



Coachella Valley Unified School District
87225 Calle Church, Thermal, CA 92274
District English Learner Advisory Committee (DELAC)

February 03, 2021

5:30 pm - 7:00 pm

Zoom Link: <https://bit.ly/CV-DELAC>

Session #: 861 4659 6829

Password: DELAC

Minutes

I. PRELIMINARY: DELAC President

A. Call to Order _____ Time _____

B. Roll Call:

Elementary

- Cesar Chavez
- Coral Mountain Academy
- John Kelley
- Las Palmitas
- Mecca School
- Mountain Vista
- Oasis
- Palm View School

Middle School

- Bobby Duke
- Cahuilla Desert Academy
- Toro Canyon

High School

- Coachella Valley
- Desert Mirage
- La Familia
- West Shores

District EL Coordinator

District EL Director

Board Representative - Arredondo

Board Representative - Vargas

C. Quorum: _____

D. Motion by _____ Second _____ Vote _____

Corrections: _____

E. Approval of minutes _____ Second _____ Vote _____

Corrections: _____

Comité/Reportes Especiales:

Welcome

- Ms. Gutierrez welcomed everyone present and thanked them for their participation in the meeting. Dr. Hernandez welcomed and thanked those present for taking the time to participate in the DELAC meeting. Ms. Gutierrez shared that they have the option to listen to the meeting in English and showed an example of how to access the meeting in English through translation. Ms. Gutierrez also shared that if anyone has any questions or comments during the meeting they can communicate through the chat box. Ms. Gutierrez asked everyone present to enter their name, their child's name and the school site they represent and if they are a member of the DELAC committee in the chat box and showed an example showing how to access the chat box and enter the information.

- Ms. Gutierrez introduced the members of the English Learners department, Maricela Hernandez Coordinator, Yadira Arce secretary, Melissa Mora special assignment teacher (TOSA), Lydia Rodriguez and Orlando Nava English Learner teachers and mentors. Ms. Gutierrez welcomed board members Jocelyn Vargas and Trinidad Arredondo and thanked them for their participation in today's meeting. Mr. Arredondo thanked everyone for their participation and commented on the importance their presence demonstrates to their children's education. Ms. Vargas thanked those present for their participation and shared her enthusiasm for being present today.
- Ms. Gutierrez reviewed the agenda for today.

Announcements:

- Mr. Piza representing TCMS shared some of the topics they focused on at their last ELAC meeting. He stated that they discussed some possible modifications that could be made during the pandemic in the event that students return to the classroom. He also commented on certain expenditures that have been approved for the benefit of students as well as teachers at the school, including 50 computer screens and an online library.
- Ms. Juarez, WSHS representative, shared that at the last ELAC meeting on January 19, Dr. Ramirez shared the parent survey with everyone and at that time sent it out so that those present could send it back at that time. She also commented that information was shared about Starting Smarter, and the possibility of possibly creating a group of English Language Learners to communicate with parents regarding the survey. Ms. Juarez also added that Dr. Ramirez reviewed information on Title I and Title III and preparations for possible back to school.
- Ms. Galvez, CC representative, commented that at their last ELAC meeting they met the English Learner Mentor and discussed the importance of Title I and Title III.

Unfinished Business:

- There are no unfinished business.

New Business/Reports-Discussion:

Federal Program Monitoring (FPM)

- Ms. Gutierrez discussed the opportunity the district had this year to be evaluated in person by the state. She shared that due to the pandemic the assessment was not completed in person. Ms. Gutierrez explained what "FPM" is
 - Assessment to determine if the district is in compliance with fiscal and categorical program requirements.
 - Only a sample of schools is chosen as part of the review.
 - The FPM program instrument is composed of federal/state laws and regulations that require documentation of basic and supporting elements.
 - The goal is to have minimal or no findings; must be resolved within 45 days of notification
- She explained that certain programs and school sites are chosen for evaluation. In this case Sea View Elementary, West Shores and Desert Mirage highschool were chosen. Ms. Gutierrez reviewed the areas reviewed and gave a brief summary of each.
 - Adjusted Cohort Graduation Rate
 - Adult Education
 - Compensatory Education
 - English Language Learners
 - Extended Learning Program
 - Fiscal Tracking
 - Effective Instructional Support
 - School Improvement and Support
- Ms. Gutierrez explained the evidence of English Learners and explained that it is an extensive process. Ms. Gutierrez explained the evidence of English Learners and explained that it is an extensive process. She went on to explain each item that was requested of the department for English Learners.
 - 01: ELAC
 - 03: EL Identification and Evaluation
 - 05: EL Program Inclusion in the SPSA
 - 06: Title III Inventory
 - 07: Supplement, Do Not Supplant (Title III)

