

**APPENDICES**  
**2021-22 PRELIMINARY BUDGET**

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**APPENDIX 3**  
**OPERATIONS &**  
**MAINTENANCE DETAIL**

**PELHAM UNION FREE SCHOOL DISTRICT**

**APPENDIX 3  
Operations & Maintenance Detail**

Code	Account Code & Detail	2020-21 Adopted Budget	2021-22 Preliminary Budget	Budget to Budget Change	
				\$	%
<b>A1620.100s SALARIES</b>					
A1620.160.00.000	Non-instructional Salaries-Custodial & Maintenance	2,149,664	2,173,839	24,175	1.12%
A1620.162.00.000	Extra summer help	104,025	125,000	20,975	20.16%
A1620.165.00.000	Non-instructional Salaries-Substitute Coverage	75,000	75,000	-	0.00%
A1620.166.00.000	School Related & Emergency	188,000	188,000	-	0.00%
	<b>TOTAL SALARIES</b>	<b>2,516,689</b>	<b>2,561,839</b>	<b>45,150</b>	<b>1.79%</b>

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Code	Account Code & Detail	2020-21 Adopted Budget	2021-22 Preliminary Budget	Budget to Budget Change	
				\$	%
<b>A1620.201-00-0000 GROUNDS EQUIPMENT</b>					
	Replacement of aged equipment	20,000	20,000	-	0.00%
	<b>TOTAL GROUNDS EQUIPMENT</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>0.00%</b>
<b>A1620.202-00-0000 TOOLS &amp; EQUIPMENT</b>					
	<b><u>Power and Hand Tools:</u></b>				
	Hand tools	2,700	2,700	-	0.00%
	Two-way radios	3,600	3,600	-	0.00%
	Power Tools	4,000	4,000	-	0.00%
	<b><u>Equipment:</u></b>				
	Burnisher	10,000		(10,000)	-100.00%
	Auto floor scrubber		6,000	6,000	n/a
	Vacuums (back-packs, uprights or wet)	3,000	3,000	-	0.00%
	<b>TOTAL TOOLS &amp; EQUIPMENT</b>	<b>23,300</b>	<b>19,300</b>	<b>(4,000)</b>	<b>-17.17%</b>
<b>A1620.203-00-0000 MECHANICAL EQUIPMENT</b>					
	HVAC, plumbing and electrical	54,200	54,200	-	0.00%
	<b>TOTAL MECHANICAL EQUIPMENT</b>	<b>54,200</b>	<b>54,200</b>	<b>-</b>	<b>0.00%</b>
	<b>TOTAL EQUIPMENT</b>	<b>97,500</b>	<b>93,500</b>	<b>(4,000)</b>	<b>-4.10%</b>

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<b>A1620.421-00-0000 FUELS</b>					
	Fuel, oil & gas	495,000	443,000	(52,000)	-10.51%
	<b>TOTAL FUELS</b>	<b>495,000</b>	<b>443,000</b>	<b>(52,000)</b>	<b>-10.51%</b>
<b>A1620.422-00-0000 LIGHT &amp; POWER</b>					
	Electricity	620,000	570,000	(50,000)	-8.06%
	<b>TOTAL LIGHT &amp; POWER</b>	<b>620,000</b>	<b>570,000</b>	<b>(50,000)</b>	<b>-8.06%</b>
<b>A1620.423-00-0000 WATER SERVICE</b>					
	Water Service	80,000	75,000	(5,000)	-6.25%
	<b>TOTAL WATER SERVICE</b>	<b>80,000</b>	<b>75,000</b>	<b>(5,000)</b>	<b>-6.25%</b>
<b>A1620.424-00-0000 TELEPHONE SERVICE</b>					
	Telephone carrier services	25,000	25,000	-	0.00%
	<b>TOTAL TELEPHONE SERVICE</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>0.00%</b>
	<b>TOTAL FUEL &amp; UTILITIES</b>	<b>1,220,000</b>	<b>1,113,000</b>	<b>(107,000)</b>	<b>-8.77%</b>

