

EPC Executive Committee – Virtual Meeting Minutes

Jan 29, 2021: 9:32 am to 10:37 am

1. In Attendance:

- Meredith Atkins President
- Tiffany Sparks-Keeney Vice President
- Karen Yeh Treasurer
- Janani Arvind Secretary
- Laura Potter Volunteer Coordinator
- Monica Maling Invited Guest (Director of Development (EPC liaison))
- Janice Zhang Invited Guest (pre-elementary coordinator)
- Jia Li Invited Guest (lower elementary coordinator)
- Kristin Wyatt Invited Guest (Upper elementary coordinator)
- Tammy Eisenbeis Invited Guest
- Minnu Kotha Invited Guest

2. Meeting called to order by Meredith.

3. Approval of 12/11 meeting minutes: Move to Approve: Kristin. Second Laura. Approved.

4. Virtual coffee – March date?

Meredith

[Virtual Coffee] Feb and March don't have virtual coffee. Potential to do it on Thursday, March 4. Monica to confirm.

5. January learning event: Laura Kastner – review

Tiffany

Not many attended. Event wasn't recorded. We can put the slides on newsletter. Not plan for any more EPC learning events for this year. Budget is used up for learning events this year. Talk about delivering a talk about equity, justice and inclusion when scheduling for next learning event.

6. Sweet Chinese New Year – *planning update*

Jia

Thanks to Kristin for editing video. Jia to check on Zoom links as few were going live with the link.

7. January School's Out Activities – *review & planning*

Laura

[Laura] social hour is February. Parents emailed suggestion on socializing. Focus on remote kids. Laura to plan possibility of social lunches for remote students to be hosted by a parent; for the on campus students maybe have a shared movie times; Pre-elementary structured sticker time. Laura researching virtual tours at museums or zoos.

8. Staff appreciation – *planning*

Monica

No additional help from EPC needed.

9. 2021 EPC Officer Nominations

Meredith

[Monica] Do we need to approve minutes in executive committee meetings? [Minnu] Recommended to approve meetings minutes for executive meetings. [Minnu] Last year there was an amendment to bylaw – nominating committee to have one parent/guardian in one of three levels. Send nominations out in April newsletter (30 days before).

Tiffany is working on finding VP as a first nomination. We will have Community Coordinators for next year, and possibly room reps. Janice can be Pre or Lower community coordinator

10. EPC Newsletter

Janani

- February 1: what to include
- Lunar New Year, virtual coffee, add a note to watch out for EPC events.

11. Other business

All

Seattle school suggests takes selfies on Instagram (St. Joseph school in Seattle). Lauren is launching a similar program on Facebook. Email blurb to Monica so that Lauren can share it on Instagram.

Suggested to checkout out Lauren's posts on Instagram, Twitter.

Annual Fund – at 65%. Goal for participation was 75% and Monica, Russell have sent out letters encouraging parents to participate in Annual Fund.

12. Meeting Adjourned

Next EPC Executive Committee Meeting:

February 26, 9:30 a.m., virtual