Western Placer Unified School District

Regular Meeting of the Board of Trustees

June 18, 2019

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2018-2019 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member

Board Members Absent:
Paul Carras, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Chuck Whitecotton, Principal
Rosemary Knutson, Secretary to the Superintendent
Maria Gonzalez, Administrative Assistant to the Superintendent
Matthew Nobert, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   No communication from the Public

6:20 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Kerry Callahan, Deputy Superintendent of Educational Services
     ~Gabe Simon, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION - CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF 15-514477

3.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
New High School Property APN: 329-020-041, APN: 329-020-043, APN 329-020-019

3.4 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Discipline – Stipulated Expulsion Student #18-19-N

3.5 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release –
a. Employee Employment/Discipline/Dismissal/Release Employee #CL18/19.4
b. Employee Employment/Discipline/Dismissal/Release Employee #CL18/19.5
c. Employee Employment/Discipline/Dismissal/Release Employee #CE18/19.5

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 11*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

4.2 ***Page 12*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.3 ***Page 13*** **- CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
New High School Property APN: 329-020-041, APN: 329-020-043, APN 329-020-019

No action taken

4.4 ***Page 14*** **- STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline – Stipulated Expulsion Student #18-19-N

No action taken

4.5 ***Page 15-17*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release -

a. Employee Employment/Discipline/Dismissal/Release Employee #CL18/19.4

Mrs. Wyatt reported the Board voted unanimously to approve the dismissal of Employee #CL18/19.4

b. Employee Employment/Discipline/Dismissal/Release Employee #CL18/19.5

Mrs. Wyatt reported the Board voted unanimously to approve the dismissal of Employee #CL18/19.5

c. Employee Employment/Discipline/Dismissal/Release Employee #CE18/19.5

Mrs. Wyatt reported the Board voted unanimously to approve the dismissal of Employee #CE18/19.5

6. ***Page 19-88*** **- CONSENT AGENDA**

6.1 Certificated Personnel Report
6.2 Classified Personnel Report
6.3 Ratification of contract – Miracle Play Systems and Western Placer Unified School District – Playground at First Street Elementary School
6.4 Disposal of Surplus Items-TBE HSP Math
6.5 Disposal of Surplus Items – Maintenance Items
6.6 California Interscholastic Federation Application for 2019-20 at LHS
6.7 Ratification of Agreement between Alliant International University, Inc. and WPUSD
6.8 Marketing and Communications Coordinator
6.9 Ratification of Contract Whest Koast Plumbing and Western Placer Unified School District-Carlin C. Coppin Elementary School
6.10 Ratification of Contract with School Datebooks and Western Placer Unified School District-Creekside Oaks Elementary School
6.11 Approve Resolution No. 18/19.36, Authorizing the Supply of Access Control System of Twelve Bridges High School from Ojo Technology, Under a Piggyback Contract Pursuant to Public Contracts Code Section 20118
6.12 Approve Resolution No. 18/19.37, Authorizing the Supply of Access Control System at Scott M. Leaman Elementary School from Ojo Technology, Under a Piggyback Contract Pursuant to Public Contracts Code Section 20118
6.13 Ratification of Contract – Strikes Unlimited and Western Placer Unified School District – Annual District Administrator's Orientation Meeting
6.14 Ratification of Contract with Phantom Fireworks and Western Placer Unified School District – Glen Edwards Middle School

6.15 Student Discipline Stipulated Expulsion Student #18/19-N
6.16 Approve application for 2019-2020 Agriculture Career Technical Education Incentive Grand Funding

Motion by Mrs. Wyatt seconded by Mr. Long, and passed by a 4-0 (***Ayes**: Haley, Long, Wyatt, Armitage **No**: None*) roll call vote to approve consent agenda as presented.

7. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

8. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory – Lindsey Ridgway

➢Western Placer Teacher's Association – Tim Allen

Nothing to report. Wanted to say from teachers association how much they appreciate Rosemary and wish her well in retirement since this is her last meeting

➢Western Placer Classified Employee Association – Jim Houck

Nothing to report at this time

➢Superintendent - Scott Leaman shared the following

- Tonight the board approved additional hours for the Marketing Director position
- Scott attended graduations and sober grad. Toy Story was the theme this year. It was an amazing nigh night with great
- District office summer hours are 10:00 a.m. 2:00 p.m. to the public
- We will have a meeting on July 2, 2019 at 6:00 p.m. closed session
- School is out as of last Friday
- Welcome Maria Gonzalez. Maria kids have gone through the school system and has worked in the District office in the Educational Services department
- Rosemary has been with the district and working in the Superintendent's office for many years. She will be missed. Scott thanked Rosemary for her many years of service at Western Placer Unified School District

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Information ***Page 90*** **– <u>ANNUAL REPORT OF MEASURE "A" AND MEASURE "N" CITIZENS' BOND OVERSIGHT COMMITTEE</u> - Adell** *(18-19 G & O Component I, II, III, IV, V)*

●On March 17, 2015, the Board approved Resolution 14/15.21 on January 17, 2017, the Board approved Resolution 16/17.17 pursuant to the requirements of Education Code Section 15278, et seq., appointing members to the Measure "A" and Measure "N" Citizens' Bond Oversight Committee ("Committee") to inform the public concerning the expenditures of the bond revenues as an accountability measure for the voters and taxpayers of the District.

Mike Adell introduced David Fear from the Citizens Bond Oversight Committee to present the annual report to the Board. The report is made up of two components that includes District is in compliance with the

requirements set by California Constitution regarding Prop 39 a summary of accomplishments over the past year. David Fear reported that he is now the committee chairman, thanked the members who attended the meetings during the school year and thanked the Facilities Department for their assistance with information. The committee held 3 meeting this year, and found that expenditures were in accordance with the law.

9.2 Action *Page 92* – **APPROVE RESOLUTION NO. 18/19.35, AUTHORIZING THE SUPERINTENDENT OR ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS TO AWARD AND EXECUTE CONTRACTS DURING THE MONTH OF JULY – Adell** *(18-19 G & O Component I, II, III, IV, V)*

- Due to the infrequency of Board Meeting during July, and from time to time contract competitively bid that is reasonably necessary and appropriate to the normal operation and management of the District may require the expeditious award and execution during the month of July, it is in the best interest of the District to delegate the power to award and execute contracts during the month of July to avoid costly delays.

Mike Adell presented a Resolution No. 18/19.35 for approval. Motion by Mr. Long seconded by Mrs. Wyatt, and passed by a 4-0 (***Ayes**: Long, Wyatt, Haley, Armitage **No**: None*) roll call vote to approve Resolution No. 18/19.35 Authorizing the Superintendent or Assistant Superintendent of Business and Operations to Award an execute contracts during the month of July.

9.3 Discussion/ Action *Page 95* – **APPROVAL OF REVISED 19/20 SALARY SCHEDULES FOR CERTIFICATED INCLUDING COUNSELORS, CERTIFICATED MANAGEMENT, CLASSIFIED MANAGEMENT, SENIOR MANAGEMENT, ASSISTANT SUPERINTENDENTS, AND DEPUTY SUPERINTENDENT – Simon** *(18-19 G & O Component I, II, III, IV, V)*

- These 2019-2020 salary schedules were approved at the regular Board of Trustees meeting on June 4, 2019. The only proposed change is to revise the Master's Degree stipend to align with the stipend on the certificated salary schedule and update the certificated hourly and daily rates.

Gabe Simon presented revised Salary schedules for approval. Motion by Mr. Haley seconded by Mr. Long and passed by a 4-0 vote (***Ayes**: Armitage, Haley, Long, Wyatt **No**: None*) to approve the revised 19/20 Salary Schedules for Certificated including Counselors, Certificated Management, Classified Management, Senior Management, Assistant Superintendents, and Deputy Superintendent.

