

Will Rogers Safety Guide For Parents and Students

**Will Rogers Student
In-person learning and COVID
Guidance**

February 18, 2021

Health/Wellness

Each entrance / exit has a welcoming station with a bottle of hand sanitizer, extra masks, and the cafe for a grab-n-go breakfast / supper station.

The parents/students will be expected to complete a home health screening for students (will be sent directly to families from the district office), and answer “no” to all 6 questions before sending their students to school. By sending their students to school they are saying they have completed this health screening. (We will not take the temperature of any students, except for approved groups such as ESS and Athletics).

If a student feels sick, has an injury, needs medication, or has any of the symptoms listed below they need to let their teacher know.

NEW onset cough or shortness of breath OR at least 2 of the following:

fever of 100.4F or higher

muscle pain

loss of sense of taste or smell

Chills

Sore Throat

gastrointestinal symptoms (nausea, vomiting, or diarrhea)

Shivering

Headache

- The teacher will then call the nurse to let them know the student will be coming to the Nurse’s office. Students should then meet the school nurse or staff member outside the Nurse’s office in Rm 108. The nurse or staff member will determine if the student should be isolated immediately in the care room(Rm 106B) and their parent or guardian called to pick them up or be placed in the Nurse’s office for medication, an unrelated COVID sickness, or injury.
- Students in the Care room(Rm 106B) will remain under close supervision with symptoms monitored and documented.
- If a child is sick, is not picked up in an appropriate time frame, and their symptoms become severe or life-threatening, school administration will be notified and call 911 Emergency Medical System responders and/or notify the proper authorities, as necessary.
- If a parent denies EMS transport at the recommendation of the school and EMS personnel, the parent must sign out the child and take them home. (The parent must be present at school to deny transport).
- If a student drives his or herself to school, follow the general procedures for sending a student who is unwell home and determine if he/she is able to get home safely.
- Students should bring their own water bottle each day. Styrofoam cups will be located by drinking fountains for student use to get a drink of water.
- Lockers will not be assigned to students this school year, so its important for students to have a backpack to keep all of their supplies, chromebook, and textbooks.
- Students should not congregate in the hallways, and should stay spaced apart if they are waiting in line to fill their water bottle or going to the restroom.

Staff and students must wash or sanitize hands before/after the following times:

- Entering/exiting the classroom
- Breakfast
- Outdoor break/Outdoor activities/Recess
- Lunch
- Restroom Breaks
- Physical contact with a student or other person
- Blowing/wiping nose
- Taking off/putting on mask



Masks

Masks must be worn any time or place where other people are present and in common areas of all buildings (hallways, buses, open/shared office areas, restrooms, etc) and on district provided transportation.

- Masks must be worn correctly.
 - Masks must fully cover an individual's mouth and nose, and must be sealed at or below the chin.
- Masks must be worn under face shields.

ACCEPTABLE MASKS



Do not allow anyone to use bandanas, handkerchiefs, fleece balaclavas, neck gaiters (without filters), or any other piece of cloth tied with an opening at the bottom as masks. They are far less effective in containing viral spread.

UNACCEPTABLE MASKS



Masks should not have words or symbols which substantially disrupt or materially interfere with the education environment.

Students will be given mask breaks throughout the day.

- Students may take mask breaks and remove their masks during mealtimes, and when outdoors.
- When masks are removed, they must be placed below the chin, in a pocket or on the lap. Masks should not be placed on tabletops or other communal surfaces.
- *For indoor mask breaks:*
 - Provide students with a quiet activity for a short period of time where they can sit or stand in one place with six feet of space between them with their masks off. This will help alleviate challenges with students getting too close to each other with masks off.

If a student gets a bloody nose and is using a TPS-issued mask, dispose of the mask or call the custodian to dispose of it properly.



Drop-Off/Pick-Up

Parents and/or guardians should remain in the car when dropping off or picking up their students for arrival and dismissal.

If your student is a 6th, 7th, or an 8th grader coming to a class in the Annex: Drop off in the Circle Drive to Enter the Annex

1. Enter through Annex Main Entrance
2. Check in at the Annex attendance office
3. Report to the appropriate class after checking in.