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Code	Account Code & Detail	2020-21 Adopted Budget	2021-22 Preliminary Budget	Budget to Budget Change	
				\$	%
<b>A1620.440-00-0000 PROFESSIONAL &amp; CONSULTING SERVICES</b>					
	Architectural consultant	10,000	10,000	-	0.00%
	Building Condition Survey	30,000	5,000	(25,000)	-83.33%
	Engineering consultant	10,000	10,000	-	0.00%
	Water & lead testing	10,000	5,000	(5,000)	-50.00%
	Landscaping architectural/arborist	5,000	5,000	-	0.00%
	Masonry consultant	18,700	25,000	6,300	33.69%
	Roofing consultant	21,700	21,700	-	0.00%
	Asbestos consultant	8,000	5,000	(3,000)	-37.50%
	<b>TOTAL PROFESSIONAL &amp; CONSULTING SERVICES</b>	<b>113,400</b>	<b>86,700</b>	<b>(26,700)</b>	<b>-23.54%</b>

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Code	Account Code & Detail	2020-21 Adopted Budget	2021-22 Preliminary Budget	Budget to Budget Change	
				\$	%
<b>A1620.441-00-0000 CONTRACT SERVICES</b>					
A1620.441.00.BOIL	Boiler chemicals	3,900	3,900	-	0.00%
A1620.441.00.BOIL	Boiler cleaning	5,200	5,200	-	0.00%
A1620.441.00.BOIL	Boiler seasonal start up contract	3,900	3,900	-	0.00%
		<b>13,000</b>	<b>13,000</b>	<b>-</b>	<b>0.00%</b>
A1620.441.00.FIRE	Fire alarm system maintenance contract	21,000	21,000	-	0.00%
A1620.441.00.FIRE	Fire extinguisher Inspection	1,400	1,400	-	0.00%
A1620.441.00.FIRE	Fire suppression system maintenance/inspections	1,600	1,600	-	0.00%
		<b>24,000</b>	<b>24,000</b>	<b>-</b>	<b>0.00%</b>
A1620.441.00.HVAC	HVAC service/maintenance contract (belt/filter changes; bearing greasing; coil cleaning 2x/yr.)	56,300	56,300	-	0.00%
		<b>56,300</b>	<b>56,300</b>	<b>-</b>	<b>0.00%</b>
A1620.441.00.0000	Advertising for bids & employment	1,700	1,700	-	0.00%
	Asbestos six month surveillance	3,140	3,140	-	0.00%
	Backflow device inspection	3,500	3,500	-	0.00%
	Building Management System (BMS) service contract	40,000	15,000	(25,000)	-62.50%
	Card access system maintenance contract	8,000	8,000	-	0.00%
	Dust mop/entrance mat cleaning service	20,000	20,000	-	0.00%
	Elevator inspection	2,700	2,700	-	0.00%
	Elevator maintenance contract (Wheel Chair Lift in 2 Locker Rooms)	7,100	7,100	-	0.00%
	Energy audit and reporting	17,280	15,500	(1,780)	-10.30%
	Equipment rental		1,200	1,200	n/a
	Exterminator service contract	6,800	10,800	4,000	58.82%
	Generator maintenance service agreement	1,200	1,000	(200)	-16.67%
	Landscaping maintenance contract	63,000	63,000	-	0.00%
	Moving expenses (location moves, purchase of moving boxes)	7,500	14,000	6,500	86.67%
	POTS Line, PA system, notification lights, digital voice announcers	10,000	12,000	2,000	20.00%
	Refuse collection	20,000	20,000	-	0.00%
	Security alarm monitoring contract	6,000	7,500	1,500	25.00%
	Sidewalk protection shed at Hutchinson	9,000	2,250	(6,750)	-75.00%
	Sprinkler/standpipe systems service/maintenance	23,000	23,000	-	0.00%
	Veeter root service contract (monitor oil tank activity, leaks, water levels)	3,000	3,000	-	0.00%
		<b>252,920</b>	<b>234,390</b>	<b>(18,530)</b>	<b>-7.33%</b>
	<b>TOTAL CONTRACT SERVICES</b>	<b>346,220</b>	<b>327,690</b>	<b>(18,530)</b>	<b>-5.35%</b>

