WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Damian Armitage – President
Paul Long – Vice President
Kris Wyatt – Clerk
Brian Haley – Member
Paul Carras – Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations

	STUDENT ENROLLMENT		
School	2018-2019 CALPADS	8/28/2019	10/2/2019
Sheridan Elementary (K-5)	56	65	64
First Street Elementary (K-5)	439	447	447
Carlin C. Coppin Elementary (K-5)	444	444	442
Creekside Oaks Elementary (K-5)	589	610	610
Twelve Bridges Elementary (K-5)	644	652	655
Foskett Ranch Elementary (K-5)	412	422	421
Lincoln Crossing Elementary (K-5)	666	699	697
Glen Edwards Middle School (6-8)	869	871	869
Twelve Bridges Middle School (6-8)	796	832	832
Lincoln High School (9-12)	2,004	2,081	2,073
Phoenix High School (10-12)	100	88	84
Atlas (K-12) (new 2019-2020)		40	40
SDC Program (18-22)	14	11	11
TOTAL	**7,033**	**7,262**	**7,245**

SDC Pre-School

Foskett Ranch	6
First Street/LIP	57

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District

Regular Meeting of the Board of Trustees

November 19, 2019

Sheridan Elementary School – Multi-Purpose Room

4730 H Street, Sheridan, CA 95681

AGENDA

2019-2020 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:15 P.M. START

1. **CALL TO ORDER** – Sheridan Elementary School – Multi-Purpose Room

2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6:20 P.M.

3. **CLOSED SESSION** – Sheridan Elementary School – Staff Room #5

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

3.3 LIABILITY CLAIMS

Claim (HS 10/31/19) Pursuant to Government Codes 910 & 910.2

3.4 PERSONNEL

Public Employee Employment/Discipline/Dismissal/Release
a. Employee Employment/Discipline/Dismissal/Release Employee #CE19/20.2

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Sheridan Elementary School, - Multi-Purpose Room

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 8* - CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:

~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

4.2 ***Page 9*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

4.3 ***Page 10*** **- LIABILITY CLAIMS**
Claim (H.S. 10/31/19) Pursuant to Government Codes 910 & 910.2

4.4 ***Page 11*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
a. Employee Employment/Discipline/Dismissal/Release Employee #CE19/20.2

5. ***Page 13*** **– SPECIAL ORDER OF BUSINESS**
School Being Featured: Sheridan Elementary School

6. ***Page 16-43*** **- CONSENT AGENDA**

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

6.1 Classified Personnel Report
6.2 Ratification of Contract with Best Western Pacific Highway Inn and Lincoln High School
6.3 Ratification of Contract with Shady Creek Outdoor school and First Street Elementary
6.4 Ratification of Agreement with Challenge Works, Inc. and Glen Edwards Middle School
6.5 Ratify Contract between Capitol Public Finance Group and Western Placer Unified School District-Municipal security Issuance Services
6.6 Williams Uniform Quarterly Complaint Report
Roll call vote:

7. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be Submitted to the Board Clerk prior to the start of the meeting.

8. **REPORTS & COMMUNICATION**
- Lincoln High School Student Advisory – Mattie Ridgway
- Western Placer Teacher's Association – Tim Allen
- Western Placer Classified Employee Association – Jim Houck
- Superintendent – Scott Leaman

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk before each item is discussed.

9.1 Action ***Page 45*** **– APPROVE ESTABLISHMENT OF SCOTT M. LEAMAN ELEMENTARY AND APPROVE APPLICATION TO CALIFORNIA DEPARTMENT OF EDUCATION FOR COUNTY-DISTRICT-SCHOOL (CDS) CODE – Kilpatrick** *(19-20 G & O Component I, II, III, IV, V)*
Roll call vote:

9.2 Discussion Action ***Page 49*** **– CONSIDER APPROVAL OF REVISED CALENDAR FOR THE 2020-2021 SCHOOL YEAR – Simon** *(19-20 G & O Component I, II, III, IV, V)*

9.3 Information ***Page 51*** **– 2020-2023 LCAP PROCESS – Callahan** *(19-20 G & O Component I, II, III, IV, V)*

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

10.2 BOARD MEMBER REPORTS/COMMENTS

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**December 3, 2019** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

➢**December 17, 2018** 7:00 P.M., Annual Organizational Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

12. ADJOURNMENT

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

Posted: 111519
h:\wpfiles\board\agenda\111919

DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **Sheridan Elementary School – Staff Room**
Date: **Tuesday, November 19, 2019**
Time: **6:20 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
* PUBLIC EMPLOYEE APPOINTMENT
* PUBLIC EMPLOYEE EMPLOYMENT
* PUBLIC EMPLOYEE PERFORMANCE EVALUATION
* **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/ RELEASE**
* COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
* **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
* STUDENT PRIVATE PLACEMENT
* INTERDISTRICT ATTENDANCE APPEAL
* STUDENT ASSESSMENT INSTRUMENTS
* STUDENT RETENTION APPEAL, Pursuant to BP 5123
* DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. **LICENSE/PERMIT DETERMINATION**
   A. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   A. Specify law enforcement agency
   B. Title of Officer

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   A. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   B. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
   C. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
   A. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   B. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
   A. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   B. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. LIABILITY CLAIMS
   A. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   B. Agency claims against.
7. THREATS TO PUBLIC SERVICES OR FACILITIES
   A. Consultation with: specify name of law enforcement agency and title of officer.
8. PERSONNEL:
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed
9. CONFERENCE WITH LABOR NEGOTIATOR
   A. Name any employee organization with whom negotiations to be discussed are being conducted.
   B. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   C. Identify by name the agency's negotiator
10. STUDENTS:
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      a. Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123
   F **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
      a. Prevent the disclosure of confidential student information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Bargaining Groups:
WPTA & CSEA Negotiations
Agency Negotiators:
Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent Business and Operations

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 19, 2019

ROLL CALL REQUIRED:
No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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SUBJECT:
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 19, 2019

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Case: Mark Babbin and CAL200, S.F. County Superior Court (Case No. CPF-15-514477.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Claim (H. S. 10/31/19) #19/20.01
Pursuant to Government Codes 910 & 910.2

AGENDA ITEM AREA:

Disclosure of Action Taken in Closed Session

REQUESTED BY:

Audrey Kilpatrick,
Assistant Supt. Business & Operation

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

November 19, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to the rejection of the claim. *(Pursuant to Government Codes 910 & 910.2)*

RECOMMENDATION:

Administration recommends the Board of Trustees reject the claim #19/20.01.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Public Employee Employment/Discipline/Dismissal /Release

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon, Ed.D. GS
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
November 19, 2019

ROLL CALL REQUIRED:
Yes (Closed Session)

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to Employee #CE 19/20.2 Employment/Discipline/Dismissal/Release

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regards to Employee #CE 19/20.2 Employment/Discipline/Dismissal/Release.

