Western Placer Unified School District

Regular Meeting of the Board of Trustees

January 15, 2019

Glen Edwards Middle School – Multi-Purpose Room

204 L Street, Lincoln, CA 95648

MINUTES

2018-2019 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Damian Armitage, President
Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member
Paul Carras, Member

Others Present:

Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Rosemary Knutson, Secretary to the Superintendent
Lindsey Ridgway, Student Advisory
Kathryn Palmer, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER** – Glen Edwards Middle School – Multi-Purpose Room

2. **COMMUNICATION FROM THE PUBLIC**
   There was no communication from the public

6:20 P.M.

3. **CLOSED SESSION** – Glen Edwards Middle School – Library – Room 27
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
     ~Kerry Callahan, Assistant Superintendent of Educational Services
   - 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
     CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

3.3 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Glen Edwards Middle School - Multi-Purpose Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 10*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 ***Page 11*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

No action taken

4.3 ***Page 12*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

No action taken

5. ***Page 14*** **- SPECIAL ORDER OF BUSINESS**
School Being Featured: Glen Edwards Middle School

Mr. Leaman introduced Lance Van Court, GEMS Principal. Lance shared how the year started off, and goals that were set in place. He talked about GEMS being under construction, and staff has been great. Communication has been great, students have been great. It's been a team effort, with the construction going on.

He shared Teachers nominate students once a month, and are recognized at the rally's. Working on building a community with parents. Starting to think about next year and working on the master schedule. We'll be adding a photography class, and looking at adding 1 zero period, an intervention period. He talked about the GEMS TV class. He introduced Albert Medina, Music Teacher. Mr. Medina introduced student, and they played a couple of songs. Shanna Parker, Assistant Principal talked about a workshop called "Point Break", this includes a workshop of 120 7th and 120 8th graders who participated in a one day workshop off site with 10 classified and certificated staff members included. They learned to communicate with others, eye to eye. They discussed eye contact. They will be doing follow up sessions, and team building. Mrs. Ward, art teacher talked about

her class, and introduced some of her students who were present and shared their art.

6. ***Page 17-86*** **- CONSENT AGENDA**

6.1 Certificated Personnel Report
6.2 Classified Personnel Report
6.3 Approval of Minutes for: December 4 & 18, 2018
6.4 Approval of Warrants
6.5 Williams Uniform Quarterly Report
6.6 Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Condition – School Closure for All District Schools November 15 & 16, 2018
6.6 Approval of UDL-IRN International Summit Out-of-State Travel
6.7 Approval of Christian Lighthouse Academy Out-of-State Travel
6.8 Acceptance of Lincoln High School Relocation of Five (5) Classroom Portables Project and Approval of Notice of Completion
6.9 Acceptance of Lincoln High School Scoreboard Replacement Project and Approval of Notice of Completion
6.10 Ratification of Agreement for Inspection Services with Donald Sharp for Twelve Bridges High School Project
6.11 Ratification of Agreement for Inspection Services with Donald Sharp for Glen Edwards Middle school Modernization and Addition Project – Phase 2
6.12 Ratification of Agreement for Legal Services between Western Placer Unified School District and Dannis Woliver Kelley

Motion by Mr. Carras, seconded by Mr. Haley and passed by a 5-0 *(**Ayes**: Haley, Carras, Wyatt, Long, Armitage **No**: None)* roll call vote to approve consent agenda as presented.

7. **COMMUNICATION FROM THE PUBLIC**

No request from communication

8. **REPORTS & COMMUNICATION**

➢Lincoln High School Student Advisory, Lindsey Ridgway shared the following:

- Homecoming is next week: the theme is "No Place Like Home"
- Boys Play Nevada Union on Thursday
- Zebra Showcase on Thursday
- Girls beat Ponderosa
- Wrestling banquet this week
- Students attend YDI this week
- Skilled USA, competed last week in Sacramento
- Scholarships are open, they close on March 4th

➢Western Placer Teacher's Association, Tim Allen wished everyone a Happy 2019, and shared he went on a trip to Mexico to visit family, attended governors workshop today. Beginning negotiation this month.

➢Western Placer Classified Employee Association, Jim Houck wished everyone a Happy new year, and also attended the governors workshop today, and will be starting negotiations next month.

➢Superintendent, Scott Leaman shared the following:

- Looking at school naming policy, will bring back
- John Adams petition for renewal, hearing at the first meeting
- Monday a Holiday
- Introduce Kathryn Palmer, with the Lincoln News Messenger
- Reflecting this room will be very different next time we are here. A lot of changes here at GEMS
- We start accepting Interdistricts February 1st
- Board Room set up at the District Office is different
- Attended the governor's budget workshop today, along with a few other highlights, there will be changes. The State of California is in declining enrollment

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Information ***Page 88*** **– <u>WPUSD'S 2017-2018 CALIFORNIA SCHOOL DASHBOARD RESULTS</u> – Leehane** *(18-19 G & O Component I, II, III, IV, V)*

●California recently released 2017-2019 district/school accountability data through the new California School Dashboard. A presentation explaining Western Placer's accountability data will be shared during the board meeting.