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Code	Account Code & Detail	2020-21 Adopted Budget	2021-22 Preliminary Budget	Budget to Budget Change	
				\$	%
<b>A1620.442-00-0000 BUILDING &amp; EQUIPMENT REPAIR</b>					
A1620.442.00.ASBT	Asbestos abatement projects	35,000	35,000	-	0.00%
A1620.442.00.ASBT	Asbestos abatement projects-air testing	15,000	15,000	-	0.00%
		50,000	50,000	-	0.00%
A1620.442.00.BOIL	Boiler repairs & upgrades	65,000	50,000	(15,000)	-23.08%
A1620.442.00.CLSR	Clocks-repairs & service	2,000	4,000	2,000	100.00%
A1620.442.00.CONT	Contingencies for unforeseen projects and requests	200,000	200,000	-	0.00%
A1620.442.00.ELEC	Electrical repairs	65,000	50,000	(15,000)	-23.08%
A1620.442.00.HVAC	HVAC repairs	25,000	30,000	5,000	20.00%
A1620.442.00.PLUM	Plumbing repairs	25,000	25,000	-	0.00%
A1620.442.00.ROOF	Roof repairs	65,000	50,000	(15,000)	-23.08%
A1620.442.00.SEWR	Sewer/drain line service	30,000	15,000	(15,000)	-50.00%
A1620.442.00.SPNK	Sprinkler/standpipe system repairs	20,000	15,000	(5,000)	-25.00%
A1620.442.00.0000	Acid waste management	5,000	5,000	-	0.00%
	Auditorium equipment-service & repair	3,000	3,000	-	0.00%
	Backflow preventive repairs & replacement	6,500	6,500	-	0.00%
	Boiler inspection	600	600	-	0.00%
	Building Management System (BMS) repairs & parts replacement	25,000	25,000	-	0.00%
	Data drops-installation & moves	8,000	8,000	-	0.00%
	Elevator repairs	2,000	2,000	-	0.00%
	Equipment repairs	16,800	16,800	-	0.00%
	Exterminator-additional services outside contract	2,500	2,500	-	0.00%
	Fire alarm devices & equipment repairs	25,000	25,000	-	0.00%
	Fire extinguisher repair, service and replacement	6,500	6,500	-	0.00%
	Floor maintenance (refinishing, replacing, repairing)	12,000	12,000	-	0.00%
	Generator service/repair (Colonial)	3,000	3,000	-	0.00%
	POTS Line, PA system, notification lights, digital voice announcers repairs	4,000	4,000	-	0.00%
	Public announcement system (MS)	3,000	3,000	-	0.00%
	Radio/walkie-talkie & hand held microphone repairs	2,500	3,250	750	30.00%
	Refuse container rental (dumpsters)	7,500	7,500	-	0.00%
	Security alarm repairs	11,400	11,400	-	0.00%
	Shade replacement/repair	6,000	6,000	-	0.00%
	Signs-new/replacement	6,000	6,000	-	0.00%
	Vacuum and wet vacuum repairs	4,500	4,500	-	0.00%
	Veeter root repairs	5,000	5,000	-	0.00%
	Vehicle repairs	13,500	13,500	-	0.00%
	Window glass repair/replacement	11,000	11,000	-	0.00%
		190,300	191,050	750	0.39%

