

Fisher BiblioCommons Instruction Guide

Getting Started with BiblioCommons, Our Online Catalog

The Fisher College Library uses BiblioCommons to browse for books, CDs, films, textbooks, and other items available through both our Library and member libraries of the Metro-Boston Library Network. To get started, follow these simple steps:

1.) Go to the Library website at <http://www.fisher.edu/library> and scroll down to find “BiblioCommons” from the six pack.

Library Resources

As a member of the Metro-Boston Library Network (MBLN), Fisher students, faculty, and staff have access to resources from several libraries, including The Boston Public (all 26 branches), Chelsea Public Library, Malden Public Library, and Fisher College.

<p>BiblioCommons</p> <p>Access over 27,000 books and films in our Integrated Library System through BiblioCommons.</p> <p>BROWSE</p>	<p>Online Databases</p> <p>Access resources on any subject you need to research in Fisher College's online databases.</p> <p>BROWSE</p>	<p>Films on Demand</p> <p>Access a wide variety of videos and movies both on campus and remotely through Films on Demand.</p> <p>BROWSE</p>
<p>Library Archive</p> <p>Search Fisher College's digitized collection: The Charles Viewer, The Beacon, and College Catalogs.</p> <p>BROWSE</p>	<p>Fisher Library: Serials Solutions</p> <p>Search Fisher College's databases for full text availability by journal title.</p> <p>BROWSE</p>	<p>Boston Public Library: Serials Solutions</p> <p>Search BPL databases for full text availability by journal title.</p> <p>BROWSE</p>

2.) Click on the Log In/My FCL link.

The screenshot shows the Fisher College Library website. At the top right, there is a navigation bar with a 'Log In / My FCL' dropdown menu, which is circled in red. Below the navigation bar is a search bar with a 'Keyword' dropdown and an 'Advanced Search' link. The main content area features a 'New Titles' section with a 'Browse All New Titles' link.

3.) To log in, enter the library barcode on the back of your Fisher ID (It's a 256.... number!). If you do not know your Fisher College Library barcode, or if you have any other questions, **call the library at 617-236-8875**, or e-mail us at library@fisher.edu to receive it.

Enter your PIN. Your PIN has been set as the last four digits of your library barcode.

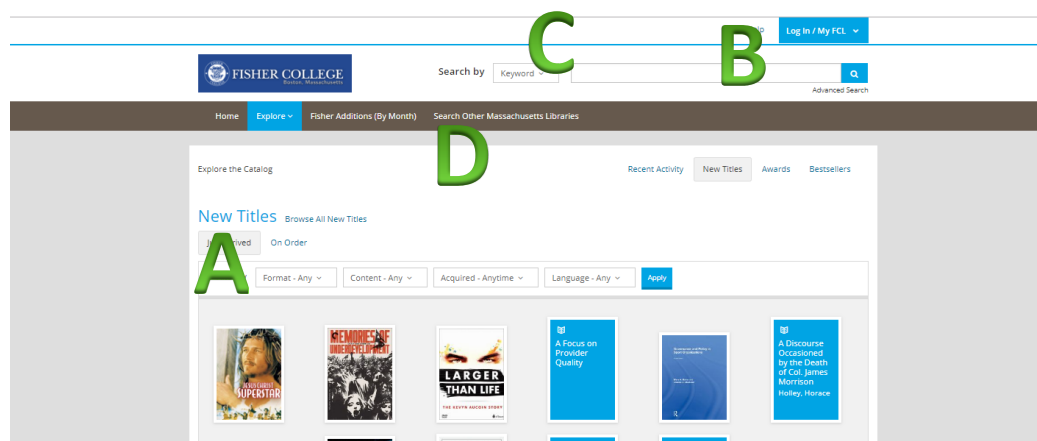
4.) This will bring you to a screen that asks you to:

-Create a username and to verify your e-mail address.

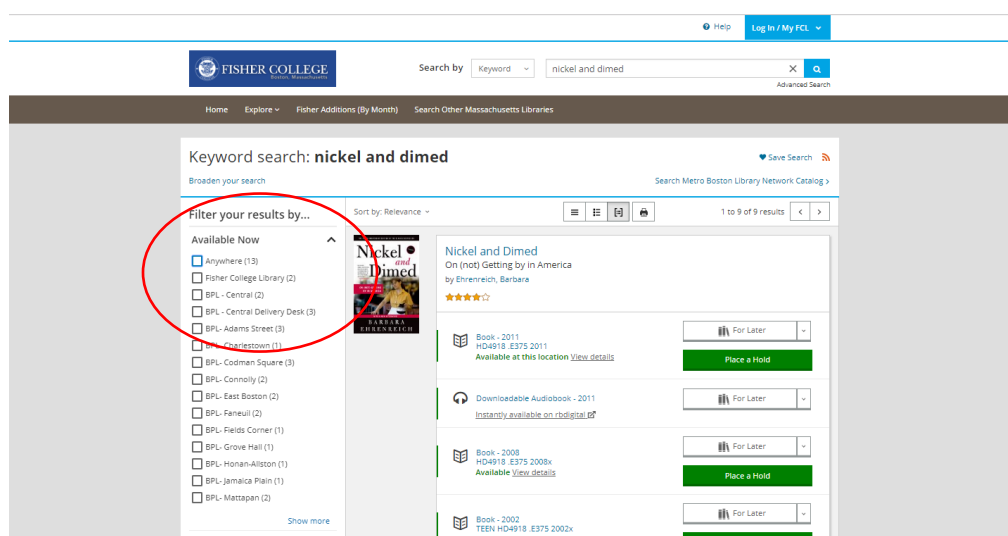
-Enable “recently returned,” which allows you to track items that you have recently borrowed. If you do not enable this, the system will not keep track of the items you have checked out in the past.

5.) From the BiblioCommons homepage, you can do many things:

- A. Explore New Titles
- B. Look at what you have checked out and what you have on hold, by logging in to My FCL.
- C. Search the catalog for items by keyword, title, author, subject, etc.
- D. Connect to the Commonwealth Catalog using the “Search Other Massachusetts Libraries” link, allowing you to view and place requests from other libraries throughout the state using the same login information.



6.) Once you perform a search, you can limit your results by location on the left-hand side of the screen, under **Available Now**. If you are off campus, you will have to select “Show more” to limit to holdings at the “Fisher College Library.” Other ways to limit your search include Format, Audience, and Published Date, just to name a few.



7.) To request an item through the network, select “Place a Hold.” You will be prompted to enter your library barcode and PIN number (the last four digits of your barcode). The item will be sent to Fisher College unless you select another member library. The first time you log in, you will be prompted to create an account. Moving forward, you will only need a barcode and PIN.



Barcode or Barcode

PIN

Remember me on this device
Forgot your PIN?

Submit Cancel