Western Placer Unified School District

Regular Meeting of the Board of Trustees

June 4, 2019

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2018-2019 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member
Paul Carras, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Chuck Whitecotton, Principal
Rosemary Knutson, Secretary to the Superintendent
Lindsey Ridgway, Student Advisory
Matthew Nobert, Lincoln News Messenger

6:00 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   No communication from the public

6:05 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Kerry Callahan, Deputy Superintendent of Educational Services
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION -
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF 15-514477

3.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
New High School Property APN: 329-020-041, APN: 329-020-043, APN 329-020-019

3.4 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
a. Student Discipline – Stipulated Expulsion Student #18-19-L
b. Student Discipline – Stipulated Expulsion Student #18-19-M

3.5 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release -
Roll call vote:

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 10* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

4.2 *Page 11* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.3 *Page 12* - CONFERENCE WITH REAL PROPERTY NEGOTIATORS
New High School Property APN: 329-020-041, APN: 329-020-043, APN 329-020-019

No action taken

4.4 *Page 13-14*-STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
a. Student Discipline – Stipulated Expulsion Student #18-19-L

No action taken

b. Student Discipline – Stipulated Expulsion Student #18-19-M

No action taken

4.5 ***Page 15*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

No action taken
Roll call vote:

5. ***Page 17-166*** **- CONSENT AGENDA**

5.1 Certificated Personnel Report
5.2 Classified Personnel Report
5.3 Approval of Minutes for: May 7 & 21, 2019
5.4 Approval of Warrants
5.5 Ratification of Contract with Linmoore Fencing and WPUSD – Lincoln High School
5.6 Approve Update of Application and Agreement for Use of Facilities for the 2019-20 Year
5.7 Ratification of Contract with Obediah Thomas and Foskett Ranch Elementary School
5.8 Ratification of Agreement for Special Inspection and Construction Materials Testing Services with Wallace Kuhl & Associates for the Glen Edwards Middle School Additions and Modernization Project Phase II
5.9 Ratification of Amendment No. 2 to Owner/Architect Agreement with HMC Architects for the Twelve Bridges High School Project
5.10 Approve Resolution No. 18/19.33, Authorizing the Supply and Installation of Access Control System at Glen Edwards Middle School from Ojo Technology, Under a Piggyback Contract Pursuant to Public Contracts Code Section 20118
5.11 Ratification of Contract with Phantom Fireworks and WPUSD – Lincoln High School
5.12 Disposal of Surplus Items
5.13 Ratification of Agreement for Asbestos Removal Air Monitoring and Clearance Services with ESS Environmental for the Glen Edwards Middle School Additions and Modernization Project
5.14 Ratification of Agreement for Fill Materials Assessment with Blackburn Consulting for the Twelve Bridges High School Project
5.15 Student Discipline – Stipulated Expulsion Student #18-19-L
5.16 Student Discipline – Stipulated Expulsion Student #18-19-M
5.17 Approval of 2019-2020 Contract with Wellness Together, Inc.
5.18 Approval of 2019-2020 Contract with Document Tracking Services
5.19 Ratification of Memorandum of Understanding between Placer County Office of Education and WPUSD
5.20 Ratification of Agreements between Cooperative Organization for the Development of Employee Selection Procedures and the WPUSD
5.21 Ratification of Agreement between Dannis Woliver Kelley and the WPUSD
5.22 Ratification of Contract with TNT Fireworks and Lincoln High School
5.23 CARS/Consolidated Application (Spring Release)

Motion Mr. Carras, seconded by Mr. Haley and passed by a 5-0 (A***yes:*** *Haley, Long, Wyatt, Carras, Armitage* ***No:*** *None)* roll call vote to approve consent agenda as presented.

6. PUBLIC HEARING

6.1 *Page 168* - Public Hearing on 2019-2020 Western Placer Unified School District LCAP

Pursuant to Education Code (EC) 52062(b)(1), Western Placer Unified School District will hold a public hearing to solicit the recommendations and comments of members of the public regarding the specifications and expenditures proposed to be included in the Local Control and Accountability Plan (LCAP)

Kerry Callahan presented the LCAP for public hearing. The LCAP is a plan that provides the oversight for how the local controlled funding formula is granted to a school district. In the LCAP you are required to show how you are spending supplemental funds, which is money provided for unduplicated pupils, who include Low Income, English Learners, and Foster Youth and being able to provide enhanced support for students at risk. This also includes goals for the district, which include six of them, and each year we report how we achieve or do not achieve them. This is a plan that guides everything we do as a district. The public hearing was open 7:10 p.m. for comment. There being no comments, the public hearing was closed.

