Western Placer Unified School District

Annual Organizational Meeting of the Board of Trustees

December 15, 2020

WPUSD District Office/City Hall Building–Go To Meeting
600 Sixth Street, Lincoln, CA 95648

MINUTES

2019-2020 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present via Teleconference:
Kris Wyatt, President
Damian Armitage, Vice President
Brian Haley, Clerk
Jason Price, Member
Criste Freymond, Member

Others Present via Teleconference:
Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Maria Gonzalez, Administrative Assistant to the Superintendent
Matthew Nobert, Lincoln News Messenger

1. **ANNOUNCEMENT:** EXECUTIVE ORDER N-29-30 TELECONFERENCE FLEXIBILITY
   This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. This meeting will be a Virtual and/or telephone conference call. The public may listen/participate via instruction listed prior to section 3 of the agenda.

2. **ANNOUNCEMENT:** Should this Board Meeting encounter any security breech or inappropriate issues, the meeting will be ended immediately.

5:25 P.M. START

3. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – Go To Meeting

4. **COMMUNICATION FROM THE PUBLIC ON CLOSED SESSION AGENDA**
   There was no communication from the public

5:30 P.M.

5. **CLOSED SESSION** – WPUSD District Office – 4th Floor Zebra Conference Room

   5.1 **CONFERENCE WITH LABOR NEGOTIATOR**
   Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

5.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

5.3 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release
a. Employee Employment/Discipline/Dismissal/Release Employee #CL20/21.1

6:00 P.M.

6. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Go To Meeting
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

6.1 ***Page 11*- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

6.2 ***Page 12* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

No action taken

6.3 ***Page 13* - PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
a. Employee Employment/Discipline/Dismissal/Release Employee #CL20/21.1

Mr. Haley reported the board took action in closed session the board approved the release of one probationary classified employee by unanimous vote.

Mr. Leaman took roll of the board members Mr. Leaman explained the process of the meeting. The President will introduce the items that are being presented. We will have the person presenting the item speak on the item, and then Mr. Haley will ask if there are any questions. We will take comments during the comments portion. We will then close down the time for discussion. When board is discussing item please do not interrupt the Board Member discussing the item. We also have a public comments portion of the meeting for members of the audience to address any items not on the Agenda.

7. SPECIAL ORDER OF BUSINESS

***Page 15* - OATH OF OFFICE**

The Superintendent will administer the Oath of Office to Criste Freymond, and Jason Price as elected members of the Board of Trustees to serve until the end of their terms.

Mr. Leaman presented the Oath of Office to Criste Freymond and Jason Price.

8. REORGANIZATION OF THE BOARD OF TRUSTEES

As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

8.1 *Page 19* - Elect a President, Vice President, and Clerk from its Members

~ As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

President – Mr. Armitage nominated Mrs. Wyatt for President, seconded by Mr. Brian Haley and passed by a 5-0 vote to approve Mrs. Wyatt for Board President

Vice President – Mr. Haley made a motion to nominate Mr. Armitage for Vice President, the motion was seconded by Mrs. Wyatt and passed by a 5-0 vote to approve Mr. Armitage for Board Vice President.

Clerk – Mr. Armitage nominated Mr. Haley for Clerk, the motion was seconded by Mrs. Wyatt and passed by a 5-0 vote to approve Mr. Haley for Board Clerk.

8.2 *Page 26* - Appoint a Secretary to the Board of Trustees

~ According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

Mr. Armitage made a motion to appoint Mr. Leaman as Secretary of the Governing Board, the motion was seconded by Mr. Haley and passed by a 5-0 vote.

8.3 *Page 28* - Authorization of Signatures

~ As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

Motion by Mr. Price, seconded by Mrs. Freymond, and passed by a 5-0 vote to approve list of authorize signers.

8.4 *Page 29* - Develop a Schedule of Regular Meetings for the 2021 Year

~ The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

Motion by Mr. Armitage to approve the calendar with a start time of 6:00 pm during COVID restrictions. Once COVID restrictions are lifted and/or so determined move

back to 7:00 pm start time. Second by Mr. Price, passed by a 5-0 vote to approve the 2021 Regular Meeting Schedule with amendment.

8.5 ***Page 31*** **- Appoint Committee Assignments**

~The Board of Trustees will discuss committee assignments.

- **Education Foundation** – Mr. Haley & Mr. Armitage
- **Farm Foundation** – Mrs. Freymond & Mrs. Wyatt
- **Wellness Committee** – Mr. Price
- **Policies Review** – Mrs. Wyatt
- **School Committee** – Mr. Price & Mrs. Wyatt
- **Library Committee** – Mr. Freymond & Mr. Haley

Motion by Mr. Armitage, seconded by Mr. Haley, and passed by a 5-0 vote to approve the committee assignments.

