

**BOLTON LAKES REGIONAL  
WATER POLLUTION CONTROL AUTHORITY  
Meeting Minutes  
Wednesday, October 30, 2019**

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The October 30, 2019 meeting of the Bolton Lakes Regional Water Pollution Control Authority (BLRWPCA) was called to order by the Chair, Robert Morra, at 7:03 PM.

**ROLL CALL**

**MEMBERS PRESENT:** Robert Morra (Chair), Daniel Champagne, and Richard Hayes.

**ALTERNATES PRESENT:** Cheryl Udin, Michael Purcaro, Robert Grasis, and Joshua Steele Kelly.

The Chair appointed all present alternates to sit for absent members and vacant seats.

**PUBLIC COMMENT**

None.

**AGENDA ITEM 3 – July 24, 2019 Meeting Minutes**

**DISCUSSION:** None.

**MOTION** by Udin, seconded by Hayes, to accept the July 24, 2019 meeting minutes.

**VOTING IN FAVOR:** Morra, Champagne, Hayes, Udin, Purcaro, and Grasis.

**ABSTAINING:** Kelly.

**AGENDA ITEM 4 – Correspondence**

None.

**AGENDA ITEM 5A – Consideration and possible action on establishing regular meeting dates for 2020.**

**DISCUSSION:** Kelly noted that past practice appeared to be an establishment of meetings on the third Wednesday of each month, barring a holiday, making the likely dates of choice for 2020 January 15, April 15, July 15, and October 14.

**MOTION** by Purcaro, seconded by Morra, to adopt the regular meeting dates as presented by Kelly.

**VOTING IN FAVOR:** Unanimous.

**AGENDA ITEM 5B – Consideration and possible action on Bank Resolution.**

**DISCUSSION:** Questions arose and were answered regarding why the Authority utilizes so many different banking firms for various aspects of its operations.

**MOTION** by Champagne, seconded by Grasis, to adopt the Bank Resolution as presented.

**VOTING IN FAVOR:** Unanimous.

**AGENDA ITEM 5C – Consideration and possible action on appointment of Administrator.**

**DISCUSSION:** Morra explained that the position of Administrator has traditionally been the responsibility of the Bolton Administrative Officer; which, with the departure of Joyce Stille, is now in the hands of Kelly. Kelly was asked and gave information about his background in municipal government and financial administration.

**MOTION** by Udin, seconded by Champagne, to appoint Joshua Steele Kelly as the Administrator of the Bolton Lakes Regional Water Pollution Control Authority.

**VOTING IN FAVOR:** Morra, Champagne, Hayes, Udin, Purcaro, and Grasis.

**ABSTAINING:** Kelly.

**AGENDA ITEM 5D – Report on Connections.**

**DISCUSSION:** Information about request from the President of Able Coil, Steven Rockefeller, to waive the requirement that an additional duplex grinder pump be installed as a result of the company's new construction at 837 Boston Turnpike, Bolton, was presented to the Authority. Members expressed their understanding, but also expressed concern regarding whether or not the new construction would overwork the current pump, whether the current pipe running from Able Coil to the sewer line is large enough for the amount of potential flow, and more.

**MOTION** by Morra, seconded by Hayes, to approve Mr. Rockefeller's request on the condition that any change in use or excessive water use over the EDU standard set for the property as of October 30, 2019 shall result in the company having to install the aforementioned second grinder pump at their own cost, that the physical capacity of the lot's current sewer set-up shall be reviewed by the Authority's engineer, and that notice of this decision and the engineer's comments shall be posted for review and further comment by the Authority members before being delivered to Mr. Rockefeller.

**VOTING IN FAVOR:** Unanimous.

**AGENDA ITEMS 5E-F – Status Report on Operations & FY 2020 Budget**

**DISCUSSION:** Conversation was held about updates that should be made to the financial reporting document for presentation at future meetings.

**AGENDA ITEM 5G – Expansion to Sewer Service Area, Town of Coventry**

**DISCUSSION:** According to Coventry, DEEP needs to give further guidance before this project can move forward.

**AGENDA ITEMS 6-7 – Report of the Chair, Additional Matters, and Other Business**

**DISCUSSION:** Inquiry was made into the status of 20 Beverly Road, Vernon. Discussion occurred about groundbreaking on new facility in Vernon. Cheryl Udin was thanked for her years of service on the Authority.

**MOTION** by Udin, seconded by Champagne, to adjourn at 7:58 PM.

Respectfully submitted,



Joshua Steele Kelly, Administrator