9.4 Discussion/ Action *Page 105* – **CONSIDER APPROVING JOB DESCRIPTION FOR FOOD SERVICE WAREHOUSE WORKER AND REVISION TO 19/20 CLASSIFIED SALARY SCHEDULE – Simon** *(18-19 G & O Component I, II, III, IV, V)*

•As a part of the ongoing review of District needs, programs, and staffing by the District, there exists a need to approve a job description for a classified Food Service Warehouse Worker in order to establish the job requirements.

Gabe Simon presented a new job description and revised classified salary schedule. Motion by Mrs. Wyatt seconded by Mr. Haley and passed by a 4-0 vote (***Ayes**: Armitage, Haley, Long, Wyatt **No**: None*) to approve the new job description for food service warehouse worker and the revision to the 19/20 classified salary schedule

9.5 Action ***Page 110*** **– INCREASE PAID MEAL PRICES – 2019-20 – Kilpatrick**
(18-19 G & O Component I, II, III, IV, V)

•During 2012 to 2017, the District increased the preschool, elementary school, high school and adult paid meal prices to compare to other districts and mitigate increased staffing and food costs.

Audrey Kilpatrick reported a loss in revenue in the food services department and a need to increase meal prices to align with other districts and is requesting the board's approvals for the increase. Motion by Mrs. Wyatt seconded by Mr. Long and passed by a 4-0 vote (***Ayes**: Armitage, Haley, Long, Wyatt **No**: None*) to increase paid meal prices.

9.6 Action ***Page 112*** **– APPROVE RESOLUTION #18/19.34 – THE EDUCATION PROTECTION ACCOUNT AND SPENDING PLAN FOR 2019-2020 – Kilpatrick** *(18-19 G & O Component I, II, III, IV, V)*

•Proposition 30, The Schools and Local Public Safety Protection Act of 2012, added Article XIII, Section 36 to the California Constitution effective November 8, 2016 (commencing 01/01/2018), temporarily increases the states sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

Audrey Kilpatrick presented the resolution for approval. Audrey shared that this resolution is brought to the board on an annual basis. Motion by Mr. Haley seconded by Mrs. Wyatt and passed by a 4-0 roll call vote (***Ayes**: Wyatt, Long, Haley, Armitage **No**: None*) to approve Resolution #18/19.34 Education Protection Account and Spending Plan for 2019-2020

9.7 Action ***Page 116*** **– APPROVAL OF THE 2019-2020 LCAP – Callahan** *(18-19 G & O Component I, II, III, IV, V)*

•The District has prepared the Local Control Accountability Plan (LCAP), including the annual update and budget overview for parents, for board review and adoption. Adoption of the LCAP shall be at the same meeting but prior to the adoption of the annual budget.

Kerry Callahan reviewed the LCAP and advised a few sections have been updated since the last meeting. The County Office of Education requested minor changes required. Notice has since been received from the County

that the LCAP has been preliminarily approved and is now ready for Board approval. Motion by Mr. Haley seconded by Mrs. Wyatt and passed by a 4-0 vote (***Ayes**: Armitage, Haley, Long, Wyatt **No**: None*) to approve the 2019-2020 LCAP.

9.8 Action ***Page 117*** **– APPROVE 2019-2020 LCAP FEDERAL ADDENDUM – Callahan** *(18-19 G & O Component I, II, III, IV, V)*

- The Local Control Accountability Plan (LCAP) Federal Addendum is meant to supplement the LCAP to ensure the eligible Local Education Agencies (LEAs) have the opportunity to meet the LEA Plan provisions of the Every Student Succeeding Act (ESSA).

Kerry Callahan reviewed that the State of California worked with the Federal Government to allow our LCAP to replace our LEA plan with some addendums to account for our federal dollars. Kerry requested board approval. Motion by Mr. Long seconded by Mrs. Wyatt and passed by a 4-0 vote (***Ayes**: Armitage, Haley, Long, Wyatt **No**: None*) to approve the 2019-2020 LCAP Federal Addendum.

