

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on **Monday, February 8, 2021** at 5:30 p.m. via electronic conferencing under Minnesota Statute 13D.021. This meeting was live streamed and the recording is posted on the website.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 5:31 p.m.
2. Roll Call – Present: Newmaster, Thompson, Arcand, Chapman, Ellison, Mullin.
Absent: Beloyed.
Ex-Officio: Dr. Wayne Kazmierczak
School Board Student Representative: Tessema
3. Pledge of Allegiance
4. Newmaster moved and Chapman seconded to approve the agenda as presented.
Roll call vote: ayes, Newmaster, Thompson, Arcand, Chapman, Ellison, Mullin. Nays, none. Motion carried.
5. Thompson moved and Arcand seconded to approve the consent agenda consisting of:

- Approval of minutes for regular Board meeting on January 11, 2021, and work session meeting on January 25, 2021;
- Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
- Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
- Passage of resolution to approve personnel issues to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF**

Sakaviye Abdisalan- Instructional Assistant, Matoska Elementary
Employed By District 624 Since 11/30/2020
Effective Date: 01/12/2021

Nicholas Johnson- Activity Leader, Matoska Elementary
Employed By District 624 Since 11/11/2019
Effective Date: 01/15/2021

Angela Keeling- Administrative Assistant, Transition Education Center
Employed By District 624 Since 12/02/2019
Effective Date: 02/05/2021

Lindsy Waddell- Instructional Assistant, Matoska Elementary
Employed By District 624 Since 11/11/2020
Effective Date: 01/04/2021

Tessa Takash - Extended Day, Lakeaires Elementary
Employed By District 624 Since 05/04/2021
Effective Date: 01/28/2021

- **RESIGNATION/TERMINATION/NON-RENEWAL– CERTIFIED STAFF**

Diane Dukowitz- Special Education Teacher, Central Middle School

Employed By District 624 Since 09/28/2020

Effective Date: 02/10/2021

Rachel Zitzow- ESL Teacher, Lakeaires Elementary

Employed By District 624 Since 08/24/2011

Effective Date: 01/20/2021

➤ **RETIREMENT– CERTIFIED STAFF**

Kari Sundberg– Spanish Teacher, Wblahs - South

Employed By District 624 Since 08/23/1984

Effective Date: 06/14/2021

Karen Wallrich– 3rd Grade Teacher, Lincoln Elementary

Employed By District 624 Since 12/18/1989

Effective Date: 06/14/2021

➤ **CHANGE IN ASSIGNMENT– CLASSIFIED STAFF**

Angela Bohrer - From Assistant Cook, Oneka Elementary

To Middle School Assistant Manager, Sunrise Middle School

\$16.27 Per Hr., To \$19.63 Per Hr.,

Effective Date: 02/01/2021

Samantha Cisneros - From Pupil Support Assistant, Sunrise Middle School

To Pupil Support Assistant, Hugo Elementary

\$19.53 Per Hr., To \$19.53 Per Hr.,

Effective Date: 12/07/2020

Traci Donahoe - From Nutrition Services Menu Specialist, District Center

To Nutrition Services Specialist, District Center

\$26.52 Per Hr., To \$61,200 Yearly Salary

Effective Date: 01/04/2021

Mary Fleming - From Assistant Cook, WBLAHS - South

To Middle School Assistant Manager, Central Middle School

\$16.83 Per Hr., To \$20.19 Per Hr.,

Effective Date: 02/01/2021

Ryan Fulton - From Custodial District Wide

To Grounds Supervisor, Admin Offices

\$27.43 Per Hr., To \$70,750 Yearly Salary

Effective Date: 01/25/2021

Refugio Leon Zamudio - Early Childhood Inst. Assistant, Vadnais Heights Elementary

From 35.0 Hrs Per Week To 17.5 Hrs. Per Week

Effective Date: 12/11/2020

Zoe Mazis - From Lunchroom Assistant, Birch Lake Elementary

To Instructional Assistant, Birch Lake Elementary

\$18.34 Per Hr., To \$19.07 Per Hr.,

Effective Date: 12/07/2020

Patti Price - From Admin Asst Registrar And Records, WBLAHS - South

To Admin Asst Building And Grounds, District Center

\$21.16 Per Hr., To \$21.72 Per Hr.,

Effective Date: 02/02/2021

Kathryn Younker - From Admin Asst Building And Grounds, District Center
To Accounts Payable Clerk, District Center
\$21.72 Per Hr., To \$22.29 Per Hr.,
Effective Date: 12/14/2020

