES DISTRICT MELLO-ROOS RATES CFD #1 AND CFD #2</u> – Adell** *(19-20 G & O Component I, II, III, IV, V)*

Mike Adell presented resolution no 19/20.2 for approval. Mike stated that annually we adjust the fee rate calculations for CFD #1 and CFD #2 based on the California Construction Cost Index from December 2017-December 2018. Motion by Mr. Carras seconded by Mr. Long and passed by a 5-0 vote (***Ayes**: Long, Wyatt, Carras, Armitage, Haley **No**: None*) roll call vote to approve resolution no 19/20.2 to approve the annual adjustment of community facilities district mello-roos rates CFD #1 and CFD #2.

9.2 Discussion/ Action ***Page 233*** **– ADOPT DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Simon** *(19-20 G & O Component I, II, III, IV, V)*

Gabe Simon presented the declaration of need for fully qualified educators for adoption. Motion by Mr. Carras seconded by Mrs. Wyatt and passed by a 5-0 vote (***Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None*) roll call vote to adopt the declaration of need for fully qualified educators.

9.3 Discussion/ Action ***Page 237*** **– APPROVE RESOLUTION NO. 19/20.3 REGARDING ENGLISH LEARNER AUTHORIZATION – Simon** *(19-20 G & O Component I, II, III, IV, V)*

- Grades 9-12 Lincoln High School

Gabe Simon presented Resolution no 19/20.3 regarding English Learner authorization for approval. Motion by Mrs. Wyatt seconded by Mr. Long and passed by a 5-0 vote (***Ayes**: Wyatt, Carras, Armitage, Haley, Long, No: None*) roll call vote to approve resolution 19/20.3 regarding English Learner authorization at Lincoln High School.

9.4 Discussion/ Action ***Page 239*** **– APPROVE RESOLUTION NO. 19/20.4, REGARDING ENGLISH LEARNER AUTHORIZATION – Simon** *(19-20 G & O Component I, II, III, IV, V)*

- Grades K-5 Carlin C Coppin

Gabe Simon presented Resolution no 19/20.4 regarding English Learner Authorization for approval. Motion by Mr. Long seconded by Mr. Haley and passed by a 5-0 vote (***Ayes**: Carras, Armitage, Haley, Long, Wyatt **No**: None*) roll call vote to approve resolution 19/20.4 regarding English Learner authorization at Carlin C Coppin.

9.5 Discussion/ Action ***Page 241*** **– APPROVE RESOLUTION NO. 19/20.5, AUTHORIZING THE ELIMINATION AND/OR REDUCTION OF CERTAIN CLASSFIED EMPLOYEE POSITIONS DUE TO LACK OF WORK/LACK OF FUNDS – Simon** *(19-20 G & O Component I, II, III, IV, V)*

Gabe Simon presented Resolution no 19/20.5 authorizing the elimination and/or reduction of certain classified employee positions due to lack of work/lack of funds. Motion by Mr. Carras seconded by Mrs. Wyatt and passed by a 5-0 vote (***Ayes**: Armitage, Haley, Long, Wyatt, Carras **No**: None*) roll call vote to approve resolution no 19/20.5 authorizing the

elimination and/or reduction of certain classified positions due to lack of work/lack of funds.

9.6 Information/ Discussion ***Page 244*** **– 2018-2019 ADMINISTRATIVE TASK FINAL REPORT – Leaman** *(19-20 G & O Component I, II, III, IV, V)*

Mr. Leaman presented the Administrative task final report. He highlighted four administrative goals for the 2018-2019 school year. The first goal was increasing program offerings. Mr. Leaman stated that Atlas became its own school this year. The second goal discussed was planning for future needs, which includes budgeting for the opening of the new schools. The third goal discussed was to continue planning and construction of facilities. Mr. Leaman stated that we have completed GEMS Phase I and the ground breaking for GEMS Phase II. The fourth goal discussed was employee compensation and contracts. Mr. Leaman stated that we continue to have a positive relationship with the associations in meeting this goal.

9.7 Action ***Page 246*** **– ADOPTION OF REVISED/NEW/EXHIBITS/POLICIES/ REGULATIONS – Leaman** *(19-20 G & O Component I, II, III, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

  - BP/AR 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction

Scott Leaman presented the revised/new/exhibit/policies regulations for adoption. Motion by Mrs. Wyatt seconded by Mr. Haley and passed by a 5-0 vote (***Ayes****: Armitage, Carras, Haley, Long, Wyatt* ***No****: None*) vote to approve new, revised, policies, exhibits, and regulations as presented.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

BOARD MEMBER REPORTS/COMMENTS

Mrs. Wyatt stated that Mike Maul was selected "Best of the Best Principal" and Mrs. McQueen was selected "Best Teacher". The Potters are done. Season is over and they did very well. The team is in the positive this year, which is great news.

Mr. Haley is glad the school year is starting again. It is great to have new beginnings, new start and try new things, bright new faces. Mr. Haley stated it is nice to be here.

Mr. Long shared he had a hardhat tour of the high school. He is going to Idaho to visit family next week but will be back by the next Board meeting.
Mr. Carras touched on what happened recently in Dayton Ohio and El Paso Texas and stated that hopefully things will get better soon.
Mr. Armitage thanked the Board for being at the new teacher meeting on Friday.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **August 20, 2019** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

12. ADJOURNMENT

No further business. The meeting was adjourned at 8:05 p.m.

Damian Armitage, President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Maria Gonzalez, Administrative Assistant to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.