6.2 *Page 368* - Public Hearing on 2019-20 Western Placer Unified School District Proposed Budget

Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall hold a public hearing on the budget to be adopted for the subsequent fiscal year. At this hearing, the Board will take testimony from the public.

Audrey Kilpatrick presented the public hearing on the 2019-20 proposed budget. She reported the public hearing is to provide information about the 2019-20 proposed budget. We also have it available at the district office for the public to review. The Public Hearing was open at 7:11 p.m. for comment. There being no comments, the public hearing was closed.

7. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

8. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory, Lindsey Ridgway shared the following:

- Introduced Maddie Ridgway, new student representative for next year
- May play day went really well
- Sold 780 year books this year
- Thanked the board for being so welcoming this year
- Has three days left of school

➢Western Placer Teacher's Association, Tim Allen thanked the board for all their work this year, really appreciated and so does WPTA. Proud of the great work in article 9 of the contract, regarding class size, also the salary part. The goal was to get the salary more competitive with the neighboring districts. He thanked administration for their help.

➢Western Placer Classified Employee Association, Gus Nevarez was not present

➢Superintendent, Scott Leaman shared the following:

- This is a busy time of year
- Talked about enrollment increasing a little this year, and feels this is due to the marketing we're doing
- Rocklin Charter withdrew their petition
- This week is great with promotions and graduations going on
- Sober grad is great, and plan on being there
- Facilities is moving along
- Welcomed Maria Gonzales to her new position as Assistant to the Superintendent
- Shared with Lindsay, student representative that we will miss her
- He welcomed Maddie Ridgway as the new student representative for next year, and he asked her to share a little about herself, and he is looking forward to working with her
- There will be a special board meeting July 2nd at the district office
- Scheduling a special board meeting July 23rd for formal results on the basketball investigation, still to be determined

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Information ***Page 371*** **– <u>2019-20 BUDGET ASSUMPTIONS AND PROPOSED BUDGET FOR GENERAL FUND AND OTHER FUNDS</u> - Kilpatrick**
(18-19 G & O Component I, II, III, IV, V)

●District staff has prepared the 2019-20 Proposed Budget documents for Board adoption at the June 18, 2019, Board of Trustees meeting. The most recent State's May Revision Budget proposals are reflected in our 2019-20 budget assumptions. Enclosed are the 2019-20 Budget Assumptions and Proposed Budget for the General Fund and Other Funds for Board review and input.

Audrey Kilpatrick presented the proposed budget for the 2019/20. She reviewed the following budget assumptions.

- Revenues
- Expenditures
- Local control Funding Formula
- Other State Programs
- CalSTRS and CalPERS Employer contributions
- Fund Balance Reserves
- 2019-20 Proposed Budget for the General Fund and Other Funds

Other information she shared was projecting a 1% increase in enrollment, which is an average in the past 7 years. Projecting to have 3.0 FTE of Certificated positions for next year. Wetland funds will be transferred back

in by end of next year. Looking at cafeteria sales to see how to increase sales. Working with cafeteria director closely and watching sales and expenditures in that area. Has a reserve for science adoption for next year. This is information only, no action was taken.

9.2 Discussion/ Action

Page 396 – **APPROVAL OF TENTATIVE AGREEMENT, ADDENDUM, AND ADJUSTMENT TO 2018-2019 AND 2019-2020 SALARY SCHEDULES FOR THE DISTRICT'S CERTIFICATED EMPLOYEES TO INCLUDE COUNSELORS - Simon** *(18-19 G & O Component I, II, III, IV, V)*

- In light of the Tentative Agreement with the Western Placer Teachers Association (WPTA) affecting salaries for certificated employees of the District, the District recommends that an increase of .5% will be applied to the 18/19 salary schedules, retroactive to January 1, 2019.

Gabe Simon presented the tentative agreement for salary schedules for Certificated Employees to include counselors. Motion by Mr. Haley, seconded by Mr. Long and passed by a 5-0 (A***yes:*** *Armitage, Carras, Haley, Long, Wyatt* ***No:*** *None)* vote to approve the Tentative Agreement Addendum, and Adjustment to 2018-19 and 2019-2020 Salary Schedules for the District's Certificated Employees to include Counselors.

9.3 Discussion/ Action

Page 445 – **APPROVAL OF TENTATIVE AGREEMENT, ADDENDUM, AND ADJUSTMENT TO 2018-2019 AND 2019-2020 SALARY SCHEDULES FOR THE DISTRICT'S CLASSIFIED EMPLOYEES - Simon** *(18-19 G & O Component I, II, III, IV, V)*

- In light of the Tentative Agreement with the California School Employees Association (Chapter #741) affecting salaries for classified employees of the District, the District recommends that an increase of .5% will be applied to the 18/19 salary schedules, retroactive to January 1, 2019.

