



# Advanced Math & Science Academy Charter School

## Board of Trustees Meeting

### Date and Time

Thursday January 7, 2021 at 6:00 PM EST

Meeting will be held via remote participation See AMSA web site for information on accessing meeting

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Roger Jarrett	5 m
Meeting Recorded and is live streaming on AMSA Facebook page.			
Appoint timekeeper			
Exec Session: Purchase or lease of real estate -- will not reconvene			
<b>B. Record attendance and guests</b>		Sara Snow	3 m
<b>C. Public Comment</b>		Roger Jarrett	10 m
Liz Saul will coordinate the order of comment; please email Liz Saul lsaul@amsacs.org to sign up for public speak or request at this time			
Call for Public speakers			

	Purpose	Presenter	Time
Each Speaker: Please state your name and topic			
D. Check for Board discussion items from Public Speak	Discuss	Roger Jarrett	3 m
<b>II. Votes</b>			<b>6:21 PM</b>
A. Approve BOT meeting minutes 3 December	Approve Minutes	Roger Jarrett	4 m
Approve minutes for Board of Trustees Meeting on December 3, 2020			
<b>III. Reports</b>			<b>6:25 PM</b>
A. Executive Director Report	FYI	Ellen Linzey	20 m
Please hold followup questions for the Q&A session			
B. Executive Director report Q&A	Discuss	Ellen Linzey	10 m
C. Parent Representative Report	FYI	Maura Webster	10 m
D. Faculty Representative Report	FYI	Jessica Bowen	10 m
E. Check for board discussion items	Discuss	Roger Jarrett	2 m
Check for board discussion items from ED, Faculty, and Parent reports			
<b>IV. Chair Business</b>			<b>7:17 PM</b>
A. Chair Business	FYI	Roger Jarrett	5 m
<b>V. Committee Reports</b>			<b>7:22 PM</b>
A. Governance Committee report	FYI	Sheila Kelly	15 m
Includes BOT offsite meeting planning			
B. Finance Committee report	FYI	Kristin Carney	10 m
C. Development Committee Report	FYI	Benjamin Hammel	10 m
D. Education Committee	FYI	Liz Saul	10 m
<b>VI. BOT discussion of items nominated from Public Speak, ED, Faculty Rep, Parent Rep</b>			<b>8:07 PM</b>
Topics as needed; time for discussion to be determine by BOT			

	Purpose	Presenter	Time
A. Discuss topics nominated from above	Discuss	Roger Jarrett	10 m
<b>VII. Meeting Wrap Up</b>			<b>8:17 PM</b>
A. Review action items from past BOT meetings	Discuss	Roger Jarrett	10 m
C.Summary of Action Items			
Action 1: Committees to create and publish SMART Goals in Board on Track			
Action 2: Governance to create candidate SMART Goals for BOT			
Parking lot: Items will not be discussed unless there is an update during Committee reports			
1: Governance will work with Kristen to review revised Investment Policy provided by the Finance Committee.			
2: Roger to work with Ben Hammel and Sowmini Sampath on creating metrics tied to our mission, core values, and vision. (on hold)			
B. Meeting Effectiveness Assessment	Discuss	Roger Jarrett	5 m
Discuss and Assess remote participation			
What challenges or problems did we face?			
What are our best practices?			
What should we do the same or different next meeting?			
...			
C. Candidate Agenda Items and Action items for Jan 2021 BOT Meeting	Discuss	Roger Jarrett	5 m
From Board Topic calendar and carry forward from previous meetings			
<ul style="list-style-type: none"> <li>• Gov: draft BOT SMART goals for 20-21 school year</li> <li>• Committees: Draft Committee SMART Goals for 20-21 school year</li> <li>• BOT: Review and Approve Board Goals</li> <li>• ED: Report results from Fall Pulse Survey</li> <li>•</li> </ul>			
D. Summary of Action Items	Discuss	Roger Jarrett	5 m
<b>VIII. Closing Items</b>			<b>8:42 PM</b>
A. Call for motion to go into executive session	Vote	Roger Jarrett	2 m
Executive session for Purchase/Lease of Facilities will not reconvene in open session			
B. Executive Session	FYI	Roger Jarrett	
C. Adjourn Meeting	Vote		