SPECIAL ORDER OF BUSINESS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Featured School:
Sheridan Elementary School

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 19, 2019

ROLL CALL REQUIRED:
No

BACKGROUND:

Sheridan Elementary School will share a share presentation to the Board of Trustees.

RECOMMENDATION:

Administration recommends the Board of Trustees enjoy the presentation.

wp/rk/facsheetrecog

WESTERN PLACER
UNIFIED SCHOOL DISTRICT

Sheridan Elementary School

4730 "H" Street - Sheridan, CA 95681
(530) 633-2591 -Fax-(530) 633-9565
Emily Ortiz, Principal
"Pursuit of Excellence"

11-19-19 Board Meeting
@ Sheridan Elementary School
"Highlights" - "Programs, Pupils, & Donations"

1. Mrs. Mechanick - Student's College Presentation
2. Mrs. Sisk - Career Paths
3. Assistance League of Greater Placer County - Book Donation Presentation

CONSENT AGENDA ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Gabriel Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
November 19, 2019

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

November 19, 2019

CLASSIFIED/MANAGEMENT

NEW HIRES:

1. Name: Victor Montano — Effective: 11/8/19
   Position: Custodian/Groundsman — Site: Creekside Oaks Elementary School
   Salary: CSEA, Range 22, Step D — Replacement
   FTE: 8 hours/5 days a week
   Days: 12 months/Year

TRANSFER:

1. Name: Sylvia Ochoa Corona — Effective: 11/12/19
   Position: Payroll/Benefits Technician — Site: District Office
   FTE: 4 hours/5 days a week — New
   Days: 12 months/Year
2. Name: Julie Ridgeway — Effective: 11/04/19
   Position: Paraprofessional Physical Health Care — Site: Carlin C. Coppin Elementary School
   FTE: 6 hours/5 days a week — New
   Days: 10 months/Year
3. Name: Barbara Green — Effective: 11/04/19
   Position: Accounting Technician II — Site: District Office
   FTE: 8 hours/5 days a week — Replacement
   Days: 12 months/Year
4. Name: Nora Davis — Effective: 11/18/19
   Position: Secretary II — Site: Lincoln High School
   FTE: 8 hours/5 days a week — Replacement
   Days: 11 months/Year

ADDITIONAL POSITION:

1. Name: Jeana MacLeod — Effective: 12/2/19
   Position: Intervention Services Provider — Site: Twelve Bridges Elementary School
   FTE: 1 hours/4 days a week — New
   Days: 10 months/Year
2. Name: Rebecca Cain — Effective: 12/2/19
   Position: Intervention Services Provider — Site: Twelve Bridges Elementary School
   FTE: 1 hours/4 days a week — New
   Days: 10 months/Year
3. Name: Marta Aguilar — Effective: 10/28/19
   Position: Campus/Cafeteria Supervisor — Site: Creekside Oaks Elementary School
   FTE: 30 minutes/5 days a week — Replacement
   Days: 10 months/Year

RESIGNATION/RETIREMENT:

1. Name: Tina Biles — Effective: 11/19/19
   Position: Campus/Cafeteria Supervisor — Site: Carlin C. Coppin Elementary School

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

November 19, 2019

CLASSIFIED/MANAGEMENT CONTINUED:

RESIGNATION/RETIREMENT CONTINUED:

2. Name: Sylvia Ochoa Corona — Effective: 11/11/19
   Position: District Office Clerk — Site: District Office

3. Name: Carolina Cabrera Harward — Effective: 11/13/19
   Position: Food Service Assistant — Site: Lincoln Crossing Elementary School

LEAVE REQUEST:

1. Name: Lyudmila Nazarov — Dates: 11/12/19-12/20/19
   Position: Food Service Assistant — Site: First Street Elementary School

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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SUBJECT:

Ratification of Contract with Best Western Pacific Highway Inn and Lincoln High School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Asst Superintendent - Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Site Supplemental Funds

MEETING DATE:

November 19, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contact with Best Western Pacific Highway Inn is for lodging for students and employees in Salem, Oregon for one night from November 16, 2019. Sixteen rooms will be booked for students and teachers of Lincoln High School. The trip will cost $1,999.84 and will be paid using Site Supplemental Funds.

RECOMMENDATION:

Staff recommends the Board ratify the contact with Best Western Pacific Highway Inn and Lincoln High School for lodging needs of employees and students.

BW Pacific Highway Inn
4646 PORTLAND RD NE
SALEM, OR 97305

(503) 390-3200
BWPHI@MSN.COM

10/30/19 10:04 am

Lincoln high school
Honor society

Conf # 1097

Arrival 11/16/19
Departure 11/17/19

Group Contact:

Edwards, Marylou
790 j st
LINCOLN, CA 95648

(530) 651-4717

Payment Cash

Guest Initials:

Reservation & Rate Information

	Sat 11/16	Sun 11/17	Mon 11/18	Tue 11/19	Wed 11/20	Thu 11/21	Fri 11/22	EXTENDED DATES
QQNSM	~~XL~~ $124.99							
	XL 16							

Rates Do Not Include Any Applicable Taxes Or Surcharges

This to confirm your reservation for the above listed dates. If you need to cancel, please call by 4pm the day before your date of arrival to avoid being charged. We look forward to your visit!

Each Best Western hotel is individually owned and operated.

Audrey Kilpatrick - WPUSD
Asst Supt of Business Svs and Operations

10/30/2019 10:10AM FAX 5033937889 Best Western Pacific Hwy 0001/0002

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with Shady Creek Outdoor School and First Street Elementary

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Fit Quest Grant / Donations

MEETING DATE:

November 19, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Shady Creek Outdoor School and First Street Elementary School for an outdoor educational program for the 2019-20 school year. The services include a 4-day stay for 70 students at Shady Creek Outdoor School. The cost of these services is $16,380.00 and will be paid with the Fit Quest Grant and Donations.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Shady Creek Outdoor School and First Street Elementary School.

