<u>Fisher College Library</u>

The Library provides learning resources designed to support the curriculum and to promote independent research. It is staffed by professional librarians who provide an atmosphere conducive to learning, research, and personal and professional development.

Visit the Fisher College Library Website: http://www.fisher.edu/library

Location
The Library is located on the second and third floors of 118 Beacon Street.

Phone Number & E-Mail
Main Library – 617-236-8875   library@fisher.edu

Library Staff
Joshua McKain, College Librarian jmckain@fisher.edu
Cara Parkoff, Associate College Librarian cparkoff@fisher.edu

Library Resources
BiblioCommons – The Library owns approximately 27,000 books and films, all of which can be found through BiblioCommons, the interface for our Integrated Library System. As a member of the Metro-Boston Library Network (MBLN), a network comprised of public, academic, and special libraries, including the Boston Public Library, the Fisher College community has access to millions of books, films, and other resources that can be requested online and delivered to Fisher College or to any other MBLN library. Students, faculty, and staff may also borrow items through the Commonwealth Catalog, which includes other library networks across Massachusetts.

Books – On the second floor, the Library houses the circulating and reference books. Books circulate for a period of three weeks and will be renewed automatically up to *two* times, if no one else has requested them.

Films – The Library has an excellent selection of academic and feature films that are located on the second floor of the Library. These may be borrowed free of charge! Films circulate for a period of one week and will be renewed automatically up to *two* times, if no one else has requested them. Students may borrow two DVDs at a time.

Magazines & Newspapers – On the third floor, the Library maintains a small collection of newspapers and magazines in the Periodicals Reading Room. These do not circulate.

Online Databases – The Library subscribes to dozens of online databases that provide access to scholarly resources helpful for research. The databases can be accessed in the Library Instruction Classroom on the third floor of the Library and from networked computers in Boston, Attleboro, and New Bedford, as well as remotely through the Library's website.

Need help starting your research? Not sure how to find a book? Need your library barcode? Lost in cyberspace? Ask a Librarian. We're happy to help you locate the information you need.

library@fisher.edu We look forward to working with you!

FAQS ABOUT THE FISHER COLLEGE LIBRARY:

1. ***Does the Library have textbooks for every course Fisher College offers each semester?***

   While the Librarians want to provide students with access to all of the textbooks that Fisher College courses require each semester, we have to make tough decisions about which to purchase for the Library's collection. These decisions depend on many different factors such as: how many students are enrolled in a course; cost of the textbook; or, the likelihood that a course will be offered again in the future.

   That being said, the Library has the majority of the textbooks that students will need throughout their academic careers at Fisher College, and the Librarians acquire new textbooks each semester to reflect changes in the College's course offerings.

2. ***Where can students find textbooks in the Library?***

   Textbooks are located in reserve cabinets behind the Library's circulation desk. The Librarians are happy to assist patrons who would like to borrow them – just ask!

3. ***How many textbooks can students check out at a time?***

   Students may check out two textbooks at a time. Textbooks circulate for three hours.

4. ***Do textbooks circulate overnight?***

   Yes. You may borrow up to two textbooks within three hours of closing, and they will be due back within the first hour of the Library's next opening day.

5. ***When the Library is closed, where can students study?***

   The computers located on the balcony outside of 118-21 are available for student use 24/7. If there are no students working in the Periodicals Reading Room (118-32) or the Library Instruction Classroom (118-31) when the Library closes, the Librarian will close these rooms as well.

6. ***Is there wireless printing in the Library?***

   There is no wireless printing in the Library. To print, students must log into a networked computer using their Fisher College username and password. There are printers located on the balcony and in the Library Instruction Classroom.

7. ***Is there a photocopier in the Library?***

   Yes. There is a photocopier inside the Library Classroom (118-22). It costs $.15 per page. Students can also scan material to a USB flash drive using the photocopier.

8. ***Are their fines for overdue Fisher Library items?***

   Yes. Fines for reserve materials accrue at $1 per hour. While students will not be fined for circulating books and films that are returned late, students will be billed for lost items.

9. ***Are students able to check out materials if they have library fines?***

   Yes, students can check out materials even with library fines.

10. ***How many circulating books are students allowed to check out at a time?***

    As many as they can carry!

11. Does the Library have school supplies for students to use?

Yes, the circulation desk has pens, no. 2 pencils, staplers, staple removers, tape, scissors, a three-hole punch, highlighters, paper clips, binder clips, index cards, manila folders, a paper cutter, rubber bands, and scratch paper. In addition, the Library has Ethernet cables, headphones, mobile phone chargers, calculators, webcams, and digital camcorders (for students who are enrolled in courses that require them).

12. When are Fridays in the Library?

Once each month during the academic year, the Library hosts *Fridays in the Library* from 8:30 a.m. to 2:30 p.m. (or for as long as our supply of refreshments allows!). You can find the schedule of days posted around the Library and on the Library's website.

13. Are there still library books across the hall from 118-21?

Yes! The Library's reference books and some of the circulating collection is located in the 118-22 classroom.

14. What should a student do if he/she is unable to log onto the network?

Students should go to the Information Services office to get his/her password reset.

15. Does the Library provide free printing?

Yes! The Library does not charge for printing, but it also encourages users to print only what they need. *Make sure to select the correct printer when printing.*

16. How many computers are available for student use in the Library?

There are eight computers on the balcony in study carrels connected to a networked printer (118-20-1), and there are 19 computers in the Library Instruction Classroom connected to a networked printer (118-31-1).

17. If I want to have a Club meeting, can I reserve the Periodicals Reading Room?

 Yes. Please contact a Librarian to check for availability.

18. Can I borrow books, films, and other materials from the Boston Public Library and other Metro-Boston Library Network Libraries with my Fisher College Library barcode on the back of my ID?

Yes! Fisher is a member of the Metro-Boston Library Network, which includes the Boston Public Library (and all of its branches), Chelsea Public Library, and Malden Public Library.

19. Does Fisher College have any passes to local art museums?

Yes! The Fisher Library has passes to the Harvard Art Museums that members of the Fisher College community may borrow. Each pass admits two guests for free. The Boston Public Library (Copley) offers discounted or free museum passes, which you can borrow. You can book a pass by calling them or stopping by with your Fisher College Library barcode. This can be done online, too! -- http://www.bpl.org/general/circulation/museum_passes.php.

20. How do I access databases from the Boston Public Library?

To access databases available remotely from the Boston Public Library, you need to enter your library barcode that begins with "256" and a **PIN** that has been set to the last four digits of your barcode.