



EMPLOYMENT APPLICATION

(Please print or type all information)

Today's Date _____

Name _____

Address _____ Phone _____

City _____ State _____ Zip _____

Phone # _____

E-Mail Address: _____

In case of emergency notify _____

Contact Phone # _____

To what organizations do you belong: (Educational or Professional) _____

What prompted you to apply here? Advertisement Own Accord Referred Employee Referral

If referred, who told you about TKS? _____

What position interests you? _____

When could you report for work? _____

Minimum acceptable salary _____

If a teacher applicant, are you available for substitute work? Yes No

Name & address of: _____

High School _____

College _____

Graduate School _____

Undergraduate Major _____

Graduate Major _____

Degrees _____

Are you planning to further your education: No Yes, When?_____

Other Special Training Courses_____

Certifications (please specify year acquired)_____

Special Talents _____

Do you play any musical instruments? No Yes _____

Technology Experience

Google Classroom Interactive Digital Lessons MailChimp Smart Board/TV Document Camera

Computer- PC or Mac iPad Atlas Rubicon Digital Communication Platform:_____

Indicate Last 3 Employers:

1. Name_____

Address/Phone_____

Position _____ Salary_____

Duties _____

Supervisor's Name & Position _____

Reason for leaving _____

2. Name_____

Address/Phone_____

Position _____ Salary_____

Duties _____

Supervisor's Name & Position _____

Reason for leaving _____

3. Name_____

Address/Phone_____

Position _____ Salary_____

Duties _____

Supervisor's Name & Position _____

Reason for leaving _____

PHYSICAL RECORD:

Are there any physical or personal limitations on the type of work you can do with children at school or the amount of time you can spend at work? No Yes_____

Date of last physical exam: _____

REFERENCES:

Please list 3 references, not including relatives or former supervisors.

1. Name _____ Email _____

Occupation _____ Phone _____

2. Name _____ Email _____

Occupation _____ Phone _____

3. Name _____ Email _____

Occupation _____ Phone _____

Have you ever been convicted of a crime or felony? No Yes: _____

Do you object to being fingerprinted? No Yes: _____

Available for part-time employment? No Yes, On what basis? _____

I understand that this is an application for employment and that no employment contract is being offered.

I authorize the prospective employer to inquire as to my record of any or all persons and of my former employers. In the event of my employment with The Kessler School, I agree to comply with the rules and regulations governing my employment. In the event I should terminate my employment, I agree to file my resignation two weeks prior to the date effective.

I understand that if I am employed, such an employment is for an indefinite period of time, and that the school can change wages, benefits and conditions at the end of each school year. I also understand that I may voluntarily leave or be terminated at any time and for any reason.

I understand that if I am employed, the first three months of my employment are an introductory period, and if my services have not proved satisfactory, my employment may be discontinued without prejudice.

I confirm that all the above information submitted is true and can be verified.

Applicant's Signature _____

DO NOT WRITE IN THE SPACE BELOW

Date to start work _____ Temporary _____ Program _____

Position _____ Replaces _____ Salary _____

Remarks: _____