9. ***Page 33-69*** **- CONSENT AGENDA**

9.1 Certificated Personnel Report
9.2 Classified Personnel Report
9.3 Approval of Request for Unpaid Leave of Absence
9.4 Approval Resolution 20/21.17 Regarding Authorization to Teach Assigned Subjects
9.5 Approve Resolution 20/21.18 Regarding Authorization to Teach Assigned Subjects California Education Code 44258.7 c+d
9.6 Consider Approval of Side Letter of Agreement Between Western Placer Unified (WPUSD) and California School Employees' Association (CSEA): Chapter #741
9.7 Consider Approval of Revised Side Letter of Agreement Between Western Placer Unified (WPUSD) AND California School Employees' Association (CSEA): Chapter #741
9.8 Ratification of Contract with Lifetouch School Photography Services and Creekside Oaks Elementary School
9.9 Ratification of Contract with Finalsite and Western Placer Unified School District
9.10 Comprehensive School Safety Plans-District and School Sites
9.11 Disposal of Surplus Items

Mrs. Wyatt wanted to request an update to item 9.10 which list a grammatical error of listing eleven schools sites when we have twelve school sites. She requested this be updated. Mr. Armitage wanted to point out that item 9.11 was listed as 9.10 and needs to be updated.

Motion by Mr. Haley, seconded by Mrs. Freymond and passed by a 5-0 *(**Ayes**: Haley, Price, Armitage, Freymond, Wyatt **No**: None)* roll call vote to approve consent agenda with the amendment to item 9.10 to list twelve school sites instead of 11 school sites and item 9.11 to be listed correctly.

10. COMMUNICATION FROM THE PUBLIC

Amy Ridgeway stated that she wanted to congratulate Mr. Maul for his new position at Twelve Bridges High School. She stated that she thinks there are going to be a lot of seniors who are going to be disappointed if he is not in attendance at the graduation for the class of 2021. She would like there be some consideration for having Mr. Maul be a part of the 2021 graduation ceremony. The Board advised they would consider that Mr. Maul is involved with the graduation ceremony for the class of 2021and will discuss further with Mr. Maul and the new Principal for Lincoln High School.

11. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory – Mattie Ridgway was not present

➢Western Placer Teacher's Association – Tim Allen welcomed the new School Board members and introduced himself to them. He stated he is the President of the teachers association at Western Placer Unified School District and has been a Science Teacher at Lincoln High School for the past 15 years. He spoke about the special bond and good working relationship of the bargaining groups at Western Placer Unified. He is looking forward to continuing to keep our students safe and serving our community. He is very proud to say that due to our collaborative relationship, we were able to provide a safe environment for our students and staff. We really do care about our community and our children that come to get educated throughout the Lincoln area. Mr. Price wanted to comment that he has emailed Mr. Leaman several times in an attempt to convey his appreciation as a parent of a high school student and a member of humanity at the incredible job that sits before all of those that educate. He hopes that they Tim can cascade that message to his team. Mr. Price stated that many of us really appreciate the extra work that has gone into the last 10 months.

➢Western Placer Classified Employee Association – Jim Houck- was not present

➢Superintendent – Scott Leaman

- Sports guidelines were released by the CDHP yesterday. They are centered around colors and there is not much we can do under the color Purple.
- Quarantine update indicates we need to follow the California Department of Public Health guidelines, which are not following the new CDC guidelines. With CDC, there are some updates on the 14-day quarantine guidelines.
- Mr. Leaman shared a chart of our COVID cases per week. The chart showed that a majority of the cases are students. The numbers have escalated the past 3 weeks.
- Possibly add one week of distance after the two-week December break if number of cases increases during the break.
- Mr. Leaman shared an event analysis chart. The chart showed family, friends and outside activities is where a majority of the cases are coming from.
- We have Christmas trees in downtown Lincoln at the Plaza. They have been decorated by our school site families and will be donated to needy families on December 23rd .
- The District Office will be closed the week of December 25-January 1, 2021
- During the break, we will have a form available for our families to fill out to report cases

- Mr. Leaman stated that he appreciates our schools being open and he appreciates the work all of our employees are doing.
- Mr. Leaman welcomed Criste Freymond and Jason Price to the Board.
- Mr. Leaman wished everyone a great holiday, and wanted to plead with people to please be safe and there are ways to visit family and stay safe.

