

BOARD OF EDUCATION
SCHOOL DISTRICT 27
COOK COUNTY, ILLINOIS

Regular Meeting/ Public Hearing of 11/19/20	The regular meeting of November 19, 2020 of the Board of Education, School District 27 was called to order at 6:15 p.m. in the Wood Oaks Commons, 1250 Sanders Road, in said district.
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Roll Call On call of the roll, the following members were present:

Present: Mrs. Helen Melnick, president
 Mr. Alex Frum, vice president
 Mrs. Laurie Garber-Amram
 Mrs. Martha Carlos
 Mrs. Melissa Copeland
 Mr. Ed Feld
 Mr. Brian Paich

Staff: Dr. David Kroeze, superintendent
 Dr. Kimberly Arakelian, assistant superintendent
 Dr. Theresa Fournier, assistant superintendent
 Dr. Katharine Olson, assistant superintendent

Absent: None

President Melnick called the Public Hearing to order at 6:15 p.m.

President Melnick announced the Opening of the Public Hearing for a Waiver of Modification of the School Code to provide four Full Day School Improvement days for the purpose of instructional planning, technology professional development, and lesson modification necessary during the COVID pandemic.

Dr. Kroeze stated the purpose of the Waiver of the Modification is to provide four days that count towards the 176 day requirement, but are not attendance days. An approved waiver allows districts to utilize banked instruction time over the minimum requirement to take a full day of School Improvement. A district may qualify for a full day school improvement day by providing an instructional day (instructional time does not include lunch, passing time or recess) in excess of 5 hours (300 minutes). Any time above and beyond the 300 minutes may be banked to accumulate 300 minutes at which time the district qualifies and may schedule a full day school improvement day. Once the day has been scheduled and bank time resets back to zero an additional 300 minutes must be banked prior to scheduling another full day school improvement day. The District is looking to four days to be used in the second half of the school year:

- February 12
- March 19 (Friday before Spring break)
- April 23
- May 14

Most of our staff have been working on the evenings and weekends to prepare their classes through instructional planning, technology, professional development, and lesson modification.

Public Comments

None

President Melnick announced the Public Hearing is Closed.

No. 19002 Public Hearing of Waiver of Modification of the School Code

Mr. Paich moved and Mrs. Copeland seconded the motion that the Public Hearing on the Waiver of Modification of the School Code for Full Day School Improvement Days is closed.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Carlos, Mrs. Copeland, Mr. Feld, Mr. Frum, Mrs. Garber-Amram
and Mr. Paich

NAY: None

ABSENT: None

Regular Meeting

6:30 PM

Call to Order and Roll Call

President Melnick called the Regular Meeting to order at 6:30 p.m.

Communications

Board

Mr. Feld reported on the NSSSED Leadership Council Meeting of November 4, 2020. The NSSSED began the school year in remote learning, and they are currently in blended remote. Due to the current COVID-19 substantial community transmission, as of Monday, November 23, 2020, NSSSED will be remote until Tuesday, January 19, 2021. NSSSED has hired a company to study space utilization. NSSSED will be renaming their District. The new name effective July 21, 2021 will be True North Educational Cooperative 804.

Mr. Frum presented a report on the Finance Committee Meeting of November 17, 2020. The Committee discussed the Tentative Tax Levy, the state of the community. The Committee also talked about what expectations were for the Tentative Tax Levy, property improvements in the district, groundwork for the District's financial situation in light Covid-19, i.e., increased cost for technology and PPE. Also discussed was future improvements for the roof systems for the three schools over the next four years. The Committee agreed upon a 3.95% increase in the tax levy which encompasses the CPI which is at 2.3% and captures of additional monies for property improvements.

Community

None

Staff

Dr. Arakelian presented the Northbrook School District 27 2020 Tentative Tax Levy, an overview of the District's history on the tax levy, and the tax rate. Dr. Arakelian reported that on November 17, 2020, the Tentative Tax Levy was reviewed by the Finance Committee; on November 19, the Tentative Tax Levy was reviewed at the Board Working Session; on December 3, the Public Hearing on the Tax Levy was conducted; and a recommendation to approve the Northbrook School District 27 Tax Levy will be made at the December 17, 2020 Board meeting. The increase is tied directly to the 2019 Consumer Price Index (CPI) of 2.3% which will generate approximately \$640,000 of additional revenue, plus an additional 1.65% for new property and redevelopment. The total Levy is a 3.95% increase over the prior year aggregate extension. The total Levy in dollars is \$28,977,464.