➤ **CHANGE IN ASSIGNMENT– CERTIFIED STAFF**

Nancy Bernstein - Preschool Teacher, Vadnais Heights Elementary
1.0 FTE To .5 FTE
Effective Date: 12/07/2020

➤ **TEMPORARY CHANGE IN ASSIGNMENT– CLASSIFIED STAFF**

Hilary Farah – Building Assistant, Matoska Elementary
To Aa- Principal, Distance Learning Academy
Effective Date: 01/11/2021 Through 06/30/2021

➤ **TEMPORARY CHANGE IN ASSIGNMENT– CERTIFIED STAFF**

Kristen Mcperson – 1st Grade & Teacher on Special Assign, Digital Learning Academy
1.0 FTE To 1.2 FTE
Effective Date: 01/11/2020 through 06/14/2021

➤ **TEMPORARY CHANGE IN ASSIGNMENT– PROFESSIONAL STAFF**

Amber Walsh– From Dean Of Students, Central Middle School
To Elementary Principal, Distance Learning Academy
Effective Date: 01/08/2021 Through 06/30/2021

➤ **FULL TIME LEAVE OF ABSENCE– CERTIFIED STAFF**

Daniel Barrett Jr.– 4th Grade Teacher, Oneka Elementary
Employed By District 624 Since 08/22/2016
Effective Date: 10/01/2020 Through 09/29/2021

➤ **THREE YEAR EXTENDED LEAVE REQUEST– CERTIFIED STAFF**

Kirk Johnson- Science Teacher, Wblahs - North
Employed By District 624 Since 08/27/1992
Effective Date: 2020-2021 School Year Through 2022-2024 School Year

➤ **NEW PERSONNEL– CLASSIFIED STAFF**

Amy Anderson – Instructional Assistant, Matoska Elementary
\$19.07 Per Hr., 32.5 Hrs. Per Wk., \$11,098.74
Effective Date: 01/19/2021

Caylea Arnold – Pupil Support Assistant, Vadnais Heights Elementary
\$19.53 Per Hr., 32.5 Hrs. Per Wk., \$11,551.99
Effective Date: 01/27/2021

Nicholas Garcia – Instructional Assistant, Oneka And Hugo Elementary
\$19.07 Per Hr., 32.5 Hrs. Per Wk., \$10,985.20
Effective Date: 01/20/2021

Lexie Leick – Lunchroom And Playground Supervisor, Otter Lake Elementary
\$18.34 Per Hr., 10 Hrs. Per Wk., \$3,154.48
Effective Date: 02/02/2021