If your student is an 8th grader with a class in the Main building or a 9th-12th grader: Drop off between the RAC and Main Building to Enter NW Doors

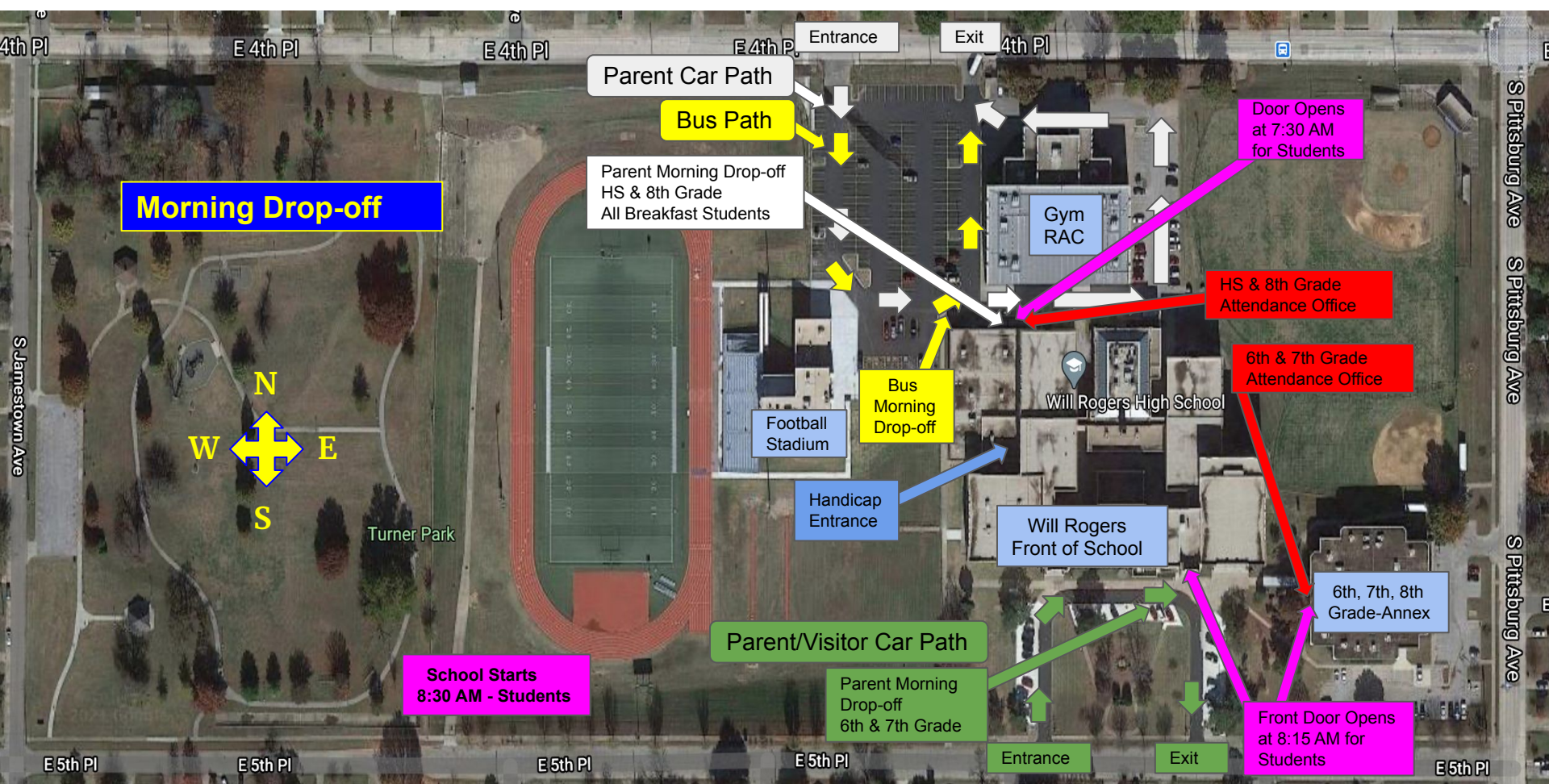
1. Enter through the Northwest doors
2. Check in at the Main Building Attendance office
3. Report to appropriate class after checking in

Early Pick Up Procedures:

Unless there is an emergency, parents will not be allowed to check out students 30 minutes prior to the end of the day.