SHADY CREEK OUTDOOR SCHOOL AND EVENT CENTER

Billing and Reservations:
970 Klamath Lane, Yuba City, CA 95993
(530) 822-2949 - (530) 822-3039 Fax

Camp Address:
18601 Pathfinder Way, Nevada City, CA 95959
(530) 292-3436 – (530) 292-3538 Fax

SUTTER COUNTY Superintendent of Schools

Shannon Cueva, Director

BILLING TO:
First Street School
1400 First St.
Lincoln CA 95648
Attention: Principal

DATE: July 30,2019

INVOICE: **20-0037**

Shady Creek Outdoor School Program
Fall 2019 - First Installment

TOTAL CHARGES:	70	participants	@	$	234.00	4-day	$ 16,380.00
		participants	@	$	255.00	5-day	$ -
						Total	$16,380.00

First Installment 50% **Total Due:** $ 8,190.00

Payment Due September 1, 2019

MAKE CHECKS PAYABLE TO: SUTTER COUNTY SCHOOLS OFFICE
Please return check to: Shady Creek Outdoor School, Attn. Monica Ramos
970 Klamath Ln., Yuba City, CA 95993

E-MAILED 6/12

SHADY CREEK OUTDOOR SCHOOL PROGRAM
Management Services Provided By
SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE
Tom Reusser, Superintendent
970 Klamath Lane, Yuba City, CA 95993
(530) 822-2949

ENVIRONMENTAL EDUCATION AGREEMENT 2019/2020

THIS AGREEMENT ("Agreement") is entered into between the Sutter County Superintendent of Schools ("Superintendent") **First Street School** ("District"). Collectively Superintendent and District shall be referred to as "Parties."

WHEREAS, Superintendent owns an outdoor education facility known as Shady Creek Outdoor School ("Shady Creek"), which is located at 18601 Pathfinder Way, Nevada City, CA, and thereon operates the Shady Creek Outdoor School Program ("Program"), an outdoor educational program for the benefit of public school students; and

WHEREAS, District desires its students to participate in the Program and stay at Shady Creek on the terms and conditions set forth in this Agreement.

The Parties agree as follows:

1. Participation Fee: District will participate in the Shady Creek Outdoor School Program on the terms and conditions set forth in this agreement. District desires to reserve space for **(70)** and agrees to pay an amount **equal to $255.00 per pupil** if scheduled for a five-day week and **$234.00** per pupil if scheduled for a ur-day week to participate in the Shady Creek Program (Participation Fee). *There will be no adjustment to the er pupil fee for students arriving late or leaving early.* This contractual reserved space is based on numbers supplied by your school administrator. If there is a discrepancy with these numbers contact the Shady Creek office immediately. **Final Payment will be due no later than June 15, 2020.**

2. Deposit. This Participation Fee shall also cover the cost of lodging, food and recreational activities for the adult participants and cabin counselors provided by the District as required by sections 3 and 4 of this Agreement. District shall pay fifty percent (50%) of the Participation Fee for the number of Students identified in Section 1 as a nonrefundable deposit ("Deposit"). The Deposit shall be received by the Superintendent by ***September 1, 2019 for fall scheduled schools and January 2, 2020 for spring scheduled schools*** to reserve participation in the program. The District shall pay the balance of the Participation Fee once actual attendance is computed and final billing received by District. Final billing will be based on actual Student attendance, but in no event shall be less than Ninety Percent (90%) of the number of Students identified in Section I.

3. Adult Participation Requirements. District shall require the following adult participants, who shall stay at Shady Creek with the Students.

a. Program Coordinator. District shall designate one Program Coordinator who is responsible for coordinating the District's participation in the Program, including payment of the Participation Fee and coordination of Program activities. The Program Coordinator may be a teacher or administrator otherwise attending the Program. The Program Coordinator shall be responsible for communicating with the Shady Creek Resident Director or designee to ensure that all requirements of this Agreement have been fulfilled prior to the ival of the District at Shady Creek.

b. Teachers. District shall provide one teacher for each class of 20 or more Students at no additional cost. Districts with less than 20 students will have a prorated fee for the teachers food and lodging.

c. Administrator: District's attending shall coordinate to provide one administrator for each week Students are in attendance. If more than one district is participating in the Program during the Program Term, Districts shall provide an administrator on a rotating basis. The Shady Creek Director or designee shall be responsible for coordinating the rotation of the Administrator.

d. Nurse. If all Students for the Program Term are from the same District, District shall provide one school nurse or health technician. If more than one district is participating in the Program during the Program Term, Districts shall provide a nurse or health technician on a rotating basis. The Shady Creek Director shall be responsible for coordinating the rotation of the school nurse. The Superintendent will pay the district a $500.00 stipend for providing a School Nurse or a $360.00 stipend for providing a Health Technician.

It is understood that small districts may wish to combine pupils or classes and jointly provide the required instructional and administrative personnel. The Program Coordinator for the District shall work with the Shady Creek Resident Director to confirm that adequate adult supervision is available in the event the District wishes to combine classes or supervision with another participating district.

4. Cabin Counselors. In addition to the adult supervision required in Section 3, District shall provide cabin counselors at a ratio of 1 to 7 for the girls and a ratio of 1 to 9 for the boys and no less than one counselor per cabin and shall establish a selection procedure which ensures competent and responsible counselors. The cabin counselors are not required to be over the age of 18. However, in the event that the cabin counselors are minors, District shall require a parent or guardian of the cabin counselor to sign the release on the counselor health form. Signed release shall be submitted to the Shady Creek Director or designee upon arrival at camp. If you bring additional counselors there will be a fee of ½ the student price for the additional counselors.

5. Transportation. District shall be responsible for providing transportation of all employees, students, counselors and staff to and from Shady Creek.

6. Safety. District shall be solely and completely responsible for the safety of all persons and property during times when District, its employees, volunteers and students access the Shady Creek facility. District, its employees, volunteers and students shall fully comply with all state, federal and other laws, rules, regulations, and orders relating to safety, and any rules posted at Shady Creek. Failure of the District, any Student or any other Program participant to comply with this section may result in the District, Student or Program participant being removed from the Program or the District not being allowed to participate in the Program in the future. Superintendent shall not be obligated to refund any Participation Fee to the District in the event any Student or other Program participant is removed from the Program as a result of violating this Section.