Dr. Fournier reported on the November 13th Professional Development Day. This day was spent by the teachers planning for the student remote days. It was an opportunity for teachers to develop and digitize

their lessons for synchronous instruction. Optional technology training sessions also conducted. A social and emotional learning strand was also included for the newer teachers.

Enrollment stands at 1,329 students in the District. We have been able to maintain preferred class size at all of the schools, which is 17 – 20 at HP, 20 – 23 at SH, and a variety at Wood Oaks. Currently 85% of our students are “in-person” learning.

Dr. Kroeze updated the Board on the COVID-19 metrics. All indicators on the dashboard are up. All four metric areas are in substantial transmission for the week of November 8 – November 14. The Township is at 10.6% weekly positive rate. The surge began after the Halloween holiday. In our school district, all mitigation measures are working well. We have had eight positive tests since August when we started, and they all occurred outside of the school. In addition, we plan to begin our remote learning for five weeks beginning on November 30, 2020. We plan to return for our hybrid model on January 19, 2021. The Cook County Department of Public Health has recommended that we go into remote learning for a few weeks. Dr. Fournier reported that we have a shortage of substitute teachers. The absences have been increasing, and it has become necessary to fill classes with teacher assistants.

Dr. Fournier reported that there were three FOIA Requests, and they have all been responded to in the appropriate amount of time:

- Guest Speaker Contracts from Local Labs
- Title IX Request from Legal Aid Chicago
- Purchasing Records from SmartProcure

Consent Agenda

Mrs. Melnick called for Review of the Consent Agenda items.

Financial Report

Mr. Feld presented the Financial Report. The District is in a stable financial position. The Statement of Investments rate of return was 1.05%. On the Revenue side most of the money received comes from property tax collections. On the expenditure side, there are no unfavorable budget to actual line items to report. Property tax refunds to date total \$207,499.

No. 19003

Approval of Minutes of the Regular Board Meeting of October 1, 2020

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Minutes of the Regular Board Meeting of October 1, 2020.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19004

Approval of Closed Session Minutes of the Board Meeting of October 1, 2020

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Closed Session Minutes of the Board Meeting of October 1, 2020.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19005

Approval of the Minutes of the Organization and Leadership Meeting of October 7, 2020

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Minutes of the Organization and Leadership Meeting of October 7, 2020.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19006

Approval of the Minutes of the Organization and Leadership Meeting of October 22, 2020

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Minutes of the Organization and Leadership Meeting of October 22, 2020.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

- No. 19007** Approval of Minutes of the Board of Education Regular Meeting of October 22, 2020
Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Minutes of the Regular Meeting of October 22, 2020.
- On roll call vote, the members voted as follows:
- AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich
- NAY: None
- ABSENT: None
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- No. 19008** Approval of the Closed Session Minutes of the Board Meeting of October 22, 2020
Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Minutes of the Closed Session Meeting of October 22, 2020.
- On roll call vote, the members voted as follows:
- AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich
- NAY: None
- ABSENT: None
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- No. 19009** Approval of Minutes of the Special Meeting of October 28, 2020
Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Minutes of the Special Meeting of October 28, 2020.
- On roll call vote, the members voted as follows:
- AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich
- NAY: None
- ABSENT: None
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- No. 19010** Approval of the Closed Session Minutes of the Special Meeting of October 28, 2020
Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Minutes of the Special Meeting of October 28, 2020.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19011

Acceptance of the Resignation of 5th Grade Teacher

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education accept the resignation of Ari Goldman, 5th Grade Teacher.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19012

Approval of the Employment of an Instructional Assistant for Shabonee

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Hire of an Instructional Assistant for Shabonee.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Izzy Dondit	Instructional Assistant	Shabonee	11/06/20	\$15.58 p/h

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19013

Approval of the Employment of an Instructional Assistant for Hickory Point

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Hire of an Instructional Assistant for Shabonee.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Leah Molay	Instructional Assistant	Shabonee	11/06/20	\$18.94 p/h

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19014

Statement of Claims for November, 2020 Approved

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Statement of Claims for November 2020, in the amount of \$415,136.07, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19015

Statement of Position for October, 2020, Approved

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Statement of Position for October, 2020, in the amount of \$25,878,256.07, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

Copies of the Statement of Investments for the period ending October, 2020 were distributed to Board members for their review. This report shows that as of this date, the district has \$25,309,184.50, invested in funds that are earning interest at rates that range from 0.01 to 1.00 percent. This report is to be made part of the official minutes.