Gabe Simon presented the tentative agreement for Classified Employees. Motion by Mr. Carras, seconded by Mrs. Wyatt and passed by 5-0 (A***yes:*** *Armitage, Carras, Haley, Long, Wyatt* ***No:*** *None)* vote to Approve the Tentative Agreement Addendum, and Adjustment to 2018-2019 and 2019-2020 Salary Schedules for the District's Classified Employees.

9.4 Discussion/ Action

Page 461 – **APPROVAL OF ADJUNSTMENT TO SALARY FOR THE DISTRICT'S CLASSIFIED MANAGEMENT EMPLOYEES, CLASSIFIED SENIOR MANAGEMENT EMPLOYEES, CLASSIFIED CONFIDENTIAL EMPLOYEES & GRANT FUNDED AFTER SCHOOL PROGRAM EMPLOYEES - Simon** *(18-19 G & O Component I, II, III, IV, V)*

- In light of the Tentative Agreements with CSEA and WPTA effecting salary for other classified and certificated employees of the District, the District administration is recommending that the same .5% increase, retroactive to January 1, 2019, be applied to the positions which are listed on the 2018/2019 Classified Management, Classified Senior Management,

Classified Confidential and Grant Funded After School Program salary schedules.

Gabe Simon presented the agreement for the Classified Management; Senior Management; Confidential Employees and Grant Funded After School Program Employees. Motion by Mrs. Wyatt, seconded by Mr. Carras and passed by a 5-0 (A***yes:*** *Armitage, Carras, Haley, Long, Wyatt* ***No:*** *None)* vote to Approve the Adjustment to Salary for the District's Classified Management Employees, Classified Senior Management Employees, Classified Confidential Employees and Grant Funded After School Program Employees.

9.5 Discussion/ Action

Page 471 **– APPROVAL OF ADJUSTMENT TO SALARY SCHEDULES, JOB DESCRIPTIONS, AND CONTRACT REVISIONS FOR THE DISTRICT'S CERTIFICATED MANAGEMENT EMPLOYEES, ASSISTANT SUPERINTENDENTS, DEPUTY SUPERINTENDENT & SUPERINTENDENT**

- Simon *(18-19 G & O Component I, II, III, IV, V)*

•In light of the Tentative Agreements with CSEA and WPTA effecting salary for other classified and certificated employees of the District, the District administration is recommending that the same .5% increase, retroactive to January 1, 2019, be applied to the positions which are listed on the 2018/2019 Certificated Management, Assistant Superintendents, Deputy Superintendents, and Superintendent salary schedules.

Gabe Simon presented Adjustment to Salary Schedules, Job Descriptions and Contract Revisions for Certificated Management, Assistant Superintendents, Deputy Superintendent and Superintendent for approval. Motion by Mr. Haley, seconded by Mr. Long and passed by a 5-0 (A***yes:*** *Armitage, Carras, Haley, Long, Wyatt* ***No:*** *None)* vote to approve Adjustment to Salary Schedules, Job Descriptions, and Contract Revision for the District's Certificated Management Employees, Assistant Superintendents, Deputy Superintendent and Superintendent

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

10.2 BOARD MEMBER REPORTS/COMMENTS

Mrs. Wyatt got to go to Sheridan School Thank you Tea Appreciation event, thanked Lindsey, it's been a great year.

Mr. Long shared how much fun it's been having Lindsey on the board. He shared he attended the trailer Rally that was held in Grass Valley. Spoke to the students in Mrs. Duer's History class.
Mr. Haley It's been a wonderful year, enjoyed and appreciated going to Disneyland to receive our district Award.
Mr. Carras shared there was a "Mayors coffee" in Sun City there were about 80 people who attended. The Mayor and new City Manager did a great job.
Mr. Armitage thanked Lindsey, and shared its refreshing getting student's opinions on things that are discussed, and you're going to a great school. His son received a drama award for best support actor in "Once upon a Mattress), Nicholas received a perfect attendance award.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **June 18, 2019** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room
- **July 2, 2019** 7:00 P.M., Special Meeting of the Board of Trustees – Lincoln High School Theater 790 J Street, Lincoln

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:08 p.m.

Damian Armitage, President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: August 6, 2019
Ayes: Haley, Wyatt, Carras, Armitage
Noes:
Absent:
Abstain: Long

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.