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Code	Account Code & Detail	2020-21 Adopted Budget	2021-22 Preliminary Budget	Budget to Budget Change	
				\$	%
A1620.442.01.PROJ	<b>Projects-High School:</b> Update to building HVAC controls Classroom renovations	30,000	30,000	-	0.00%
			60,000	-	n/a
		30,000	90,000	60,000	200.00%
A1620.442.02.PROJ	<b>Projects-Middle School:</b> Update to building HVAC controls	30,000	30,000	-	0.00%
				-	
		30,000	30,000	-	0.00%
A1620.442.03.PROJ	<b>Projects-Colonial School:</b>			-	
				-	
		-	-	-	
A1620.442.04.PROJ	<b>Projects-Hutchinson School:</b>			-	
				-	
		-	-	-	
A1620.442.05.PROJ	<b>Projects-Prospect Hill School:</b> Update to building HVAC controls	21,000	20,000	(1,000)	-4.76%
				-	
		21,000	20,000	(1,000)	-4.76%
A1620.442.06.PROJ	<b>Projects-Siwanoy School:</b> Update to building HVAC controls	21,000	20,000	(1,000)	-4.76%
				-	#DIV/0!
		21,000	20,000	(1,000)	-4.76%
	<b>TOTAL BUILDING &amp; EQUIPMENT REPAIR</b>	<b>839,300</b>	<b>840,050</b>	<b>750</b>	<b>0.09%</b>



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				\$	%
<b>A1620.443-00-0000 GROUNDS SERVICE &amp; REPAIR</b>					
A1620.443.00.PLIN	Playground equipment-inspection (shared cost with 7140.400)	1,550	1,550	-	0.00%
A1620.443.00.PLSV	Playground maintenance/repairs (shared cost with 7140.400)	12,500	12,500	-	0.00%
A1620.443.00.TREE	Tree services (pruning, removal, replacement)	20,000	20,000	-	0.00%
A1620.443.00.0000	Fence replacement/repairs/installation (shared cost with 7140.400)	25,000	25,000	-	0.00%
	Geese control service	12,300	12,300	-	0.00%
	Irrigation service	15,000	15,000	-	0.00%
	Sod replacement (shared cost with 7140.400)	2,250	2,250	-	0.00%
		54,550	54,550	-	0.00%
A1620.443.01.PROJ	<u>Projects-High School:</u>			-	
A1620.443.02.PROJ	<u>Projects-Middle School:</u>			-	
A1620.443.03.PROJ	<u>Projects-Colonial School:</u>			-	
				-	
		-	-	-	
A1620.443.04.PROJ	<u>Projects-Hutchinson School:</u>			-	
A1620.443.05.PROJ	<u>Projects-Prospect Hill School:</u>			-	
				-	
		-	-	-	
A1620.443.06.PROJ	<u>Projects-Siwanoy School:</u>			-	
				-	
		-	-	-	
A1620.443.09.PROJ	<u>Projects-Glover Field:</u>				
	Glover Field track resurfacing	30,000	-	(30,000)	
	<b>TOTAL-GROUNDS SERVICE &amp; REPAIR</b>	<b>118,600</b>	<b>88,600</b>	<b>(30,000)</b>	<b>-25.30%</b>