7. Health Forms and Waiver of Liability: District shall be responsible for collecting a health form including the Waiver of Liability for each student, counselor, and teacher attending camp and submitting to the Shady Creek Director or designee upon arrival.

8. Indemnity. District agrees to indemnify, defend and hold harmless the Superintendent, its officers, agents and employees, from and against any and all claims and losses whatsoever accruing or resulting in connection with performance of this Agreement, and from all claims and losses accruing or resulting to a person, firm, or corporation for damages, injury or death arising out of or connected with this Agreement and participation in the Program and access to Shady Creek. Without limiting the District's indemnification, the District shall maintain in force at all times while participating in the Program a policy or policies of insurance covering such participation including but not limited to the following coverages, and in the minimum limits of liability as stated herein: Comprehensive general liability, including personal injury in combined single limit of $1,000,000.00 (one million dollars).

All such policies shall provide an endorsement naming the Superintendent, his officers, agents, employees, ***as additional insured***. The above described coverage shall be maintained throughout District's participation in the Program. **District shall file with the Superintendent a certificate of insurance evidencing that the insurance coverage as required herein has been obtained and is currently in effect.**

9. Waiver and Release of Liability. No board member, officer, employee, representative, or agent of Superintendent, shall be personally liable in any manner or to any extent under or in connection with this Agreement District, its employees and participants hereby waive any and all claims of such personal liability.

10. Interpretation. This Agreement is made and entered into in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Sutter. The language in all parts of this Agreement shall be in all cases construed as a whole according to their fair meaning and not strictly for or against either the District or Superintendent. Any headings in this Agreement are included only as a matter of convenience and for reference and in no way define the scope or extent of this Agreement or the construction of any provision.

11. Severability. If any term, provision, condition or covenant of this Agreement or its application to any party or circumstance shall be held, to any extent, invalid or unenforceable, then the remainder of this Agreement shall not be affected.

12. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which shall, together, constitute one and the same instrument.

13. Entire Agreement; Amendments. This Agreement and the documents referred to in this Agreement constitutes the entire agreement of the Parties hereto with respect to the matters contained herein, and prior or contemporaneous agreements or understandings, oral or written, pertaining to any such matters are merged herein and shall not be effective for any purpose. No provision of this Agreement may be amended or added to except by an agreement in writing which is signed by the Parties hereto or their respect successors-in-interest and indicates that it is an amendment of this Agreement. Neither party shall assign or transfer any or all of its rights, burdens, duties or obligations under this Agreement without the prior written consent of the other party.

14. Authority. Superintendent has delegated authority to enter into this Agreement with District to the Shady Creek Resident Director.

Western Placer Unified School District

By: _____ Dated: 11/7/19
(Authorized signature) Asst Supt of Business Svs and Operations

Sutter County Superintendent of Schools

By: Shannon Cuevas Dated: 7/24/19
Sutter County Superintendent of Schools

NOTE: Please sign and return one copy to Shady Creek Outdoor School, Sutter County Superintendent of Schools by **October 1, 2019.**

The District designates as Program Coordinator:

Name: _____ From: _____
(school or office)

Phone: _____

Please provide us with an email address for further correspondence:

Email: _____

Participating Teachers email address:

_____

_____

_____

_____

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Agreement with Challenge Works, Inc. and Glen Edwards Middle School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

GEMS Site Discretionary Funds

MEETING DATE:

November 19, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached agreement is for services with Challenge Works, Inc. and Glen Edwards Middle School. The service will include professional technical inspection of the existing challenge course elements and program equipment. This includes the low and high course elements, climbing towers/structures, swings, and zip line. The inspections will be completed on November 18, 2019. The price of these services is $1,250.00 and will be paid with GEMS Site Discretionary Funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Challenge Works, Inc. and Glen Edwards Middle School.

CHALLENGE WORKS INC

123 SUNSET TERRACE
SCOTTS VALLEY, CA 95066
831.440.1421

TECHNICAL SERVICE PROPOSAL

CHALLENGE COURSE INSPECTION

for

Glen Edwards Middle School

Lincoln, CA

This is an agreement for the technical inspection of your challenge course (or parts thereof), by Challenge Works Inc for Glen Edwards Middle School, Lincoln CA

Challenge Works Inc is an Accredited Professional Vendor Member (PVM) of the Association for Challenge Course Technology (ACCT). As such, we are recognized as a provider of accredited inspection services.

This agreement relates to the following proposed Challenge Course Inspection:

1. Service Details:

This will be a professional technical inspection of your existing challenge course elements and program equipment as according to ANSI/ACCT 03-2016 Standards. This may include (but is not limited to); low and high course elements, climbing towers / structures, swings, zip lines and program equipment.

The inspection will include most, or all, of the following steps:

1) Review the design and layout of the course elements and offer suggestions, if needed, for improvement or change.
2) Access the course, where access is provided and appropriate, to physically inspect course components. Where a physical inspection of specific elements / components is not possible, a visual inspection will be conducted and noted as such.
3) Examine all cables and terminations for signs of wear, corrosion or alteration.
4) Check each bolt and termination.
5) Scrutinize all support structures.
6) Fully inspect all program equipment (that is made available)
7) Ropes, harnesses, helmets, carabiners, and belay systems.
8) Review documents that are required in the ANSI/ACCT 03-2016 standard (sample listed)
    a. Pre-Use Inspection Logs
    b. Periodic (Monthly / Quarterly) Inspection Logs
    c. Equipment Inspection & Use Logs
    d. Maintenance Logs
    e. Proof of Documented Training for all staff operating your course

f. Course Operations Manual
g. Near Miss / Incident Reports & Reporting System

9) Meet with the staff responsible for maintaining the course throughout the year, if available
10) Provide a comprehensive written report, in laymen's terms, on the overall condition of your course and status of each element on your course. This will be submitted to the Client by Challenge Works no later than 60 days after the inspection is complete

NOTE:

- The inspection shall be limited to elements and equipment that are available and to which the inspector has reasonable access.
- The Client is responsible for informing Challenge Works of any current or past problems/concerns with any equipment or elements. If no such information is presented, it is assumed that there have been no problems/concerns.
- Verification that all elements and equipment are being properly operated is not included as part of this inspection process.