➤ **TEMPORARY– CLASSIFIED STAFF**

Sara Ehrenkrook– Building Assistant, Matoska Elementary

\$18.34 Per Hr., 20 Hrs. Per Wk., \$6,749.12

Effective Date: 01/25/2021 - 06/11/2021

Sara Goos– Instructional Assistant, Willow Elementary

\$19.07 Per Hr., 32.5 Hrs. Per Wk., \$11,155.95

Effective Date: 01/28/2021 - 06/11/2021

Laura Sourdif– Instructional Assistant, Willow Elementary

\$19.07 Per Hr., 32.5 Hrs. Per Wk., \$11,155.95

Effective Date: 01/28/2021 - 06/11/2021

➤ **LONG TERM SUBSTITUTE– CERTIFIED STAFF**

Sophie Gustafson – 4th Grade, Distance Learning Academy

BA, Step 1, \$ 22,476.46

Effective Date: 01/27/2021 – 06/14/2021

Elly Johnson – LTS 3rd Grade, Lakeaires Elementary

BA, Step 1, \$23,888.60

Effective Date: 01/19/2021 – 06/14/2021

Rachel Joslin-Zirngible – 3rd Grade, Distance Learning Academy

MA, Step 1, \$ 24,643.43

Effective Date: 01/27/2021 – 06/14/2021

Christine La Pean – LTS 1st Grade, Matoska Elementary

BA, Step 1, \$23,888.60

Effective Date: 01/19/2021 – 06/14/2021

Angela Lapinski – LTS Kindergarten Grade, Distance Learning Academy

BA, Step 1, \$22,947.17

Effective Date: 01/25/2021 – 06/14/2021

Leigh Mills– LTS 1st Grade, Hugo Elementary

BA, Step 2, \$15,545.67

Effective Date: 03/15/2021 – 06/14/2021

Bridget Zappe Vanlith – 1st Grade and Intervention Teacher, Matoska Elementary

BA, Step 1, \$24,830.02

Effective Date: 01/13/2021 – 06/14/2021

Jody Verdegan – LTS 1st Grade, Otter Lake Elementary

MA, Step 1, \$29,107.64

Effective Date: 01/04/2021 – 06/14/2021

Laura Weaver – LTS 3rd Grade, Distance Learning Academy

MA, Step 1, \$ 25,101.73

Effective Date: 01/27/2021 – 06/14/2021

- Approval of the quarterly investment update

Roll call vote: ayes, Newmaster, Thompson, Arcand, Chapman, Ellison, Mullin. Nays, none. Motion carried.

B. PUBLIC FORUM - None submitted.

C. INFORMATION ITEMS

1. Superintendent's Report - Dr. Kazmierczak spoke about I Love to Read Month, Black History Month, National School Counseling Week, National African American Parent Involvement Day, Presidents' Day, National PTA Founders' Day, School Board Recognition Week. Other topics he mentioned: WBLTA Teacher of the Year, winter items available at The Closet, February 12 and April 5 are now in-school days (originally non-student days). He concluded with information about the return of elementary students to In-Person Learning, the Distance Learning Academy, and secondary students beginning the Hybrid 2.0 Learning Model on February 22.

Deb Beloyed joined the meeting at 5:40 p.m.

D. DISCUSSION ITEMS

1. First Reading of School Board Policies; a) Policy 408, Subpoena of a School District Employee; b) Policy 413, Harassment and Violence; and Policy 413 Form; c) Policy 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse; d) Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults; e) Policy 419, Tobacco-Free Environment: Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction; f) Policy 524, Electronic Technologies Acceptable Use; g) Policy 806, Crisis Management; and h) Policy 809, Naming School Buildings or Facilities
The policies listed above will be on the March 1, 2021 agenda for a second reading.
2. Youth Development Plan Update - Community Services & Recreation - Tracy Cook, Youth Enrichment & Development Specialist presented an update regarding the Youth Development Plan through Community Services & Recreation.

E. OPERATIONAL ITEMS

1. Ellison moved and Thompson seconded to approve the Annual Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore. **Roll call vote: ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.**
2. Chapman moved and Arcand seconded to approve the FY21 Revised Budget as recommended. **Roll call vote: ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.**
3. Thompson moved and Arcand seconded to accept the seven additional Brosious Teaching Grants from the White Bear Lake Area Educational Foundation in the total amount of \$14,180.89. **Roll call vote: ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.**
4. Ellison moved and Newmaster seconded to approve School Board Policies a) Policy 401, Equal Employment Opportunity; b) Policy 407, Employee Right to Know - Exposure to Hazardous Substances; c) Policy 409, Employee

Publications, Instructional Materials, Inventions and Creations; d) Policy 497, Nepotism; e) Policy 499, Student Teaching; f) Policy 519, Interviews of Students by Outside Agencies; g) Policy 529, Staff Notification of Violent Behavior by Students; h) Policy 599, Academic Recognition; i) Policy 609, Religion; as recommended by the School Board Policy Committee and Cabinet. ***Roll call vote: ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.***

- F. BOARD FORUM** - Ellison thanked elementary teachers. Arcand invited any Board members and staff interested to join a Ramsey County League of Local Governments event. Newmaster echoed thanks for the elementary staff and teachers.
- G. ADJOURNMENT** - Arcand moved and Mullin seconded to adjourn the meeting at 6:29 p.m. ***Roll call vote: ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.***

Submitted by: Jessica Ellison, clerk