

**MORGAN HILL UNIFIED SCHOOL DISTRICT
Personnel Commission
AGENDA**

Date: February 24, 2021
Time: 5:00 p.m.
Location: Via Zoom
15600 Concord Circle
Morgan Hill, CA 95037

Join Zoom Meeting

<https://us02web.zoom.us/j/87564347211?pwd=RDAxeDIPRHZCU2hWUmpVVjZZZzNzd09>

Meeting ID: 875 6434 7211
Passcode: uifUr8

To make a public comment, please complete the Google Form titled MHUSD Personnel Commission Speaker Request prior to the start of the meeting: [MHUSD Personnel Commission Speaker Request](#)

I. OPEN SESSION

Meeting Called to Order:

Pledge of Allegiance

Roll Call: Pam Torrisi (Chair) _____
Tara Bevington _____
Victor Loesche _____

Ia. APPOINTMENT OF NEW COMMISSIONER

A. Swearing in of New Personnel Commissioner, Victor Loesche Myers

II. ADOPT AGENDA

Motion By: _____ Ayes: _____
Second By: _____ Noes: _____

III APPROVE MINUTES of November 18, 2020 meeting

Motion By: Ayes:
Second By: Noes:

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.

A New Commissioner Introduction

B. COVID Testing at Live Oak for MHUSD staff

C. COVID Vaccination

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.

A. MHCEA update

VI. ITEMS FOR PERSONNEL ACTION

This section lists the items for Commission action.

A. Hiring Report

Motion By: Ayes:
Second By: Noes:

Stonehouse

B. Selection of Chairperson for 2021

Motion By: Ayes:
Second By: Noes:

Stonehouse

VII. REPORTS/INFORMATION/DISCUSSION

This section is reserved for topics of discussion by the Commission members and staff

A. School Re-Opening

Myers

B. Merit Academy 2021

Stonehouse

VIII. ITEMS FOR PERSONNEL CONSENT

These are routine items requiring little or no separate explanation. They are acted upon in a single motion.

None

IX. ADJOURN:

Motion By: Ayes:
Second By: Noes:

**MORGAN HILL UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION MEETING
November 16, 2020 – February 19, 2021**

Topic:	Hiring Report
Prepared by:	Kristin Stonehouse, Human Resources Specialist
Presented by:	Kristin Stonehouse, Human Resources Specialist
Type of Item:	Action

NEW HIRES, PROMOTIONS, INCREASE IN HOURS

New Hires:

Rudy Perez	Groundskeeper	Grounds	12/14/20
Ruben Rodriguez	Sr. Maintenance Technician	Facilities	01/04/21
Saundra Ozuna	Community Liaison	Britton	01/04/21
Karen Kreiss *	School Office Assistant	Jackson Math & Music	01/04/21
Elizabeth Burke *	Student Supervisor	Britton	01/04/21
Ruby Facio *	School Office Assistant	Sobrato	01/04/21
Fiona Sage	School Office Assistant	Barrett	02/22/21
Brittany Stonehouse	School Office Assistant	Community Adult School	02/22/21

* Recalled from 39-Month Rehire List

Promotions:

None

Increase in Hours:

None

SUBSTITUTE, LIMITED TERM ASSIGNMENT, WORKING OUT OF CLASS

Substitutes:

Martha Vielmas	Student Nutrition Assistant	Food Service	07/01/20	11/20/20
Dylan Macias	Custodian	Various	07/01/20	06/30/21
Jorge Dominguez	Custodian	Various	12/01/20	06/30/21

Limited Term Assignment:

None

Working Out of Class:

Saundra Ozuna	Student Supervisor	Britton	08/10/20	12/21/20
---------------	--------------------	---------	----------	----------

Transfers

Karen Kreiss	School Office Assistant	Jackson Math & Music	01/04/21
Luis Delgado	Custodian	Community Adult School	11/23/20

RESIGNATIONS, RETIREMENTS, SEPARATIONS, & LEAVE OF ABSENCE

Jennifer Wedge	School Office Assistant	Barrett	Resigned	11/20/20
Maria Murillo	Student Nutrition Assistant	Food Service	Released	11/09/20
Alice Stine	Paraprofessional	Sobrato	Retired	12/18/20
Julie Yetso	School Office Assistant	Sobrato	Resigned	01/01/21
Maria Elena Wilde	Community Liaison	El Toro	Resigned	02/19/21
Pam Younce	ASB Bookkeeper	Live Oak	Retired	06/12/21