Kathleen Leehane presented a power point on California School Dashboard Results for 2017-2018. She reviewed the following:

- *How results are Determined*
- *Chronic Absenteeism*
- *Suspension Rate*
- *Graduation Rate*
- *Academic Indicators: ELA*
- *Academic Indicators: Math*
- *College & Career Indicator*
- *English Learner Progress Indicator*
- *Local Indicators*
- *Student Group Report*
- *District/Charter Comparison Report*

This was for information only

9.2 Discussion ***Page 89*** **– <u>RECEIPT OF THE 2017-18 AUDITED FINANCIAL STATEMENTS</u> – Kilpatrick** *(18-19 G & O Component I, II, III, IV, V)*

●The 2017-18 Unaudited Actuals were presented to the Board of Trustees in September. The audit firm, Crowe, has performed the required independent annual audit and submitted our audit report to the State Controller's Office by December 15 as required by law.

Audrey Kilpatrick presented 2017-18 Audited Financial Statements, She introduced Matt Nethaway from Crowe, who indicated this was a good audit, and there were no noncompliance findings. He reviewed the audit process and highlighted a few items.

9.3 Information *Page 186* – **HORIZON CHARTER SCHOOLS 2017-18 ANNUAL FINANCIAL STATEMENTS AND AUDIT REPORT – Kilpatrick**
(18-19 G & O Component I, II, III, IV, V)

- Western Placer Unified School District, as the sponsoring authority for Horizon Charter Schools, is responsible for fiscal oversight. Accordingly, their annual financial statements and audit report are provided for review.

Audrey Kilpatrick presented Horizon Charter School Audit Report. There were no findings noted in the audit.

9.4 Information *Page 228* –**JOHN ADAMS ACADEMIES INC. CHARTER SCHOOLS 2017-18 CONSOLIDATED FINANCIAL STATEMENTS WITH AUDITOR'S REPORT – Kilpatrick** *(18-19 G & O Component I, II, III, IV, V)*

- Western Placer Unified School District, as the sponsoring authority for Johns Adams Academy Charter School, is responsible for the fiscal oversight. Accordingly, their annual consolidated financial statements and audit report are provided for review.

Audrey Kilpatrick presented the John Adams Academy Charter School Audit Report. There were some findings, they had two findings, one was corrected by management.

9.5 Action *Page 269* – **RESOLUTION NO. 18/19.21 DECLARING PROJECT SAVINGS AND IDENTIFYING HIGH PRIORITY CAPITAL OUTLAY PROJECTS – Adell** *(18-19 G & O Component I, II, III, IV, V)*

- After the completion of State Funded projects at Lincoln High School (Modernization and New Construction) and construction of Special Education facility at Foskett Ranch Elementary, there was a significant amount of project savings remaining in Fund 35 from the State of California.

Mike Adell presented Resolution No. 18/19.21 for approval. This will also modify the joint use agreement with the tennis courts. The district would like the public not to have access to the tennis courts at LHS. The district agreed to pay $381,000.00 to refund the city. This will allow the 6th street tennis courts to drop off of the joint use agreement. Now that Jimenez Park is completed the public will be allowed to use those tennis courts. This was the compromise we came up with. This will help them pay for their tennis courts, and we no long need to leave ours unlocked to the public. Motion by Mr. Long, seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes**: Carras, Wyatt, Long, Haley, Armitage **No**: None)* roll call vote to approve

Resolution No. 18/19.21 Declaring Project Savings and Identifying High Priority Capital Outlay Projects.

9.6 Action ***Page 271*** – **APPROVAL OF LOW BIDDER FOR DISTRICT-WIDE NETWORK SWITCH EQUIPMENT – E-RATE YEAR 2019 (YEAR 22) – Kilpatrick** *(18-19 G & O Component I, II, III, IV, V)*

- The District is required to advertise for wireless equipment on the District website if E-rate discounts are sought. A request for proposal (RFP) covering wireless equipment was posted to the District website and advertised in the local newspaper as required under E-rate requirements.

Audrey Kilpatrick presented the low bidder for district-wide network switch equipment for approval. Motion by Mrs. Wyatt, seconded by Mr. Carras passed 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to approve the Low Bidder for District-Wide Network Switch Equipment – E-Rate Year 2019 (Year 22).

9.7 Action ***Page 335*** – **APPROVAL OF LOW BIDDER FOR DISTRICT-WIDE WIRELESS EQUIPMENT – E-RATE YEAR 2019 (YEAR 22) – Kilpatrick** *(18-19 G & O Component I, II, III, IV, V)*

- The District is required to advertise for network switch equipment on the District website if E-rate discounts are sought. A request for proposal (RFP) covering wireless equipment was posted to the District website and advertised in the local newspaper as required under E-rate requirements.

