

RICHFIELD PUBLIC SCHOOLS

Health, Safety and Wellness Committee

Meeting Minutes

12.17.2020

Meeting Called to Order: 7:15 a.m. in a virtual meeting.

Members Present

- Peter Fitzpatrick (Centennial Custodial)
- Daniel Holcomb (IEA Health & Safety)
- Michael Manning (Food Services Director)
- Will Wlizlo (Safe Routes to School Coordinator)
- Craig Holje (Chief Human Resources Admin Officer)
- Lisa Negus (HR Director)
- Luke Sammon (SFM Insurance)
- Lamija Alisic (Hanover Insurance)
- Dan Kretsinger (Facilities & Transportation Director)
- Courtney Laduke (Food Services)
- Carole McNaughton-Commers (Community Education Director)
- Marta Weirich (Human Resources)

Minutes

COVID-19 INFORMATION AND UPDATES

MDH came out with new guidelines to follow yesterday. The new health services coordinator position has been filled. The coordinator will be added to the next committee meeting.

REVIEW INJURY REPORTS (STAFF)

Luke Sammon from SFM provided a 2020 update. The report tracked injury trends from 2018-2020. Injuries have dropped this year throughout the district and that seems to be a common trend throughout the schools that SFM services.

WORKERS COMPENSATION UPDATE

There have been five reported injuries since the last meeting on 10/8. There have been three punctures, one strain and one contusion. Two of the five injuries were medical claims.

WELLNESS UPDATE

Health Plan Additives

- Wellbeats – Offers 30 channels and hundreds of virtual fitness classes with something for every age, stage and ability.
- OMADA – Digital care program that empowers you to achieve your health goals through sustainable lifestyle change. The program supports type 2 diabetes + hypertension self-management, and supports those struggling with anxiety and depression.

Safe Routes to Schools – Received a grant in November for a bike fleet and trailer. A High School senior will be working on a helmet safety project. Will Wlizlo is helping with the project.

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HEALTH & SAFETY UPDATE

Indoor Air Quality Walkthrough – The walkthroughs typically occur in January. These will be postponed until students and staff are in the building. In the walkthrough, all offices and classrooms are tested for temperature, humidity, carbon monoxide, carbon dioxide and a visual inspection for moisture concerns.

MN Fire Marshal Inspection – The inspection occurred on October 19. The majority of items left on the list are to be completed by our fire and life safety services provider.

PIT (Forklift & Powered Pallet Jack) Training – Training will be occurring on January 7th for staff that needs to operator the bobcat with fork attachments and the powered pallet jack. Let Dan Kretsinger know if you need to be added to the roster.

Machine Guarding Assessment – An assessment is being completed throughout the district to ensure the guarding is in place and safe for the operator.

Compressed Gas Assessment – An assessment will be completed on January 8th. The areas to be inspected will be maintenance, custodial, and industrial tech locations. The assessment will be looking for proper set-up and storage of cylinders.

Lab Safety Inspections: Eyewash/Shower, Fume Hoods, Science Labs – Inspections were completed on October 30th. A couple of the fume hoods were not hooked up yet due to construction. These fume hoods will need to be tested when they are hooked up.

Fall Protection Upgrades – Guardrail and ladder will be installed on the roof at the High School to help eliminate a fall hazard.

Exterior Door Numbers – Doors numbers have been updated throughout the district. These updated door numbers will help assist police/fire in case of an emergency.

Health & Safety Email Concerns – No submissions to review since the last committee meeting. The email address is health-safety@rpsmn.org.

FACILITIES UPDATE

Construction – Construction continues at the majority schools within the district. Many schools are close to completion and finishing up with punch list items. Central Education should be starting in February and are currently receiving bids.

LTFM – Bid opening will be occurring today for asphalt at the High school and Bus garage today. Bids were received for the transportation building roof.

NEW BUSINESS

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Food Service Updates – In addition to feeding students, Richfield Public Schools has been feeding adults in the community. They have been serving 4000 meals every week. There will be a special holiday meal going out next week.

Goals – We would like the committee to brainstorm goals that we could accomplish each meeting and by the end of the year. One goal would be to increase community involvement and bring more members in from outside the district.

OPEN DISCUSSION

NEXT MEETING: THURSDAY, FEBRUARY 18TH

LOCATION: TBD

TIME: 7:15 AM