



Davis School District

Human Resources Department
45 East State Street, P.O. Box 588
Farmington, Utah 84025-0588

www.davis.k12.ut.us
Phone (801) 402-5722
Fax (801) 402-5354

OFFICIAL VERIFICATION OF PROFESSIONAL SERVICES

Employee Information (please print):
LAST NAME FIRST NAME SOCIAL SECURITY NUMBER
NAME AT TIME OF SERVICE (IF DIFFERENT) DAVIS DISTRICT WORK LOCATION

Instructions:

- Employee should not complete any portion of the information below.
This information will be used to determine salary placement within Davis School District guidelines
PLEASE LIST EACH SCHOOL YEAR SEPARATELY. Attach additional sheets if necessary.
Return completed form to the Human Resources Department at the address above.

Was the school accredited by a nationally-recognized accreditation association? Yes No

Choose one: Public Private Charter

Table with 11 columns: School Year, Beginning MM/DD/YR, Ending MM/DD/YR, School Name, Position (if intern, please indicate), Days in Full Contract, Actual Days Worked, Hours Worked Per Day, Full or Part Time, License Required? Y/N, Valid License Held?

I certify that all information listed above is complete and accurate according to the official records on file.

Name & Title of Authorized Official Signature of Authorized Official Date

District Verifying Professional Services Mailing Address Telephone Number