- o 08: Time and Effort Requirements
 - o 09: Evaluation of Services/Programs
 - o 10: Reclassification
 - o 13: Language Acquisition Program Options and Parental Choice
 - o 15: Access to the Standard Instruction Program
- She shared that each item includes multiple other items and talked about the amount of information that was requested. Ms. Gutierrez commented that thanks to the team and the participating schools our department did not have any failures. Ms. Vargas asked if the evaluation provides recommendations to continue to improve the program, even though there were no failures. Ms. Gutierrez replied that our department was not given any recommendations but the district did receive a recommendation which we do not know much about, but we do know that the necessary changes could be made for this failure. Ms. Vargas asked if the evaluation showed areas in need of improvement. Ms. Gutierrez answered yes, and said that when you turn in what they ask for you realize things, paperwork, information that you can improve or have in place and gave an example of additional services that teachers are paid for. She explained that by asking for certain documentation this helps to establish a better way to obtain and maintain information.
 - Gracie commented that certain DELAC members participated in FPM as representatives. Ms. Juarez was one of the participants and commented that when you do things right it is very easy to answer any question and talked about how important it is to have things right to be able to answer freely and not be nervous at this time. Ms. Gutierrez thanked Ms. Juarez because it is not always easy to participate in this. Ms. Gutierrez shared that Mr. Piza was also chosen to participate in this evaluation. Mr. Piza commented that everything was very easy and that because he is always present at all the meetings and always has all his documentation he was able to answer as a routine. Ms. Gutierrez explained that Mr. Piza represents the District level and thanked him for his participation.

ELPAC Test Administration Details

- Dr. Hernandez spoke about the annual statewide ELPAC test and explained that English Language Learners take this test every year to measure their progress in the English language. She explained the 4 domains of the test and said that the goal is reclassification. She also shared about the Starting Smarter resource and reviewed the window of time to take the test. She noted that the window just opened on February 1 and runs through May 31. She explained that each school has their own dates and plan for the assessment. Dr. Hernandez shared that on January 20 teachers attended a training focused on this test. She explained that the district has substitute teachers who will assist in providing the test in the area of speech. Dr. Hernandez said that they were also trained in providing the speech portion of the test on January 26th .
- Dr. Hernandez shared that there are currently 7,197 English Learners within the Coachella Valley Unified School District and showed a graph that divides the total number of students by school attended. Ms. Gutierrez shared that it is a state mandated test that must be taken and we want to take it before the Smarter Balance test begins. Dr. Hernandez explained that awareness is key and that they are working on a presentation for parents that will talk about the importance of the test to help encourage students. She explained that the Spanish presentation is ready and they are working on completing the English presentation. He stated that the presentations will be available through social media and by logging on to the Coachella School District website.

Needs Assessment and Objectives (Goals)

- Ms. Gutierrez gave a brief overview of the Needs Assessment process. She shared that during the last meeting everyone had the opportunity to break into two groups to take the time to participate in identifying areas of interest that they would like to see accomplishments in. Ms. Gutierrez reviewed the goal that was set by the group that worked with Dr. Hernandez:
 - **Goal:** Increase the # of students who have “increased” & maintain PL 4
- Ms. Gutierrez talked about what it takes to achieve these goals and talked about the goal that was set with the group that worked with her.
 - **Goal:** Decrease AR-LTEL sub group from 7.6% → 5%
- Ms. Gutierrez shared that this is an excellent goal and will also help trainees in the long term. Ms. Gutierrez shared an overview of participation in this area and talked about how we are engaging our school communities in our needs assessment process. She shared that this is an assessment created by several groups and not just created by her and Dr. Hernandez and shared dates that different groups have met to discuss and provide input for this assessment.