Audrey Kilpatrick presented the low bidder for district-wide wireless equipment. Motion by Mrs. Wyatt, Mr. Haley and passed by a 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to approve the Low Bidder for District-Wide Wireless Equipment – E-Rate Year 2019 (Year 22).

9.8 Discussion ***Page 360*** – **RECEIPT OF THE 2017-18 MEASURE A AND MEASURE N GENERAL OBLIGATION BONDS AUDITED FINANCIAL STATEMENTS AND PERFORMANCE AUDITS – Kilpatrick** *(18-19 G & O Component I, II, III, IV, V)*

- Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act, amended portions of the California constitution to provide for the issuance of general obligation bonds by school districts, "for the construction, reconstruction, rehabilitation or replacement of school facilities, or the acquisition or lease of real property for school facilities", upon approval by 55% of the electorate.

Audrey Kilpatrick reviewed the 2017-18 Measure A and Measure N general obligation bonds audited financial statements and performance audits. Matt Nethaway from Crowe also reviewed audits for both bonds. There were no findings.

9.9 Information/ Discussion ***Page 401*** **– SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION – CHAPTER #741 – Simon** *(18-19 G & O Component I, II, III, IV, V)*

•Pursuant to Government Code section 3547, all proposals of the recognized employee group and of the District must be presented at a public meeting of the District.

Gabe Simon presented CSEA collective bargaining agreement for discussion. This is an annual process, the Sunshine collective bargaining agreement will come back for board approval.

9.10 Action ***Page 404*** **– SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT (WPUSD) AND THE WESTERN PLACER TEACHER'S ASSOCIATION (WPTA) – Simon** *(18-19 G & O Component I, II, III, IV, V)*

•Pursuant to Government Code section 3547, all proposals of the recognized employee groups and the District must be presented at a public meeting of the District.

Gabe Simon presented the WPTA Sunshine collective bargaining agreement for approval. Motion by Mr. Long, seconded by Mr. Carras and passed by a 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to approve the Sunshine for Negotiations regarding the Collective Bargaining Agreement between the Western Placer Unified School District (WPUSD) and the Western Placer Teacher's Association (WPTA).

9.11 Discussion/ Action ***Page 407*****–CONSIDER APPROVING REVISED JOB DESCRIPTION FOR TECHNOLOGY SUPPORT TECHNICIAN II – Simon** *(18-19 G & O Component I, II, III, IV, V)*

•As a part of the ongoing review of District needs and job descriptions by the District, there exists a need to approve a revised job description for the Technology Support Technician II position which is a classified position.

Gabe Simon presented revised job description for approval. Mr. Armitage recommended showing the revisions on the existing job description would be helpful. Motion by Mr. Haley, seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to approve the revised Job Description for Technology Support Technician II.

9.12 Discussion/ Action ***Page 411*** **– COOPERATIVE AGREEMENT AND FIRST AMENDMENT TO THE JOINT USE AGREEMENT – Leaman** *(18-19 G & O Component I, II, III, IV, V)*

•The WPUSD legal team has drafted an amendment to current joint use agreement with the City of Lincoln to entertain the possibility of

establishing a park next to Leaman Elementary. The park will be built based on available funding.

Mr. Leaman requested the board table this item.

9.13 Action *Page 423* - **ADOPTION OF REVISED/NEW EXHIBITS/ POLICIES/ REGULATIONS – Leaman** *(18-19 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 0420.42 – Charter School Renewal
- BP 3290 – Gifts, Grants and Bequests
- AR 3320 – Claims and Actions Against the District
- AR 3460 – Financial Reports and Accountability
- BP/AR 6145.2 – Athletic Competition
- BP/AR 6178 – Career Technical Education
- BP 6190 – Evaluation of the Instructional Program

Motion by Mr. Carras, seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to approve the Revised and New Exhibits, Policies and Regulations.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley had no report

Mr. Carras had no report

Mrs. Wyatt commended the staff, and shared that her grandson started band here, and Point Break is a great program.

Mr. Long thanked Lance, and is very impressed with the Point Break Program, it teaches lifelong skills. He reported he will not be at the next board meeting.

Mr. Armitage thanked Lance, was also in band. The Point Break speeches were awesome. He reported he will be gone during the 2nd board meeting in February.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**February 5, 2019** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

➢**February 19, 2019** 7:00 P.M., Regular Meeting of the Board of Trustees –Foskett Ranch Elementary School, 1561 Joiner Parkway

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:37 p.m.

Damian Armitage, President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: February 5, 2019

Ayes: Haley, Wyatt, Carras, Armitage

Noes:

Absent: Long

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.