12. ♦ACTION ♦DISCUSSION ♦INFORMATION

12.1 Information Discussion ***Page 72*** **– MUTUAL SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT (WPUSD) AND THE WESTERN PLACER TEACHERS' ASSOCIATION (WPTA) – Simon** *(20-21 G & O Component I, II, III, IV, V)*

Mr. Simon stated that this item is letting the public know which articles we will be negotiated during negotiations this year. We will be talking about salary and benefits this year. We will continue our productive relationship with the bargaining units.

12.2 Information Discussion ***Page 75*** **– CAREER TECHNICAL EDUCATION (CTE) FOR LINCOLN HIGH SCHOOL AND TWELVE BRIDGES HIGH SCHOOL– Callahan** *(20-21 G & O Component I, II, III, IV, V)*

Kerry Callahan stated that our last discussion around school boundaries included conversation that students would be able to cross transfer between our two high schools depending on what program they want to be involved in. There is a handout on page 77 of the Board Packet that shows the Industry Sectors for CTE pathways. The CTE pathways listed under Lincoln High School and Twelve Bridges High School are our current sectors at Lincoln High School. The plan moving into the 2021-2022 school year is that the sectors listed under Lincoln High School will remain at Lincoln High School. The sectors listed under Twelve Bridges High School will be at Twelve Bridges High School. We applied for a CTE construction bond for approximately 3 million dollars and we received it for the Arts Media and Entertainment pathway so we were able to enhance the student center that houses our theater and it will hold our video production room at Twelve Bridges High School. The Health Science and Medical Technology will be at Twelve Bridges High School due to Sutter Health and Kaiser being near the campus. There are also plans for growth at Twelve Bridges High School for perhaps a second gym to house more training rooms as well. The Information and Computer Technologies pathway will be at Twelve Bridges High School. This program tends to compete with the Engineering and Architecture pathway, moving one to Twelve Bridges High School will lead to students not having to choose at their site between the two pathways. These pathways are planned to be separate at each site and plans for the future as we continue to grow. We will be shifting some students from LHS to TBHS our student populations will not be large enough to have this many pathways as Lincoln High School with 2100

students can handle. As our schools continue to grow and Lincoln High School may dip a bit as TBHS grows, some pathways will be duplicated at both site or expanding into additional pathways or possible sectors. Also included on the hand out are future possibilities? We are discussing Education, Child Development and Family Services and utilizing our teachers that are currently teaching to work with our students interested in pursuing education. Students who are Juniors and Seniors at LHS that are remaining at LHS that have already committed to LHS pathways that are going to be at TBHS, will be grandfathered through LHS. The pathways that are moving to TBHS will also remain at LHS to allow for the student to finish at LHS. We anticipate some of our CTE teachers may be teaching at both school sites for a couple of years. The enrollment process for our students will begin January 2021.

Mr. Price asked at what grade are students asked to commit to a pathway. Mrs. Callahan stated that students usually in 9th and 10th grade take introductory courses. In order to be considered a CTE completer, they have to complete a three course pathway so typically they are committing in their Sophomore year. A Junior could double up on courses and still be considered a completer. Our intention is to start introducing students in 8th grade to some of these pathways. Mr. Price asked if a student changes his/her mind on a pathway, can they changes schools. Mrs. Callahan advised yes, it would be dependent on the students request, enrollment, and availability. Mr. Price asked about transportation for students who do not have access to a campus, will there be availability. Mrs. Callahan stated that it would be something we may need to look into in the future. Mr. Price stated he understands the thought process put into this.

Mr. Armitage stated that as soon as he saw the Engineering and Architecture offered at Lincoln High School, his thought was that it was going to cause a lot of students to want to transfer from the New High School to Lincoln High School to access the program. Having the Information and Communication Technologies, which is similar but different is a good idea. He was pleased to see the future possibilities of Performing and Productions Arts and the Education Child Development and Family Services.

Mr. Wyatt stated that when she had to transfer back and forth from Glen Edwards to the High School, it was not a wonderful experience. She hopes they consider those teachers that have to go back and forth and that its convenient, they are able to have some breathing time, that they feel connected to both of the schools, considerations for the staff.

Mr. Leaman stated that we are aware that this is the hardest problem, of opening up two schools with the same student population. It is a challenge but it will work.

12.3 Action ***Page 77*** **– ADOPT WESTERN PLACER UNIFIED SCHOOL DISTRICT 2021-22 LCFF BUDGET OVERVIEW FOR PARENTS– Kilpatrick** *(20-21 G & O Component I, II, III, IV, V)*

Audrey Kilpatrick stated that this item is typically presented to the board with the LCAP in June but due to the pandemic and Senate Bill 98 it changed the adoption date for the 2020-21 LCFF Parent Overview to on or before December 15, 2020 in conjunction with the District's first interim budget report. Mrs. Kilpatrick reviewed the Projected Revenue, Budgeted Expenditures in the Learning Continuity Plan.