2. Location:
The proposed service(s) will be provided at: Lincoln, CA

3. Service Dates:
It is proposed that the inspection shall be completed on: November, 18th, 2019. The exact logistics to be coordinated with the Client
The inspection may be coordinated with any other work that is scheduled with the Client
The work outlined in this proposal is scheduled by agreement between Challenge Works Inc and the Client. Any change or cancellation of scheduled dates by the Client prior to the start of work may result in additional fees (rescheduling or cancellation).

4. Investment for Service(s):
Challenge Works will provide all labor, tools and transport to conduct a challenge course inspection at your location.

Proposed Investment Fee:	**Inspection Fee**	**$ 900.00**
	Travel Allowance Estimate*	**$ 350.00**
	Total	**$ 1,250.00**

**Includes additional travel for second day or additional staff brought to site for repairs*

The proposed inspection fee is valid for 3 months (90 days). After the 3 month time frame, please contact Challenge Works directly to confirm proposed costs prior to signing this proposal.

The above inspection fee is to be considered a "will not exceed budget". We will never exceed a projected budget for our work with you unless it is the result of a request, by you, for additional or modified service. This shall be considered a CHANGE ORDER. In such cases, a Change Order Form will be provided and must be signed by the Client prior to the work commencing.

5. Payment Schedule:
Payment is due within 15 days of receipt of invoice

6. Purchase Orders:
Towns, Cities and other municipal or governmental entities may submit a purchase order to cover the costs of the services provided. A copy of your tax-exempt certificate must be submitted along with this signed proposal if you are submitting a purchase order.

Client Authorized Representative:

Audrey Kilpatrick	Asst Supt of Business Svs and Operations		11/5/19
Name: (print)	Title	Signature	Date

Challenge Works Inc Representative:

Paul Hancock	Vice-President		11/5/2019
Name: (print)	Title	Signature	Date:

Please return a signed copy of this agreement via **email: paul@challengeworks.com**
Fax: 831-438-2989

Please note Additional General Information and Terms/Conditions on the following pages:

GENERAL INFORMATION

STANDARDS UTILIZED

1. ANS/ACCT 03-2016 Challenge Courses and Canopy/ Zip Line Tours Standards
2. Current Manufacturers Printed or Posted Standard or Operating Instructions and Manuals

Where a conflict exists the most relevant standard shall apply (ex. where a climbing tower is integrated into a greater challenge course structure)

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratify Contract between Capitol Public Finance Group and Western Placer Unified School District - Municipal Security Issuance Services

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick,
Assistant Superintendent of Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Facilities Funds

MEETING DATE:

November 19, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The contract presented with Capital Public Finance Group is specifically for municipal security issuance services related to the issuance of General Obligation Bonds, Election of 2014, Series B and Election of 2016, Series A. As part of the Municipal Advisor rules a separate contract must be made for the issuance of debt. The cost for services will be a flat fee of $50,000.00 contingent on the closing of the bonds.

RECOMMENDATION:

Administration recommends Board ratify the contract with Capitol Public Finance Group and Western Placer Unified School District for municipal security issuance services of the related to the issuance of General Obligation Bonds, Election of 2014, Series B and Election of 2016, Series A.

AGREEMENT FOR
PROFESSIONAL SERVICES
BETWEEN
WESTERN PLACER UNIFIED DISTRICT
AND
CAPITOL PUBLIC FINANCE GROUP

1. **Parties and Date.**

This Agreement ("Agreement") is made and entered into this **1st day of November, 2019**, by and between **WESTERN PLACER UNIFIED DISTRICT** (the "District") and **CAPITOL PUBLIC FINANCE GROUP** ("Consultant") (collectively referred to as the "Parties" and each individually as the "Party").

2. **Recitals.**

2.1 **Consultant.** Consultant is a professional consultant, experienced and properly certified/licensed to provide the professional services described herein, and is familiar with the plans of the District.

3. **Terms.**

3.1 **Scope of Services, Qualifications and Term.**

(a) General Scope of Services. Consultant promises and agrees to furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply professional services, as more particularly described in the scope of work proposal and fee schedule set forth in **Exhibit "A"** attached hereto and incorporated herein by reference (collectively "Services"). All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

(b) Fiduciary Duty. In accordance with the Municipal Securities Rulemaking Board Rules G-10 and G-42, Consultant has provided a Conflict of Interest Disclosure as set forth in **Exhibit "B"**. Consultant shall provide the District with periodic updates of Exhibit "B" on an as-needed basis. Any such updates of Exhibit "B" shall be incorporated by reference as of the date thereof into this Agreement to the same extent as if set forth herein.

3.2 **Term.** The term of this Agreement shall be from the date first written above and shall continue until June 30, 2020, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term by written amendment.

3.3 **Responsibilities of Consultant.**

(a) Control and Payment of Consultants and its Subordinates. The District retains Consultant on an independent contractor basis and Consultant is not an employee of the District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant

shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law including, but not limited to, the payment of prevailing wage, as applicable.

(b) Conformance to Applicable Requirements. All work prepared by Consultant is subject to the approval of the District and any and all applicable regulatory State agencies, and shall be the property of the District.

(c) Coordination of Services. Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District's staff, consultants and other staff at all reasonable times.

(d) Insurance. Consultant shall provide insurance in amount and type required by the District, if any, subject to the review and approval of the District. Consultant shall also provide District with the copies of its insurance policies prior to commencing work on the Project if required in writing by the District.

3.4 **Fees and Payments.**

(a) Compensation. Consultant shall receive compensation, including reimbursements, for all Services rendered under this Agreement for the not-to-exceed fees set forth in Exhibit "A" attached hereto and incorporated herein by reference consistent with the applicable Work Authorization. Consultant shall not be entitled to any compensation under this Agreement except as confirmed in such written Work Authorization. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

(b) Reimbursement of Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing in advance by the District.

(c) Payment of Compensation. Consultant shall submit to the District an itemized statement which indicates work completed and hours of Services rendered by Consultant. The District shall pay Consultant within a reasonable time and in accordance with this Agreement.

(d) Extra Work. At any time during the term of this Agreement, the District may request that Consultant perform Extra Work. As used herein, "Extra Work" means any Services which are determined by the District to be necessary, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written supplemental work authorization from the District.

