



Position Title:	Lower School Art Teacher - Long Term Substitute
Position Status:	Full-time - 12 weeks
FSLA Classification:	Exempt
Reports To:	Director of Arts and New Media and Division Head

### Position Purpose

Prepares curriculum and teaches art to Lower School students. Develops lesson plans in line with curriculum objectives. Facilitates learning by establishing a relationship with pupils through learning resources and the classroom environment.

### Essential Functions

- Uses a creative approach to teach a wide range of media to Lower School students K-4.
- Plans course content, course materials and methods of instruction.
- Uses technology to communicate the progress of students.
- Regularly displays student work
- Establishes clear objectives for all lessons, units, and projects, and communicates those objectives to students.
- Adapts teaching methods and instructional materials to meet students' varying needs and interests.
- Initiates, facilitates, and moderates classroom activities.
- Uses effective classroom management techniques to insure effective learning.
- Confers with parents or guardians, teachers, counselors, and administrators in order to resolve students' behavioral and academic problems.
- Establishes and enforces rules for behavior and procedures for maintaining order among the students.
- Encourages students to explore learning opportunities.
- Maintains regularly scheduled school hours in order to assist students.
- Maintains contact with students and parents with regular communication and regularly scheduled evaluations.
- Attends weekly grade-level team meetings as needed, faculty and departmental meetings.
- Performs additional faculty duties as assigned, such as substitute teaching, lunch and snack duties, recess monitoring and dismissals as required.

### Qualifications

- Bachelor's degree or post graduate work in arts or related field.
- Teaching experience in an independent school environment.
- Patience and knowledge of how to foster creativity.
- Ability to advocate for the Arts and comfort with integration of the arts.
- Experience teaching ceramics and woodworking and a large variety of other media.
- Enthusiasm for and comfort using technology in and out of the classroom.
- A clear interest in, knowledge of, and ability to work with Lower School students.
- Self-confidence with demonstrated ability to work collaboratively.
- Ability to work on multiple projects simultaneously.
- Ability to apply common-sense understanding and to carry out instructions furnished in written or oral form.
- Demonstrated sensitivity, knowledge, and understanding of the diverse backgrounds of community members with a continuous focus on healthy relationship building.
- Demonstrated deep understanding of cultural competency skills and enthusiasm for issues of diversity, inclusivity, and multiculturalism.
- Ability to ascertain which people may need immediate assistance and to act accordingly.
- Fluent with the classroom use of technology.
- Excellent verbal and written communications skills.
- Demonstrated leadership and facilitative skills.

**Physical Requirements and Work Environment**

- Must be able to work effectively in a demanding environment where deadlines, unexpected student issues, and varying challenges compete for your attention.
- Must be able to work actively around the classroom for extended periods of time.
- Must be able to work primarily in a traditional climate controlled office environment.
- Must be able to enjoy the convenience of an urban environment that maintains close contact with it's natural environment.

**Application Procedures**

Interested candidates should email a letter of interest and a resume to [careers@sch.org](mailto:careers@sch.org).

*Springside Chestnut Hill Academy is an equal opportunity employer.*