No. 19016

Statement of Receipts for October 2020, Approved

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Statement of Receipts for October, 2020, in the amount of \$58,540.62, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19017

Status of Appropriations for October, 2020, Approved

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that Status of Appropriations for October, 2020, in the amount of \$3,060,809.20, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19018

Wood Oaks Activity Account for October 2020, Approved

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Wood Oaks Activity Account for October, 2020 be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19019

Revolving Fund for November 2020, Approved

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Revolving Fund for November, 2020 be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19020 Payroll Dated October 30, 2020, Ratified

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the payroll dated October 30, 2020, in the amount of \$860,279.12, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19021 Payroll Dated October 30, 2020 (COVID-19), Ratified

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the payroll dated October 30, 2020, in the amount of \$8,241.43, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19022 Payroll Dated November 13, 2020, Ratified

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the payroll dated November 13, 2020, in the amount of \$843,011.28, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum
and Mr. Paich

NAY: None

ABSENT: None

No. 19023 Payroll Dated November 13, 2020 (COVID-19), Ratified

Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the payroll dated November 13, 2020 (COVID-19), in the amount of \$3,488.80, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 19024 **Approval of the 2021-2022 School Calendar**

As recommended by the superintendent, Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of approve the 2021-2022 School Calendar.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

New Business

No. 19025 **Approval of the Tentative 2020 Tax Levy**

As recommended by the superintendent, Mrs. Garber-Amram moved and Mrs. Copeland seconded the motion that the Board of Education approve the 2020 Tentative Tax Levy.

2020 – Tentative Tax Levy	
Education	\$25,958,895
Operations & Maintenance	\$ 1,004,282
Transportation	\$ 1,148,615
Illinois Municipal Retirement	\$ 179,025
Social Security	\$ 686,534
Working Cash	<u>\$ 113</u>
TOTAL	\$28,977,464

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 19026

Approval of the Waiver for Modification of the School Code

As recommended by the superintendent, Mrs. Copeland moved and Mr. Paich seconded the motion that the Board of Education approve the Application for Modification of the School Code for WFS – Full Day School Improvement Days ILCS 5/10-19.05.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 19027

Approval of the Modification of the Key Success Factors

As recommended by the superintendent, Mrs. Copeland moved and Mr. Paich seconded the motion that the Board of Education approve the Modification of the Key Success Factors.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

New Business

No. 19028

Approval of the 2020 Tentative Tax Levy

Upon recommendation by the superintendent, Mrs. Garber-Amram moved and Mr. Copeland seconded the Board of Education adopts the following tentative 2020 tax levy and that a final tax levy be recommended for approval on December 17, 2020.

	<u>2020 Tentative Tax Levy</u>
Education	\$25,958,895
Operations and Maintenance	\$ 1,004,282
Transportation	\$ 1,148,615
Illinois Municipal Retirement	\$ 179,025
Social Security	\$ 686,534
Working Cash	<u>\$ 113</u>
TOTAL	\$28,977,464

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 19029

Approval of the Application for Waiver for Modification of School Code

Upon recommendation by the superintendent, Mrs. Copeland moved and Mr. Paich seconded the Board of Education approve the Application for Waiver for Modification of School Code.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 19030

Approval of the Revised District 27 Key Success Factors

Upon recommendation by the superintendent, Mrs. Copeland moved and Mr. Paich seconded the Board of Education approve the Modification of the Key Success Factors.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

Unfinished Business

The Board of Education discussed the three firms that were considered for the Superintendent Search:

- Ray and Associates
- Hazard, Young, Attea Associates
- School Exec Connect

The Board was in consensus that the District would reach out to Hazard, Young, Attea Associates as they felt they were the best qualified for the District 27 Superintendent Search. The Board will approve the Search Firm at the December 3, 2020 Board meeting.

Good and Welfare

None

Closed Session

None

Adjournment There being no further business to come before the Board at this time Mrs. Garber-Amram moved and Mrs. Carlos seconded the motion that the meeting is adjourned.

The motion was unanimously approved, and President Melnick called the meeting adjourned at 8:00 p.m.

CERTIFIED TO BE CORRECT:

PRESIDENT

SECRETARY

MINUTES APPROVED ON 12/17/20