EL Rise! Academy and School Teams	01.05.21
DELAC	01.06.21
Assistant Principals	01.25.21
Directors and District Personnel	02.04.21

- Ms. Gutierrez spoke about the importance of the needs assessment and how important it is for schools to send these assessments home. She went on to explain that the idea is for schools to identify the most important issues and to form workshops where they can provide this information.

Nomination of Board Members to the DELAC Board of Directors

- Dr. Hernandez spoke about the participants who accepted nominations for candidacy. Dr. Hernandez said that they will have the opportunity to vote by zooming in on a page that will be shared. She proceeded to name the nominees:
 - Miriam Juarez (WSHS) for president.
 - Israel Piza (TCMS) for vice president
 - Selene Perea (CVHS) for secretary
- Dr. Hernandez shared how to access the page where they can vote, she explained that if they go to the chat box they will be able to see the link to participate in the voting. Ms. Vargas asked if everyone can vote. Ms. Gutierrez replied that only parents can vote. Dr. Hernandez allowed a few minutes for those interested in voting. Ms. Gutierrez commented that if they would like to vote after the meeting they can do so, she just asked them to take notes of the people nominated and the link exactly as it is presented on the screen.
- Ms. Gutierrez took a few minutes to thank Ms. Roman who was the DELAC Chair from October 2018 to February 2021 and showed a certificate of participation as gratitude for her dedication to the DELAC committee. She shared that this certificate will be mailed home, Ms. Roman was not present at the meeting.

Migrant Program Update

- Dr. Hernandez discussed the various services available for migrant students and shared after school hours:

Elementary Schools	3:30-5:00pm
Middle Schools	4:00-5:00pm
High Schools	2:00-3:00 pm
- She also shared a flyer with the link for Math Nights to be held on February 16 and 24 from 5:30-7:00 pm for grades K-8.
- Ms. Rodriguez shared her phone number with everyone to contact her to answer any questions or pending issues regarding migrant students, FASFA, credits, college applications, etc.

LCAP – Get Involved

- Ms. Gutierrez shared that the process of updating the Local Control Accountability Plan (LCAP) plan has begun, and explained that everyone's participation in the update is very important for their voices to be heard. She noted that there will be no DELAC meeting in April because the LCAP meetings will be in April, Ms. Gutierrez asked for their participation in the LCAP meetings.

Community Resources

- Ms. Hernandez shared flyers of different resources available to farmworkers. One of the flyers includes information on how to access \$500 assistance for workers impacted by the pandemic. The other flyer includes information on how to receive free hotel rooms for farm workers who have or may have Covid-19. Ms. Hernandez also shared a flyer on how to pay for bills during the COVID-19 emergency that includes information on agencies ready to assist. Another flyer that was shared was about informative virtual anxiety and depression workshops available through Riverside County.

Ms. Perea, representing CVHS, asked if there will be CAFE this year? Ms. Gutierrez replied that there will be CAFE and that she can send people who are interested in attending. Ms. Perea asked when CAFE will be held. Ms. Gutierrez answered that it will be March 23-27, 2021.

- March Meeting - Possible Topics

- o Dual Immersion Program Update
- o Kindergarten Registration - Dual Immersion Program for 21-22
- o Summer School
- o State Seal of Biliteracy / 6th Grade Bilingual Literacy Awards
- o _____
- o _____

- Ms. Gutierrez asked if there were any suggestions for the next meeting. There were no suggestions.
- The question was asked, what is the literacy thing? Ms. Gutierrez answered that it is for students in elementary school who are studying both English and Spanish and that it is a recognition to prepare them for the big goal.
- Ms. Juarez from WSHS shared that she would like to receive more information about CAFE to share at their next ELAC meeting. Ms. Gutierrez shared that more information about CAFE will be sent to the schools to share with those who would like to participate.

- Ms. Gutierrez thanked everyone for their participation and thanked Ms. Paredes and all the administrators for their presence at the meeting. The meeting closed at 7:00 p.m.

VI. PUBLIC COMMENTS:

VII. NEXT MEETING: **March 3, 2021**

IX. ADJOURNMENT motion made by _____ Second _____ Time _____