Leave of Absence

* signifies that leave time is being used intermittently

Karen Godwin	Bus Driver	Transportation	09/15/20	11/16/20
Maria Jimenez	Bus Driver	Transportation	11/05/20	11/17/20
Greg Lee	Bus Driver	Transportation	11/30/20	12/9/20
Noel Furtado	Bus Driver	Transportation	11/27/20	12/11/20
Eric Bliss	Bus Driver	Transportation	11/30/20	12/14/20
Maria Jimenez	Bus Driver	Transportation	11/30/20	12/14/20
Karen Godwin	Bus Driver	Transportation	12/04/20	12/15/20
Cynthia Bass	Bus Driver	Transportation	12/04/20	12/18/20
Greg Lee	Bus Driver	Transportation	12/09/20	01/04/21
Donald Roberts	Bus Driver	Transportation	01/05/21	03/01/21
Sheri Byrum	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Terri Copeland	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Shellie DeJesus	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Kristine Ferguson	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Maria Gonzalez	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Naghah Hasso	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Tessie Hobbs	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Winnie Howard	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Kaylee Jimenez	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Monica Juarez	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Tina Latimore	Student Nutrition Assistant	Food Service	11/13/20	11/16/20

Gilberto Miranda	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Polly Moreno	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Maria Perez	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Cecilia Ramirez	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Ron Reynolds	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Jill Sotelo	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Sandra Tollison	Student Nutrition Assistant	Food Service	11/13/20	11/16/20
Elisa Garcia	Student Nutrition Assistant	Food Service	11/02/20	11/30/20
Sandra Harden	Student Nutrition Assistant	Food Service	11/09/20	11/30/20
Sandra Tollison	Student Nutrition Assistant	Food Service	11/19/20	11/30/20
Tessie Hobbs	Student Nutrition Assistant	Food Service	11/19/20	11/30/20
Polly Moreno	Student Nutrition Assistant	Food Service	11/19/20	11/30/20
Sandra Tollison	Student Nutrition Assistant	Food Service	11/19/20	11/30/20
Maria Gonzalez	Student Nutrition Assistant	Food Service	11/19/20	12/01/20
Sheri Byrum	Student Nutrition Assistant	Food Service	11/19/20	12/02/20
Kristine Ferguson	Student Nutrition Assistant	Food Service	11/19/20	12/02/20
Naghm Hasso	Student Nutrition Assistant	Food Service	11/19/20	12/02/20
Shellie DeJesus	Student Nutrition Assistant	Food Service	11/19/20	12/04/20
Tina Latimore	Student Nutrition Assistant	Food Service	11/19/20	12/04/20
Cecilia Ramirez	Student Nutrition Assistant	Food Service	11/19/20	12/04/20
Maria Perez	Student Nutrition Assistant	Food Service	11/19/20	12/08/20
Sandra Harden	Student Nutrition Assistant	Food Service	11/30/20	12/14/20
Shellie DeJesus	Student Nutrition Assistant	Food Service	10/06/20	12/21/20
Sylvia Bernal	Student Nutrition Assistant	Food Service	11/13/20	12/21/20
Mary Salas	Student Nutrition Assistant	Food Service	12/08/20	1/04/21
Rosalia Martinez	Student Nutrition Assistant	Food Service	11/16/20	11/30/20
Rosalia Martinez	Student Nutrition Assistant	Food Service	11/16/20	03/26/21
Tina Latimore	Student Nutrition Assistant	Food Service	01/05/21	03/22/21
Joana Perez Castillo	Paraprofessional	Nordstrom	11/10/10	11/17/20
Rosalba Villalobos	Custodian	PA Walsh	11/09/20	11/23/20
Tammy Soto	Health Assistant	Barrett	11/17/20	11/30/20
Guy Betancourt	Custodian Foreperson	Live Oak	11/30/20	12/08/20
Tony Maquinalez	Lead Custodian	Paradise Valley	11/30/20	12/14/20
Malinda Gomez	Paraprofessional	Barrett	12/14/20	12/14/20
Eunice Collins	Health Assistant	San Martin/Gwinn	12/02/20	12/16/20
Lorraine Soto	Student Supervisor	Sobrato	12/04/20	12/18/20
Frank Gomez	Sr. Maintenance Technician	District Office	12/07/20	12/21/20

