

VERNON CEMETERY COMMISSION

Minutes of the Regular Meeting

December 3, 2019

RECEIVED
VERNON TOWN CLERK
20 MAR 17 AM 10:14

The regular meeting of the Vernon Cemetery Commission was called to order at 3:00 p.m. at the Cemetery Office at Grove Hill Cemetery. Members present were Bruce Luddy, Stuart Edwards, Norine Edwards, and Wayne Reiske. Absent was Judy Hany. Also present were Superintendent Travis Clark and Secretary Carol Nelson.

Travis Clark, the new Superintendent was introduced to the Commission.

Election of Officers: A motion was made by Norine Edwards, seconded by Wayne Reiske and unanimously approved to elect Bruce Luddy, Chairman and Norine Edwards, Secretary.

Approval of Minutes: A motion was made by Norine Edwards, seconded by Wayne Reiske and unanimously voted to approve as presented the minutes of the Regular Meeting of September 3, 2019 and the Special Meeting of November 4, 2019.

Superintendent's Report

- a. Employee Status – All seasonal maintainers are through their scheduled employment and we will be looking for seasonal help for the summer of 2020.
- b. Fall Clean-up - This has been completed in all cemeteries with the exception of a small section of Grove Hill. It is hoped that this can be addressed after the snow melts.
- c. Elmwood Fence repair – The fence at the entry was repaired with new hardware and pressure treated rails.
- d. Financial Report – FY 18-19 - Copies of the completed report were distributed for review and discussion.

Financial account signers – A motion was made by Norine Edwards, seconded by Wayne Reiske and unanimously voted to authorize Jeffrey O'Neill, Finance Officer; Travis Clark, Superintendent; and Carol S. Nelson, Secretary to be the signers on all financial accounts.

- e. Budgetary request – FY 20-21 – The budget process for the next fiscal year is beginning. A new dump truck will be requested to replace the 2002 model. This has been deferred in the past capital improvements budgets, but it is necessary to replace the truck at this time. Road repaving at Elmwood is currently needed, and Grove Hill roads must be scheduled for future years.
- f. New England Cemetery Association Management Seminar will be attended by Travis on December 9 and 10 in Sturbridge. In addition to the informative programs, it will be an opportunity to network with others.

Unfinished Business

- a. Valley Falls Cremation Section Plantings – Following due notice and providing time for the removal of the perennials, the center section was dug, raked, and seeded. A plan will be established over the winter for the area to include an attractive centerpiece with annuals and perennials. Watering will need to be addressed.
- b. David Allis Headstone – Bamforth Road Cemetery The artist Randall Nelson of Willington has located an appropriate stone slab for the project and will be proceeding with the work.
- c. Chapel – Nothing to report. We expect that this work will continue when a report is received from the architect.
- d. Brautigam mausoleum - The repointing work has been completed by Henry Gonder. The Brautigam family has been asked for additional monies for the trust.

New Business –

- a. Meeting Dates for 2020 – A motion was made by Norine Edwards, seconded by Wayne Reiske, and unanimously voted to approve the meeting dates for 2020 as March 10, June 9, September 8, and December 8.
- b. Grove Hill Cemetery – Cremation B – redesign : Due to the snow covering, this item will be deferred to the next meeting.

Any Other Business

- a. Wreaths Across America will be held at Lugg Field, Grove Hill Cemetery, on Saturday, December 14, at 12:00 noon.

The meeting was adjourned at 4:15 p.m. with a motion made by Norine Edwards, seconded by Wayne Reiske and unanimously approved.

Approved:

March 10, 2020



Carol S. Nelson

Cemetery Secretary