



**TOWN OF ELLINGTON  
BUDGET REQUEST  
610 HALL MEMORIAL LIBRARY**

Object No.	Description & Explanation(s)	FISCAL YEAR 2021-22	
		FY 2020-21	FY2021-22
<b>5101</b>	<b><u>FULL TIME PAYROLL</u></b>	\$ 285,807	288,291
	Library Director-Phillips	\$ 101,037	103,816
	Children's Librarian-Grundman	\$ 80,011	82,211
	Library Technical Assistant-Kuraska	\$ 43,971	45,180
	Reference Librarian/Program Coordinator-Berger*	\$ 60,788	57,084
	*Reduction in Reference Librarian due to 12 pay periods Berger on unpaid leave of absence		
<b>5103</b>	<b><u>PART TIME PAYROLL</u></b>	\$ 268,536	275,847
	Library Assistant II-Giaquinto	\$ 36,005	36,995
	Library Assistant II-Cormier	\$ 42,000	43,155
	Library Assistant II-Chamberlin	\$ 40,286	41,394
	Library Assistants, Reference Librarians, Pages, Bookkeeper	\$ 134,245	137,863
	Vacation and sick time coverage	\$ 16,000	16,440
	<b>TOTAL SALARIES</b>	<b>\$ 554,343</b>	<b>564,138</b>
<b>5110</b>	<b><u>OTHER BENEFITS</u></b>	\$ 2,200	2,300
	Longevity		
	<b>TOTAL PAYROLL</b>	<b>\$ 556,543</b>	<b>566,438</b>
<b>6221</b>	<b><u>ADVERTISING-PRINTING-FORMS</u></b>		500
	Outside printing		
<b>6222</b>	<b><u>DUES &amp; SUBSCRIPTIONS</u></b>		1,400
	Professional memberships		
<b>6223</b>	<b><u>TRAVEL</u></b>		750
	Mileage allowance \$.56/mile		
<b>6232</b>	<b><u>POSTAGE</u></b>		300
	P.O. Box rental and misc. mailing		
<b>6234</b>	<b><u>PROFESSIONAL DEVELOPMENT</u></b>		500
	Workshops, conferences, training		
<b>6250</b>	<b><u>CONTRACTED SERVICES *</u></b>		41,800
	Bibliomation; CEN; telecommunications support; online calendar/reservation system; etc.		
<b>6271</b>	<b><u>REPAIRS AND MAINTENANCE OF EQUIPMENT*</u></b>		500
	Watercooler and other		
<b>6275</b>	<b><u>COMPUTER MAINTENANCE/UPGRADES</u></b>		3,000
	Computer upgrades as per technology plan; repairs,		

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		<u>FY 2020-21</u>	<u>FY2021-22</u>
	software subscriptions. Anticipating computer upgrades FY22-23		
<b>6301</b>	<b>PROGRAMS</b>		<b>19,900</b>
	Library sponsored programs		10,000
	FOL sponsored - Summer reading		6,000
	FOL sponsored - Museum passes		3,300
	FOL sponsored - Book page		360
	FOL sponsored - Winterfest		240
<b>6302</b>	<b>ADMINISTRATIVE EXPENSES</b>		<b>0</b>
	Reclassified to 6341		
<b>6341</b>	<b>OFFICE SUPPLIES</b>		<b>7,250</b>
	Toner, other office supplies		
<b>6370</b>	<b>BOOKS, PERIODICALS, AV MATERIALS</b>		<b>85,000</b>
	Increased to match historical spending and in-line with state per capita average based on population		
<b>6765</b>	<b>OFFICE EQUIPMENT</b>		<b>4,500</b>
	Photocopiers -- Increased to reflect actual costs		
<b>6900</b>	<b>TOWNWIDE MAINT. PROGRAM</b>		<b>0</b>
	NONE		
	<b>TOTAL OFFICE BUDGET</b>		<b>165,400</b>
	<b>TOTAL DEPARTMENT BUDGET</b>		<b>731,838</b>
<b>40511</b>	<b>REIMBURSEMENT</b>		<b>30,000</b>
	Anticipated income from fines, etc.		
<b>40512</b>	<b>FRIENDS OF LIBRARY</b>		<b>9,900</b>
	Anticipated Reimbursement from Friends of Library		
	<b>NET DEPARTMENT TOTAL</b>		<b>691,938</b>