

PALOS COMMUNITY CONSOLIDATED SCHOOL DISTRICT 118
PALOS PARK, ILLINOIS

Affidavit of Residence – 760 E2
Living with District Resident

A person seeking to enroll a child should use this form as evidence of residency when he or she cannot produce a lease, purchase property agreement, or other similar documents. *Supporting documents will also be required to establish residency.* Please see the reverse side of this form for a list of the required documents. The School District reserves the right to evaluate the evidence presented; completing this form does not guarantee admission.

Please attach supporting documents and complete the following affidavit.

I, _____
Property Owner(s)

being duly sworn by oath that I am responsible for this residence by ownership lease other commonly known as

Address

that I personally know _____
Parent Name(s)

the parent(s) of _____
Student Name(s)

that the parent(s) and child(ren) reside with me at the aforementioned address and have made my residence their permanent home living there on a permanent, continuous basis; and that they are not living with me for the sole purpose of accessing Palos School District 118 educational programs or services.

WARNING: If a student is determined to be a non-resident of the District, the persons enrolling the student are liable for non-resident tuition from the date the student began attending a District school as a non-resident.

_____ I understand that knowingly or willfully providing false information to a school district regarding the
initial residency of a pupil for the purpose of enabling that pupil to attend any school in that district is a Class C misdemeanor.

_____ I understand that knowingly enrolling or attempting to enroll a pupil in the school of a school district on a
initial tuition free basis when I know that pupil to be non-resident of the school district, unless the nonresident pupil has a lawful right to attend, is a Class C misdemeanor.

_____ *Date* _____ *Telephone Number* _____ *Signature of Property Owner*

SUBSCRIBED AND SWORN TO
before me this _____ day
of _____, 20____.

Notary Public

STUDENT ENROLLMENT FORM

**ALL RESIDENCY DOCUMENTS MUST BE PRESENTED AT THE SAME
TIME IN ORDER FOR REGISTRATION TO BE APPROVED**

Birth Certificate

___ Original/Certified Copy of Birth Certificate for Student

Driver's License/State ID

___ Driver's License or State ID

Residency Information (Check Appropriate Items)

Category of Residency (Must select one category and provide listed documents)

- ___ **Homeowner(s):** Must provide current mortgage statement (or signed and dated mortgage papers, and/or closing documents such as HUD-1 (RESPA) if new ownership or if the property is not mortgaged.)
- ___ **Renter(s) with lease:** Signed and dated Lease and proof of last month's payment.
- ___ **Renter(s) without lease:** signed and dated letter of residence from landlord in lieu of Lease and proof of last month's payment (*Palos 118 form 760:E1*). **The E1 form must be notarized.**
- ___ **Living with a District Resident:** Signed and dated by individual responsible for the residence. **Proof of occupancy from owner and Parent/Guardian.** (*Palos 118 – Form 760:E2*). **The E2 form must be notarized.**
- ___ **Other:** Situations other than above must be reviewed by the building principal.

Proof of Occupancy

Parent/guardian must provide **two** of the items from the list below which **must include the parent/guardian's name and address of residence:**

- Cable Bill
- Gas Bill
- Water Bill
- Electric Bill
- Cell Phone Bill
- Vehicle Registration
- Homeowner/Rental Insurance Policy
- Automobile Insurance
- Current Public Aid Card
- Current Tax Bill with proof of payment

New Residency Suggestions:

- * Updated Driver's License or State ID
- * US Mail Change of Address Form
- * Cable Service Installation
- * Bank Change of Address Verification
- * Moving Company Receipt
- * Employer Change of Address Verification Letter

Other Requirements

- Student in Good Standing Form from prior school
- Current Physical

Registrar's Signature: _____ **Date:** _____