Mr. Price stated that it was said during a campaign that the district is running on a 5 million dollar structural deficit and he asked Mrs. Kilpatrick if she was aware of this. Mrs. Kilpatrick stated that is not aware of any structural deficit.

Motion by Mr. Haley, seconded by Mr. Armitage and passed by a 5-0 *(**Ayes:** Armitage, Freymond, Haley, Price, Wyatt, **No**: None)* vote to adopt Western Placer Unified School District 2021-22 LCFF Budget Overview for parents.

12.4 Action /*Page 82* – 2020-21 FIRST INTERIM REPORT – Kilpatrick *(20-21 G & O Component I, II, III, IV, V)*

Audrey Kilpatrick stated the District's Board of Trustees shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year, based on current projections, for the two subsequent fiscal years. The certification shall be classified as positive, qualified, or negative, pursuant to standards and criteria adopted by the State Board of Education. Audrey Kilpatrick presented the 2020-21 First Interim Report for approval. She reviewed the following:

- First Interim Update – 2020-21 Budget
- 2020-21 Budget First Interim
- Adopted Budget vs. First Interim
- Major Revenue & Expenditure Changes to 2020-21 Budget since Adopted Budget
- Major Expenditure Changes to 2020-21 Budget since Adopted Budget
- Contributions to Restricted Programs
- Multiple-Year Budget Projections
- MYP – Budget Assumptions – Revenues
- MYP – Budget Assumptions – Expenditures
- Enrollment and ADA
- CALSTRS and CALPERS Employer Contributions
- Multiple Year Projections
- Expenditures for New High School
- Components of Fund Balance
- District – Other Funds
- Next Steps
- Questions & Comments

Mr. Haley stated that based on what we heard last June, this is a major improvement and these are solid numbers.

Motion by Mr. Haley, seconded by Mr. Armitage and passed by a 5-0 ***(Ayes:*** *Armitage, Freymond, Haley, Price, Wyatt* ***No****: None)* vote to approve the 2020-21 First Interim Report.

12.5 Action ***Page 258*** - **DISTRICT VOTING REPRESENTATIVE – Leaman** *(20-21 G & O Component I, II, III, IV, V)*

•Placer County Office of Education requires a voting representative from each district to vote on the Placer County Committee. The district Board of Trustees is required to select one voting representative from the current Board of Trustees.

Mr. Leaman presented a request for a voting representative to the Placer County Committee. After some discussion, Mr. Armitage volunteered to continue on the Placer County Committee. Motion by Mr. Haley, seconded by Mrs. Freymond and passed by 5-0 ***(Ayes****: Armitage, Freymond, Haley, Price, Wyatt* ***No****: None)* vote to approve Mr. Armitage serve as the district voting representative.

13. BOARD OF TRUSTEES

13.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety
- Health

13.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley stated this is a great start with the projections that we can make into the future are much more solid numbers than they were in the Fall. Things are going in the right directions and when we all get vaccinated we will all be back on ground with what is going to happen

Mr. Armitage stated that on November 30th he attended the County Committee meeting. They approved the minutes from last year. With the results of the recent census, we do anticipate quite a bit of activity in the coming year for the committee.

Criste Freymond stated that she is very happy to be here and feels very welcomed and is looking forward to working with everyone. She is really excited to be a part of the Board and to be part of our community and making our kids great citizens.

Jason Price – stated that he talked to several people outside of the district and they talk about how this particular Board and staff have such a great relationship. He wanted to thank the group who has built great relationships with the labor groups and administration.

Mrs. Wyatt thanked Jason Price and Criste Freymond for taking the time and effort to fun for school board and congratulated them. She stated they will both

find that they are going to learn a lot of different things about our community because of the School Board. Good Day Sacramento was here early this morning for "Letters to Santa". A lot of kids mentioned how good they have been with wearing their mask, and listening to their teachers. She loves the school trees that are out at Bearmans Plaza. Happy Holidays, Merry Christmas and Happy Hanukah

14. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**January 19, 2021** 6:00 P.M., Regular Meeting of the Board of Trustees – Go-To -Meeting

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:09 p.m.

Kris Wyatt, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Maria Gonzalez, Administrative Assistant to the Superintendent

Adopted: January 19, 2021

Ayes: Haley, Price, Freymond, Armitage, Wyatt

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.