(e) Authority to Amend Agreement. As the authorized representative for the District for the purposes of binding the District to amendments to this Agreement, the Superintendent/President or his/her designee, may authorize and execute an amendment to this Agreement to add Services and/or increase the not-to-exceed fee by up to twenty-five percent if the Superintendent/President identifies an immediate need for such an amendment. All such

amendments executed by the Superintendent/President shall be subject to ratification by the District's governing board.

3.5 **Maintenance of Accounting Records.** Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of four (4) years from the date of final payment under this Agreement.

3.6 **General Provisions.**

(a) Suspension of Services. The District may, in its sole discretion, suspend all or any part of Services provided hereunder without cost; provided, however, that if the District shall suspend Services for a period of ninety (90) consecutive days or more and in addition such suspension is not caused by Consultant or the acts or omissions of Consultant, upon rescission of such suspension, the compensation will be subject to adjustment to provide for actual costs and expenses incurred by Consultant as a direct result of the suspension and resumption of Services under this Agreement. Consultant may not suspend its service without the District's express written consent.

(b) Termination of Agreement.

(i) Grounds for Termination. The District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to the District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(ii) Effect of Termination. If this Agreement is terminated as provided in this Section, the District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(iii) Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, the District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

(c) Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

CONSULTANT:

CAPITOL PUBLIC FINANCE GROUP
2436 Professional Drive, Suite 300
Roseville, CA 95661
Tel.: (916) 641-2734
Fax: (916) 921-2734

Attn: Jeff Small, Managing Partner

DISTRICT:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 Sixth Street, Suite 400
Lincoln, CA 95648
Attn: Audrey Kilpatrick, Assistant Superintendent of Business Services and Operations

Such notice shall be deemed made when personally delivered to the address set forth above, or forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed as set forth above. Delivery of notice may also be made by overnight mail with proof of delivery; by facsimile with proof of transmission; or by email if receipt is acknowledged by the recipient of the email notice. Notice shall be deemed adequate on the date actual notice occurred, regardless of the method of service.

(d) Mediation. Disputes arising from this Agreement may be submitted to mediation if mutually agreeable to the Parties hereto. The type and process of mediation to be utilized shall be subject to the mutual agreement of the Parties.

(e) Ownership of Materials and Confidentiality.

(i) All materials and data, including but not limited to, data on magnetic media and any materials and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. The District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at the District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(ii) All such materials and data shall be provided to the District, or such other agency or entity as directed by District or required by law, rule or regulation, immediately upon completion of the term of this Agreement as directed by the District. Should the District wish to obtain possession of any such materials or data during the term of this Agreement, it shall make its request in writing. Such information shall be provided to the District within forty-eight (48) hours of its request.

(f) Indemnification. Each party (the "Indemnifying Party") shall indemnify and hold harmless the other party, its officers, directors, employees, and affiliates (collectively, the "Indemnified Party") against any claims or actions arising out of any and all claims by third parties arising out of the performance or non-performance of the Indemnifying Party's obligations under this Agreement, except to the extent attributable to the negligence or willful misconduct of the Indemnified Party; provided, however, that this indemnity shall not preclude the Indemnified Party's recovery of direct damages pursuant to the terms and subject to the limitations of this Agreement.

(g) Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

(h) Governing Law. This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of Placer, State of California.

(i) Time of Essence. Time is of the essence for each and every provision of this Agreement.

(j) The District's Right to Employ Other Consultants. The District reserves right to employ other consultants in connection with this Project. However, Consultant shall be the exclusive consultant for purposes of the Services as noted within this Agreement, unless terminated as provided herein.

(k) Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties, and shall not be assigned by Consultant without the prior written consent of the District.

(l) Amendments. This Agreement may not be amended except by a writing signed by the District and Consultant.

(m) Severability. If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

(n) Interpretation. In interpreting this Agreement, it shall be deemed that it was prepared jointly by the Parties with full access to legal counsel of their own. No ambiguity shall be resolved against any party on the premise that it or its attorneys were solely responsible for drafting this Agreement or any provision thereof.

(o) Conflict of Interest. For the term of this Agreement, no member, officer or employee of the District, during the term of his or her service with the District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

(p) Non-Waiver. None of the provisions of this Agreement shall be considered waived by either party, unless such waiver is expressly specified in writing.

(q) Board Approval Required. This Agreement shall not be binding nor take effect unless approved or ratified by the District Board of Trustees. Any amendments, except as required by law, to this Agreement shall require Board approval or ratification.

(r) Exhibits and Recitals. All Exhibits and Recitals contained herein are hereby incorporated into this Agreement by this reference.

(s) Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which shall constitute one agreement. Copies of signatures shall have the same force and effect as original signatures.

(t) Authority to Execute. The persons executing this Agreement on behalf of their respective Parties represent and warrant that they have the authority to do so under law and from their respective Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement by their authorized officers as of the day, month and year first written above.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

By: _____

Name: Audrey Kilpatrick

Title: Assistant Superintendent, Business & Operations

CAPITOL PUBLIC FINANCE GROUP, LLC

By: _____

Name: Christopher Terry

Title: Managing Partner

EXHIBIT "A"
Scope of Work and Fee Schedule

Capitol Public Finance Group will provide the following, on an as needed basis, as specified by and at the direction of the District, general financial planning and advisory services to the District which include but are not limited to the following:

Municipal Security Issuance Services

- Issuance of a direct placement lease financing for the purpose of bridging the expected receipt of State Funding grants.

In consideration of Municipal Security Issuance Services provided, Western Placer Unified District will pay Capitol Public Finance Group a flat fee not to exceed $50,000 contingent on the successful closing of the refinancing.

EXHIBIT "B"
MSRB Rule G-10 and G-42 Supplement

Conflict of Interest and Other Regulatory Disclosure
Western Placer Unified District

As of November 1, 2019

As part of the fiduciary duty Municipal Advisors owe to their clients, Capitol PFG is providing this supplement to advise you of actual or potential conflicts of interest. Capitol PFG is identifying actual or potential conflicts of interest by marking the relevant conflict in the boxes below; providing a brief explanation of the nature, implications and potential consequences of each conflict; and providing an explanation of how Capitol PFG will manage or mitigate the conflict.

Municipal Advisory Services

As part of the fiduciary duty Municipal Advisors owe to their clients, Capitol PFG is providing this supplement to advise you of actual or potential conflicts of interest. Capitol PFG is identifying actual or potential conflicts of interest by marking the relevant conflict in the boxes below; providing a brief explanation of the nature, implications and potential consequences of each conflict; and providing an explanation of how Capitol PFG will manage or mitigate the conflict.