1. When you pull up to the school Call the Attendance Office
 - a. 6th-8th Grade call Ms Vargas at 918-833-9035
 - b. 9th-10th Grade call Ms Del Rio at 918-833-9048
 - c. 11th-12th Grade call Ms Judd at 918-833-9009
2. Please have your students ID number ready.
3. You will verify your information
4. The student will be called to the attendance office
5. Then escorted to the door by a staff member





Morning Drop-off



**School Starts
8:30 AM - Students**

Parent Car Path

Bus Path

Parent Morning Drop-off
HS & 8th Grade
All Breakfast Students

Football Stadium

Handicap Entrance

Parent/Visitor Car Path

Parent Morning Drop-off
6th & 7th Grade

Will Rogers
Front of School

Will Rogers High School

Gym
RAC

Bus
Morning Drop-off

**Door Opens
at 7:30 AM
for Students**

**HS & 8th Grade
Attendance Office**

**6th & 7th Grade
Attendance Office**

**6th, 7th, 8th
Grade-Annex**

**Front Door Opens
at 8:15 AM for
Students**

Entrance

Exit

Entrance

Exit

4th Pl

E 4th Pl

E 4th Pl

E 4th Pl

4th Pl

E 5th Pl

E 5th Pl

E 5th Pl

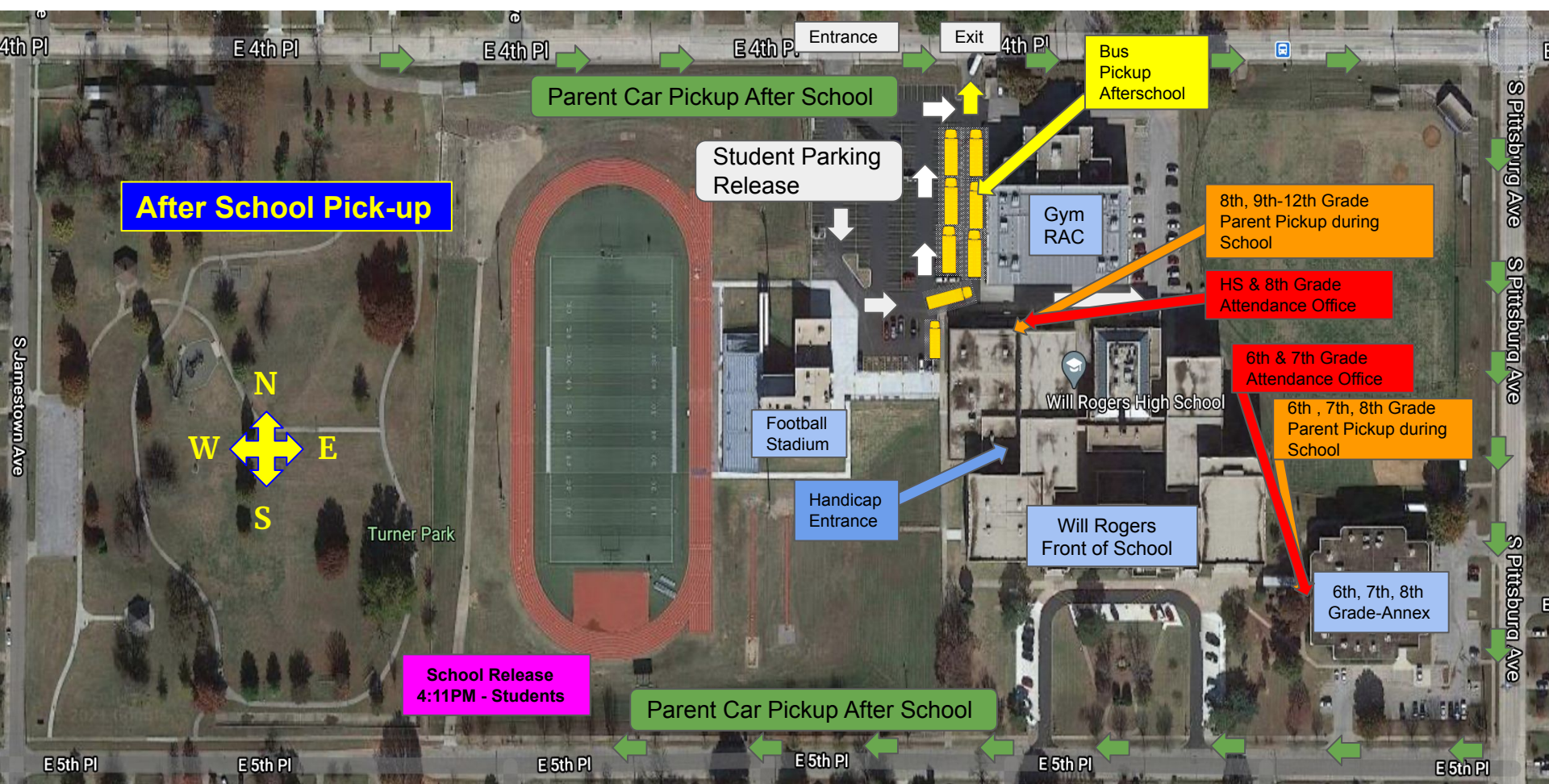
E 5th Pl

E 5th Pl

S Pittsburg Ave

S Pittsburg Ave

S Jamestown Ave



After School Pick-up

Parent Car Pickup After School

Student Parking Release

Exit

Bus Pickup Afterschool

Gym RAC

8th, 9th-12th Grade Parent Pickup during School

HS & 8th Grade Attendance Office

6th & 7th Grade Attendance Office

6th, 7th, 8th Grade Parent Pickup during School

Will Rogers Front of School

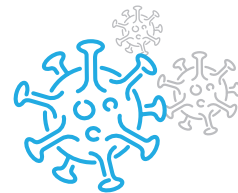
6th, 7th, 8th Grade-Annex

School Release 4:11PM - Students

Parent Car Pickup After School

Football Stadium

Handicap Entrance



Before your child leaves for school each morning,
please complete this health screening questionnaire.

**IF THE ANSWER TO ANY OF THE QUESTIONS BELOW IS YES
PLEASE KEEP YOUR CHILD AT HOME AND
