

# NAIS Trustee Evaluation Instrument

[nais.org/member/trustee-evaluation-instrument/](https://nais.org/member/trustee-evaluation-instrument/)

## Part I: Self-evaluation

Please rate yourself, on a scale of 1 - 4 (one being the lowest) in each of the following areas:

- a) Personal knowledge of school?
- b) Personal interest in school?
- c) Knowledge of school personnel?
- d) Degree of activity on board?
- e) Degree of activity on committees?
- f) Attendance at board meetings?
- g) Attendance at school activities?
- h) Degree of effectiveness in fund raising?
- i) Effectiveness as promoter of school in community?
- j) Degree of concern regarding learning about current educational practices and procedures?
- k) Knowledge of and interest in financial operations of the school?
- l) Assessment of own contribution to board?

Analysis: If you rated yourself "1" or "2" on any of the above, please copy down the letter of that section and explain briefly the reasoning for that rating:

## Part II: Board Evaluation

Briefly comment on each of the following:

- a) Judging from your own experience, do you feel that the board's practice of information explanation and mentoring for new members is adequate? If not, what changes would you make?

b) Are you satisfied with the decision-making process of the board? If not, what changes would you make?

c) Do you feel that the philosophy and purposes of the school are sound and well developed? If not, what changes would you make?

d) What do you feel are the greatest strengths of the board? Its chief weaknesses?

e) What do you feel have been your greatest contributions to the board?

f) Are you satisfied with the board's policy of dealing with members who have rotated off the board? Are ex-members adequately informed of school affairs? Are ex-members kept involved, in some way, with the school? Can you think of a way in which they might more effectively be utilized for the good of the school?

g) Are the lines of responsibility for board and administration clearly delineated and followed?

h) Do you feel that communication among board members, and between board and administration, is satisfactory? If not, how might it be improved?

i) Are board members discreet and careful in their handling of complaints that may possibly come to them from constituents?

j) To what extent is the board successful in showing leadership in contributing to the school?  
Annual giving leadership? Capital giving leadership?

k) Are there any ways in which you think the board might be doing a more effective job, based on your understanding of board purposes and structure?

### **Part III: Goals**

Grade and comment on the board's achieving the goals for the board of the school as agreed upon last summer:

Goal 1: The board will in the coming school year...etc.

Goal 2: The board will in the coming school year...etc.