☐ any actual or potential conflicts of interest of which it is aware after reasonable inquiry that could reasonably be anticipated to impair its ability to provide advice to or on behalf of the client in accordance with its fiduciary duty to municipal entity clients

☐ any affiliate of the municipal advisor that provides any advice, service, or product to or on behalf of the client that is directly related to the municipal advisory activities to be performed by the disclosing municipal advisor

☐ any payments made by the municipal advisor, directly or indirectly, to obtain or retain an engagement to perform municipal advisory activities for the client

☐ any payments received by the municipal advisor from a third party to enlist the municipal advisor's recommendation to the client of its services, any municipal securities transaction or any municipal financial product

☐ any fee-splitting arrangements involving the municipal advisor and any provider of investments or services to the client

☒ any conflicts of interest arising from compensation for municipal advisory activities to be performed that is contingent on the size or closing of any transaction as to which the municipal advisor is providing advice

Explanation of Conflict. The fees to be paid by the Western Placer Unified School District for Financial Transaction Services to Capitol PFG are contingent on the successful closing of the transaction. Although this form of compensation may be customary, it presents a conflict because Capitol PFG may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the Western Placer Unified School District. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, Capitol PFG may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction. Capitol PFG manages and mitigates this conflict primarily by adherence to the fiduciary duty which it owes to municipal entities such as the Western Placer Unified School District which require it to put the interests of the Western Placer Unified School District ahead of its own.

☐ any other engagements or relationships of the municipal advisor that could reasonably be anticipated to impair the municipal advisor's ability to provide advice to or on behalf of the client in accordance with its fiduciary duty to municipal entity clients

☐ Capitol PFG has determined, after exercising reasonable diligence, that it has no known material conflicts of interest that would impair its ability to provide advice to the Western Placer Unified School District in accordance with its fiduciary duty to the District. To the extent any such conflicts of interest arise after the date of this Agreement, Capitol PFG will provide information with respect to such conflicts in the form of a written supplement to this Agreement.

☐ any legal or disciplinary event that is material to the Western Placer Unified School District's evaluation of Capitol PFG or the integrity of its management or advisory personnel

Copies of Capitol PFG filings with the United States Securities and Exchange Commission can currently be found by accessing the SEC's EDGAR system Company Search Page which is currently available at https://www.sec.gov/edgar/searchedgar/companysearch.html and searching for either Capitol Public Finance Group, LLC or for our CIK number which is 0001614042. There have been no material changes to the legal or disciplinary events that Capitol PFG has disclosed to the SEC.

Information for Municipal Advisory Clients

Capitol Public Finance Group, LLC is registered as a Municipal Advisor with the Municipal Securities Rulemaking Board (MSRB) and the Securities and Exchange Commission (SEC).

The MSRB's website address is http://msrb.org/

The MSRB provides a municipal advisory client brochure that is posted on its website. The brochure describes protections that may be provided by the MSRB and how to file a complaint with an appropriate regulatory authority.

The MSRB Client Brochure may be found at the following link:

http://www.msrb.org/~/media/Files/Resources/MSRB-MA-Clients-Brochure.ashx?la=en

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Williams Uniform Quarterly Complaint Report

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 19, 2019

ROLL CALL REQUIRED:
No

BACKGROUND:

One component of the Williams Settlement Legislation requires each district to submit a quarterly report to the County Superintendent and the Governing Board on the nature and resolution of complaints addressing insufficient instructional material, teacher vacancies and misassignments, and emergency or urgent facilities issues.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the results of the Williams Uniform Complaint report.

wp/rk/factform

PCOE
GOLD IN EDUCATION
Gayle Garbolino-Mojica

PLACER COUNTY OFFICE OF EDUCATION
Gayle Garbolino-Mojica, County Superintendent of Schools
360 Nevada Street
Auburn, CA 95603

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186(d)(e)]

District: Western Placer Unified School District

Person completing this form: Maria Gonzalez

Title: Administrative Assistant to the Superintendent

Quarterly Report Submission Date: *(Check one)*

- ☐ April — *Due: April 30th*
- ☐ July — *Due: July 31st*
- ☑ October — *Due: October 31st*
- ☐ January — *Due: January 31st*

Date quarterly report was or will be reported publicly at a regularly scheduled board meeting: 11/19/19

☑ No complaints were filed with any school in the district or with a district official during the quarter indicated above.

☐ Complaints were filed with a school(s) in the district or with a district official during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
CAHSEE Intensive Instruction & Services	0	0	0
TOTALS	0	0	0

Scott Leaman
Print Name of District Superintendent

Signature of District Superintendent

11/06/19
Date

Please submit to: Suzie Arcuri, Executive Assistant to the County Superintendent of Schools
Placer County Office of Education
360 Nevada Street, Auburn, CA 95603
(530) 889-5941 / Fax: (530) 886-5841

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve Establishment of Scott M. Leaman Elementary and Approve Application to California Department of Education for County-District-School (CDS) Code

AGENDA ITEM AREA:
Action

REQUESTED BY:
Audrey Kilpatrick
Assistant Superintendent - Business & Operations

ENCLOSURES:
Yes

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 19, 2019

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Scott M. Leaman Elementary School will serve kindergarten through fifth grade students using a traditional public elementary school model. Scott M. Leaman Elementary School is projected to have an enrollment of 650 students at full capacity.

The application for county-district-school code presented has been submitted to the California Department of Education (CDE) and requires Superintendent signature and board approval before final approval. Scott M. Leaman Elementary School will open as an elementary school effective August 20, 2020.

RECOMMENDATION:

Staff recommends the Board of Trustees approve the establishment of Scott M. Leaman Elementary School and application submission for a county-district-school code with the CDE.