CONTACT YOUR HEALTHCARE PROVIDER.**

**FOR EVERYONE'S HEALTH AND SAFETY, IT IS CRITICALLY IMPORTANT THAT YOU NOT ENTER
THE BUILDING UNLESS YOU CAN ANSWER "NO" TO EACH OF THE FOLLOWING QUESTIONS:**

1. In the last 48 hours, have you experienced any of the following symptoms that you are not sure is caused by another condition that is not COVID-19 that is not contagious:

☐ Fever (100.4 degrees Fahrenheit or higher) or feeling feverish (chills, sweating)	☐ Sore throat
☐ New cough	☐ Nausea
☐ Shortness of breath or difficulty breathing	☐ Vomiting or diarrhea
☐ Muscle aches or body aches	☐ Fatigue
☐ New loss of taste or smell	☐ Congestion or runny nose
☐ Headache	
2. In the last 14 days, have you been in close contact* with anyone that you know had COVID-19 or who had COVID-19-like symptoms? ☐ Y ☐ N
3. In the last ten days, have you had a positive COVID-19 test for the active virus? ☐ Y ☐ N
4. Are you currently waiting on the results of a COVID-19 test? ☐ Y ☐ N
5. In the last 14 days, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection? ☐ Y ☐ N
6. In the last 14 days, have you traveled internationally, or been in close contact with anyone who has traveled internationally, to a country designated by the Centers for Disease Control as Warning Level 3, Avoid Nonessential Travel, due to COVID-19? ☐ Y ☐ N

** For purposes of the screening, "close contact" includes being within approximately 6 feet (2 meters) of a person with confirmed or suspected COVID-19 for 15 minutes or more. It also includes caring for or having direct contact with a person with confirmed or suspected COVID-19 (e.g., kissing, hugging, touching them) or their respiratory droplets (e.g., being sneezed or coughed on by them).*



Antes de que su hijo(a) vaya a la escuela en la mañana,
por favor complete un cuestionario de chequeo de salud del estudiante.