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				\$	%
<b>A1620.444-00-0000 UNIFORMS &amp; CSEA CONTRACTUAL</b>					
	Uniforms	8,000	8,000	-	0.00%
	Cell phone reimbursement-contractual	7,700	7,700	-	0.00%
	Shoe reimbursement-contractual	4,650	4,650	-	0.00%
	Personal vehicle use reimbursement	1,200	1,200	-	0.00%
	<b>TOTAL-UNIFORMS &amp; CSEA CONTRACTUAL</b>	<b>21,550</b>	<b>21,550</b>	<b>-</b>	<b>0.00%</b>
<b>A1620.446-00-0000 TRAINING &amp; EDUCATION</b>					
	Computer/asbestos/workshop training	2,750	2,750	-	0.00%
	<b>TOTAL-TRAINING &amp; EDUCATION</b>	<b>2,750</b>	<b>2,750</b>	<b>-</b>	<b>0.00%</b>
<b>A1620.447-00-0000 TRAINING &amp; EDUCATION</b>					
	Space for administrative offices (rental & renovations)		300,000	300,000	n/a
	<b>TOTAL-TRAINING &amp; EDUCATION</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>	<b>n/a</b>
	<b>TOTAL CONTRACTUAL EXPENDITURES</b>	<b>1,441,820</b>	<b>1,667,340</b>	<b>225,520</b>	<b>15.64%</b>
<b>A1620.451-00-0000 CUSTODIAL SUPPLIES</b>					
	Custodial supplies	135,000	150,000	15,000	11.11%
	<b>TOTAL-CUSTODIAL SUPPLIES</b>	<b>135,000</b>	<b>150,000</b>	<b>15,000</b>	<b>11.11%</b>
<b>A1620.452-00-0000 GROUNDS SUPPLIES</b>					
	Supplies & materials for athletic fields & playgrounds (shared cost with 7140.450)	30,000	30,000	-	0.00%
	<b>TOTAL-GROUNDS SUPPLIES</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>0.00%</b>
<b>A1620.453-00-0000 MAINTENANCE SUPPLIES</b>					
	Water filters	20,000	20,000	-	0.00%
	Supplies-electrical, HVAC, plumbing, hardware for in-house projects	130,000	130,000	-	0.00%
	HS gym air conditioning supplies	33,000		(33,000)	-100.00%
	Supplies for the security system	9,000	9,000	-	0.00%
	<b>TOTAL-MAINTENANCE SUPPLIES</b>	<b>192,000</b>	<b>159,000</b>	<b>(33,000)</b>	<b>-17.19%</b>
<b>A1620.455-00-0000 VEHICLE/EQUIPMENT FUEL</b>					
	Fuel for gas operated equipment	8,000	6,500	(1,500)	-18.75%
	<b>TOTAL-VEHICLE/EQUIPMENT FUEL</b>	<b>8,000</b>	<b>6,500</b>	<b>(1,500)</b>	<b>-18.75%</b>
	<b>TOTAL-MATERIALS &amp; SUPPLIES</b>	<b>365,000</b>	<b>345,500</b>	<b>(19,500)</b>	<b>-5.34%</b>
	<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>3,124,320</b>	<b>3,219,340</b>	<b>95,020</b>	<b>3.04%</b>

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				\$	%
<b>A7140.100 COMMUNITY RECREATION SERVICES-SALARIES</b>					
7140.160.00.0000	Non-instructional Salaries-Custodial & Maintenance	33,717	33,717	-	0.00%
	<b>Total-Salaries</b>	<b>33,717</b>	<b>33,717</b>	-	0.00%
<b>A7140.400-00-0000 COMMUNITY RECREATION SERVICES-CONTRACTUAL EXPENSES</b>					
	Fence replacement/repairs/installation (shared cost with 1620.443)	25,000	25,000	-	0.00%
	Playground equipment-inspection (shared cost with 1620.443)	1,550	1,550	-	0.00%
	Playground maintenance/repairs (shared cost with 1620.443)	12,500	12,500	-	0.00%
	Sod replacement (shared cost with 1620.443)	2,250	2,250	-	0.00%
	<b>TOTAL-MAINTENANCE SUPPLIES</b>	<b>41,300</b>	<b>41,300</b>	-	0.00%
<b>A7140.450-00-0000 COMMUNITY RECREATION SERVICES-MATERIALS AND SUPPLIES</b>					
	Supplies & Materials for athletic fields & playgrounds (shared cost with 1620.452)	30,000	25,000	(5,000)	-16.67%
	<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>30,000</b>	<b>25,000</b>	<b>(5,000)</b>	<b>-16.67%</b>
<b>TOTAL COMMUNITY RECREATION</b>		<b>105,017</b>	<b>100,017</b>	<b>(5,000)</b>	
<b>A9901.970-00-0000 TRANSFER TO CAPITAL</b>					
<b>Funded through Budgetary Appropriations:</b>					
N/A				-	
<b>Funded through Capital Reserve:</b>					
N/A				-	
	<b>TOTAL TRANSFER TO CAPITAL</b>	-	-	-	
	<b>GRAND TOTAL</b>	<b>5,746,026</b>	<b>5,881,196</b>	<b>135,170</b>	<b>2.35%</b>