Application for a New School CDS Code

Application Status

Confirmation Number: 191102175457074-Z6ER

Date Submitted: 11/02/2019 05:54 PM

School CDS Code: Pending Approval

Files Uploaded: 0

School Information

1. ***State Board of Education or Regional Occupation Center/Program:** No
2. ***County:** Placer
3. ***District:** Western Placer Unified
4. ***School:** Scott M. Leaman
5. ***School Type:** Elementary Schools (Public)
6. ***Educational Program:** Traditional
7. ***Open Date:** 08/20/2020
8. ***Estimated Enrollment:** 650
9. ***Low Grade:** Kindergarten
10. ***High Grade:** Grade Five
11. ***Virtual Status:** Not Virtual
12. ***Year Round:** No
13. ***Magnet:** No
14. **Email:** sleaman@wpusd.org
15. **Website:** http://smles.wpusd.org
16. ***Phone Number:** (916) 645-6350
17. **Phone Extension:** No Data
18. **Fax:** (916) 645-6347
19. ***Education Code:** Permissive school code EC §§35160, 35160.1, 35160.2

School Physical Address

20. ***Street:** 1200 Brentford Circle
21. ***City:** Lincoln
22. ***State:** CA
23. ***Zip:** 95648
24. **Zip4:** No Data

School Mailing Address

25. Street: 600 Sixth Street, Suite 400

26. City: Lincoln

27. State: CA

28. Zip: 95648

29. Zip4: No Data

Principal Information

30. *First Name: Kerry

31. *Last Name: Callahan

32. *Job Title: Deputy Supt - Ed. Services

33. *Email: kcallahan@wpusd.org

34. *Phone Number: (916) 645-6350

35. Phone Extension:

Charter School Information

36. *Charter School: No

Applicant Information

***Applicant's Name:** Audrey Kilpatrick

***Applicant's Email:** akilpatrick@wpusd.org

California Department of Education

Signature Page

Please have the district superintendent review and sign this page. Once signed, please submit it to the CBEDS/CDS Support Office via Upload Files, email at cdsadmin@cde.ca.gov, fax at 916-327-0195, or mail it to the address below.

CDS Administration
CBEDS/CDS Support Office
California Department of Education
1430 N Street, Suite 6308
Sacramento, CA 95814

Summary of CDS Code Application Information

Confirmation Number: 191102175457074-Z6ER

School: Scott M. Leaman

County: Placer

District: Western Placer Unified

School Type: Elementary Schools (Public)

Educational Program: Traditional

Charter: No

State Board of Education or Regional Occupation Center/Program: No

Open Date: 08/20/2020

Estimated Enrollment: 650

Grade Span: Kindergarten - Grade Five

Physical Street:
1200 Brentford Circle
Lincoln, CA 95648

Principal Name: Kerry Callahan

District Superintendent's Certification

I hereby confirm that the local governing board has approved the establishment of the above listed school and that the information contained in this Application for a CDS Code is true and accurate. *

Printed Name: Scott Leaman

Job Title: Superintendent

Date: 11/4/19

Signature:

*This signature page includes only selected fields from the CDS Code Application. Please review the complete CDS Code Application for further information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Consider Approval of Revised Calendar for the 2020-2021 School Year

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Gabe Simon, Ed.D.
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 19, 2019

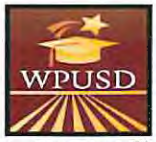
ROLL CALL REQUIRED:
No

BACKGROUND:

The previously Board approved 2020-2021 District calendar has been revised. Additional Public Safety (PS) days have been added for smoke, fire, or power events in the future. The calendar has been reviewed and discussed by the Western Placer Unified Calendar Committee.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the revised 2020-2021 District calendar.



WESTERN PLACER UNIFIED SCHOOL DISTRICT

2020-2021 Student/Teacher Calendar

JULY 2020

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

AUGUST 2020

M	T	W	T	F
3	4	5	6	7
10	11	12	13	NT
ST	PD	TD	20	21
24	25	26	27	28
31				

SEPTEMBER 2020

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCTOBER 2020

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

NOVEMBER 2020

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

DECEMBER 2020

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

DATES TO REMEMBER:

First Day of School for Students	August 20th
Last Day of School for Students	June 11th
New Teacher Day	August 14th
Site/Teacher Day (1/2 Site 1/2 Teacher)	August 17th
Certificated PD/Collab. Day	August 18th
Teacher Day	August 19th
District Staff Dev. Day	November 2nd
Public Safety Days (PS) *	Mar. 26th & Apr. 5th

SCHOOL NOT IN SESSION:

Independence Day	July 4th
Labor Day	September 7th
Non ADA Days	Aug. 17-19, Oct. 2nd & 5th, Nov. 2nd, Feb. 12th
Veterans' Day	November 11th
Thanksgiving Break	November 23rd-27th
Winter Break-Christmas	Dec. 21st - Jan. 4th
Martin Luther King, Jr. Day	January 18th
President's Days	February 15th
Spring Break	Mar. 29th - Apr. 2nd
Memorial Day	May 31st

PUPIL DAYS

August = 8	February = 18
September = 21	March = 19
October = 20	April = 19
November = 14	May = 20
December = 14	June = 9
January = 18	***TOTAL PUPIL DAYS = 180***

TOTAL TEACHER DAYS = 184

- First Quarter Ends (MS/HS) - October 16th
- First Trimester Ends (Elem) - November 6th
- First Semester Ends (MS/HS) - December 18th
- Second Trimester Ends (Elem) - February 26th
- Third Quarter Ends (MS/HS) - March 19th
- Second Semester/Third Trimester Ends - June 11th

Early Release Days:

November 16-20, 2020 Early Release for K-8 ONLY
December 14-18, 2020 Early Release for 9-12
June 7-11, 2021 Early Release for K-12
(*Early release time—**see school schedules***)

* *PS Days will be non student and non teacher work days unless they are needed as make-up days for prior Public Safety closures (smoke, power outage, etc.)*

Draft: November 19, 2019

JANUARY 2021

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

FEBRUARY 2021

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

MARCH 2021

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

APRIL 2021

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY 2021

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

JUNE 2021

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

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SUBJECT:
2020-2023 LCAP Process

AGENDA ITEM AREA:
Information

REQUESTED BY:
Kerry Callahan
Deputy Superintendent

ENCLOSURES:
No – Presentation at Meeting

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
Future LCFF Base and Supplemental Spending

MEETING DATE:
November 19, 2019

ROLL CALL REQUIRED:
No

BACKGROUND:
The LCAP Committee and DAC/DELAC Parent Committee have been meeting to provide input that supports the evaluation of our students' performance and our annual update of the District's 2017-2020 LCAP. Additionally, the committees have been providing input to support the development of the District's new 2020-2023 LCAP.

Educational Services will provide a brief update to the board regarding the process for and status of the development of our 2020-2023 LCAP.

RECOMMENDATION:
Administration recommends the Board receive the information provided.