Allen Britton	Sr. Maintenance Technician	District Office	12/14/20	12/21/20
Corey Moralez	Sr. Maintenance Technician	District Office	12/14/20	12/21/20
Jim Quike	Sr. Maintenance Technician	District Office	12/14/20	12/21/20
Paul Kotoske	Sr. Maintenance Technician	District Office	12/14/20	12/21/20
Pedro Alesandro	Sr. Maintenance Technician	District Office	12/14/20	12/21/20
Dylan Macias (sub)	Sr. Maintenance Technician	District Office	12/14/20	12/21/20
Wayne Tollison	Sr. Maintenance Technician	District Office	12/14/20	12/21/20
William Mendoza	Custodian	Murphy/Britton	08/10/20	01/04/21
Kammie Wright	Student Supervisor	Central	08/31/20	01/04/21
Irene Mendoza	Student Support Specialist	Britton	12/16/20	01/04/21
Griselda Dominguez	Yard Duty	San Martin/Gwinn	08/13/20	03/22/21
Carolyn Elias	Yard Duty	Los Paseos	09/01/20	03/22/21
Ana Lozano	Yard Duty	San Martin/Gwinn	08/13/20	03/22/21
Leonor Perez Mendoza	Yard Duty	San Martin/Gwinn	08/13/20	03/22/21
Rosanna Scorsur	Yard Duty	Nordstrom	08/13/20	03/22/21
Lilia Romero	Yard Duty	PA Walsh	08/13/20	03/22/21
Tanya Connor	Yard Duty	El Toro	08/13/20	03/22/21
Adriana Contreras	Yard Duty	Los Paseos	08/13/20	03/22/21
Valerie Carr	Yard Duty	PA Walsh	08/13/20	03/22/21
Kari Ramirez	Yard Duty	Nordstrom	08/13/20	03/22/21
Brenda Sandoval	Yard Duty	Paradise Valley	08/13/20	03/22/21
Tiffany Miller	Yard Duty	Paradise Valley	08/13/20	03/22/21
Jannette Zaragoza	Paraprofessional	Nordstrom	11/09/20	10/05/21
Trinidad Segura	Groundskeeper	Grounds	09/21/20	02/01/21
Dylan Macias (sub)	Custodian	District Office	02/08/21	02/17/21
Henry Arias	Custodian	Martin Murphy	02/03/21	02/18/21
Alma Torres Martinez	Paraprofessional	PA Walsh	10/01/20	06/01/21
Sebastien Severin	Custodian	Nordstrom	01/29/21	07/01/21
Wayne Tollison	Sr. Maintenance Technician	District Office	02/05/21	02/17/21
Henry Arias	Custodian	Martin Murphy	02/03/21	02/18/21

POSTING FOR NOTICE OF EXAMINATION

CLASSIFICATION	DEADLINE
Delegate Behind the Wheel	11/20/20
School Office Assistant	12/18/20
Custodian	02/14/21
Vocational Technician	02/14/21
Student Nutrition Assistant	02/14/21
Student Supervisor	02/14/21
Dispatcher	02/21/21
ASB Bookkeeper	02/21/21

EXAMINATIONS

CLASSIFICATION	DATE OF TEST	NUMBER OF ELIGIBLES	NUMBER OF RANKS
Human Resources Specialist	11/17/20	13	7
Human Resources Specialist	11/19/20		
School Office Assistant	01/07/21	19	9
School Office Assistant	01/08/21		
School Office Assistant	01/11/21		
Paraprofessional	01/13/21	5	4
Paraprofessional	01/14/21		

INTERVIEWS

CLASSIFICATION	DATE OF INTERVIEW
School Office Assistant (CAS)	01/28/21
School Office Assistant (Bar)	02/05/21

POSTING FOR TRANSFER

CLASSIFICATION	DATE OPEN
School Office Assistant	12/04/20
Community Liaison	02/08/21

MORGAN HILL UNIFIED SCHOOL DISTRICT
Personnel Commission
MINUTES

Date: November 18, 2020
Time: 5:00 p.m.
Location: District Office via Zoom
15600 Concord Circle
Morgan Hill, CA 95037

Join Zoom Meeting

<https://us02web.zoom.us/j/89376389915?pwd=TGorUFRJU1hHcHhSbnJDLy9rUVBLUT09>

Meeting ID: 893 7638 9915

Passcode: 7TT2uC

To make a public comment, please complete the Google Form titled MHUSD Personnel Commission Speaker Request prior to the start of the meeting: [MHUSD Personnel Commission Speaker Request](#)

I. OPEN SESSION

Meeting Called to Order: 5:02 PM

Pledge of Allegiance

Roll Call: Pam Torrisi (Chair) Present
Tara Bevington Present
Open (MHCEA seat) _____

II. ADOPT AGENDA

Motion By: T. Bevington Ayes: 2
Second By: P. Torrisi Noes: 0

III. APPROVE MINUTES of October 21, 2020 meeting

Motion By: T. Bevington Ayes: 2
Second By: P. Torrisi Noes: 0

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.

None

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.

A. MHCEA update: C. Van Deventer: discussed classified employees and their reassignments.

F. Myers: MHCEA and MHUSD met to discuss reopening and the MOU that is currently in place. Talked about mental and emotional reserves of employees who have been working and ones willing to come back to the classroom from working remotely.

VI. ITEMS FOR PERSONNEL ACTION

This section lists the items for Commission action.

A. Hiring Report

Stonehouse

Motion By: T. Bevington Ayes: 2
Second By: P. Torrisi Noes: 0

VII. REPORTS/INFORMATION/DISCUSSION

This section is reserved for topics of discussion by the Commission members and staff

None

VIII. ITEMS FOR PERSONNEL CONSENT

These are routine items requiring little or no separate explanation. They are acted upon in a single motion.

None

IX. ADJOURN: 5:20 PM

Motion By: T. Bevington Ayes: 2
Second By: P. Torrisi Noes: 0