9.9 Action ***Page 130*** **– 2019-20 WESTERN PLACER UNIFIED SCHOOL DISTRICT ADOPTED BUDGET – Kilpatrick** *(18-19 G & O Component I, II, III, IV, V)*

- By June 30th of each year, the school district must adopt a budget for all funds for the ensuing fiscal year. Prior to adoption of the budget, the Board must conduct a public hearing. This is in accordance with state prescribed procedures for single budget adoption, which require that the budget be adopted and submitted to the County Office of Education on state required forms by June 30th.

Audrey Kilpatrick presented the 2019-2020 adopted budget and reviewed the following section of a handout she provided (available on the website).

- WPUSD 2019-20 Budget Assumptions
- WPUSD 2019-20 General Fund Budget.
- 2018-19 2nd Interim vs 2018-19 Estimated Actuals
  - Increases due to data received from the county
  - Textbooks and supplies account of one time monies was moved to reserved account
  - Received a water refund from the City of Lincoln
- Enrollment and ADA Projections
  - increased by 128 students 1.8% increase
  - ADA is at 95.9% rate
- Local Control Funding Formula & State Revenues
- Contributions to Restricted Programs
- CalSTRS and CalPERS Employer Contributions
- Multi-Year Projections
- WPUSD 2019-20 Budget Assumptions
- Details of Components of Ending Fund Balance
- 2019-20 Adopted Budget – Other Funds

Audrey Kilpatrick requested approval of the 2019-20 budget. Motion by Mrs. Wyatt seconded by Mr. Long and passed by a 4-0 vote (***Ayes**: Armitage, Haley, Long, Wyatt **No**: None*) to approve the adoption of the 2019-20 Western Placer Unified School District Budget.

9.10 Action ***Page 326*** **- ADOPTION OF REVISED/NEW EXHIBITS/ POLICIES/ REGULATIONS – Leaman** *(18-19 G & O Component I, II, III, IV, V)*

●The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 1312.1 – Complaints Concerning District Employees
- BP 4119.22/4219.22/4319.22 – Dress and Grooming
- BP/AR 5121 – Grades/Evaluation of Student Achievement
- BP/AR 5131.2 - Bullying
- BP/AR 5132 – Dress and Grooming
- BP 6142.6 – Visual and Performing Arts Education

Mr. Leaman presented policies for approval. Motion by Mrs. Wyatt seconded by Mr. Long and passed by a 4-0 vote (***Ayes**: Armitage, Haley, Long, Wyatt **No**: None*) to approve the adoption of revised/new exhibits/policies/regulations.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley participated in the TBMS graduation ceremony. He stated it was an excellent commencement with great student speeches. It was nice to see the kids with their medals.

Paul Long participated in the LHS graduation and said it was fantastic. Paul stated that he was very impressed with the students who were all very polite when receiving their diplomas. He further stated the weather was great. Paul also attended the Atlas Academy ceremony and it was the first graduating class for Atlas. Paul stated that the board is going to miss Rosemary upon her retirement.

Kris Wyatt participated in the GEMS graduation and her grandson graduated this year. She also attended the LHS graduation. Kris congratulated Emma Oehler, Communications coordinator on her position and the positivity that has come out of her work. Kris also stated that she had known Rosemary since she was a student at LHS and was very excited for her to retire and enjoy time with her grandchildren

Damian Armitage participated in the LHS graduation and his two sons graduated.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **July 2, 2019** 6:00 P.M., Special Meeting of the Board of Trustees – District Office/City Hall Bldg., 4th Floor Zebra Room
- **July 23, 2019** 7:00 P.M., Special Meeting of the Board of Trustees – Lincoln High School Performing Arts Theater, 790 J Street, Lincoln

12. ADJOURNMENT

No further business. The meeting was adjourned at 8:16 p.m.

Damian Armitage, President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Maria Gonzalez, Administrative Assistant to the Superintendent

Adopted: August 6, 2019

Ayes: Haley, Wyatt, Carras, Armitage

Noes:

Absent:

Abstain: Long

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.