**SI LA RESPUESTA ES “SÍ”
A CUALQUIERA DE ESTAS PREGUNTAS, POR FAVOR
DEJE A SU HIJO(A) EN CASA Y PÓNGASE EN CONTACTO
CON SU PROVEEDOR DE ASISTENCIA MÉDICA.**

**POR LA SEGURIDAD Y SALUD DE TODOS, ES MUY IMPORTANTE QUE NO INGRESE A
LAS INSTALACIONES AL MENOS QUE PUEDA RESPONDER “NO” A CADA UNA DE LAS
SIGUIENTES PREGUNTAS:**

1. En las últimas 48 horas, ha experimentado alguno de los siguientes síntomas de los que no tiene la certeza que sean causados por otra condición que no sea COVID-19 y que no sea contagiosa:

☐ Fiebre (100.4 grados Fahrenheit o más) o afiebrado (escalofríos, sudoración)	☐ Dolor de garganta
☐ Tos reciente	☐ Náusea
☐ Falta de aire o dificultad para respirar	☐ Vómito o diarrea
☐ Dolor muscular o corporal	☐ Fatiga
☐ Pérdida reciente del gusto o del olfato	☐ Congestión o secreción nasal
☐ Dolor de cabeza	

2. En los últimos 14 días, ¿usted ha estado en contacto cercano con alguien que usted sepa ha tenido COVID-19 o que haya tenido los síntomas de COVID-19? ☐ Sí ☐ No

3. En los últimos diez días, ¿usted ha tenido una prueba de COVID-19 con resultado positivo para el virus activo? ☐ Sí ☐ No

4. ¿Usted se encuentra actualmente esperando los resultados de una prueba de COVID-19? ☐ Sí ☐ No

5. En los últimos 14 días, ¿algún médico o profesional de la salud le ha indicado que se realice un auto monitoreo o que entre en cuarentena debido a preocupaciones causadas por infección de COVID-19? ☐ Sí ☐ No

6. En los últimos 14 días, ¿ha viajado fuera del país o ha estado en contacto cercano con alguien que haya viajado fuera del país, a un país identificado por los Centros para el Control de Enfermedades con un nivel 3 de riesgo de COVID-19, ha pospuesto viajes innecesarios, debido al COVID-19? ☐ Sí ☐ No

** Para propósitos de revisión, “contacto cercano” incluye estar a aproximadamente 6 pies (2 metros) de una persona con COVID-19 o que se sospeche que tiene COVID-19 por 15 minutos o más. También incluye estar cuidando o tener contacto directo con una persona con COVID-19 o que se sospeche que tiene COVID-19 (por ejemplo, dar besos, abrazar, tocar a alguien) o partículas respiratorias (por ejemplo, que ellos tosan o estornuden cerca de uno).*



HOW WILL WE KEEP OUR STUDENTS SAFE?

All of our schools will follow these COVID-19 health and safety practices. Visit TulsaSchools.org/Safety for more information.



SAFETY PRACTICES BEFORE SCHOOL

- Parents and guardians must complete the Student Health Screening Questionnaire before school.
- If the response to any of the screening questions is "YES," students should be kept at home.
- Students must have a mask that covers the nose and mouth before they can board the bus.
- **While every child should bring a mask to school, we will provide masks for students who need them.**



STUDENT ARRIVAL AND DISMISSAL

- **By car:** Parents and guardians should stay in their cars when dropping off and picking up students.
- **On foot:** Parents and guardians should leave their students with school staff at drop-off and pick-up students outside of the building at dismissal.



BUILDING ACCESS

- Only students, teachers, and essential district support professionals and partners can enter the building.
- Parents and guardians picking up students early may enter the front office.
- Parents and guardians can make appointments for any meetings that cannot take place online or by phone.



SAFETY PRACTICES AT SCHOOL

- All students and adults must wear masks that cover the nose and mouth.
- Students will spend the day with their classmates and will not mix with other groups.
- Sharing of school supplies will be limited to student "pods," and materials will be disinfected at the end of each day.
- Student transitions between spaces in the building will be limited.
- Student lunch-times will be staggered by class to allow for distancing in the cafeteria.
- Students will have extra time during the day for hand-washing and sanitizing, including before and after meals.
- Students will have opportunities for mask breaks and outdoor play.



KEEPING SCHOOLS AND CLASSROOMS CLEAN

- Shared spaces, materials, and equipment will be cleaned and disinfected between uses.
- High-touch areas - such as doorknobs, handrails, and sinks - will be sanitized throughout the day.
- School buildings will be cleaned and disinfected at the end of each day.
- Any person entering the building must wear a mask that covers the nose and mouth.



STUDENT HEALTH SCREENING QUESTIONNAIRE

1. In the last 48 hours, have you experienced any of the following symptoms that you are not sure is caused by another condition that is not COVID-19 that is not contagious:
☐ Fever (100.4° Fahrenheit or higher) or feeling feverish (chills, sweating)
☐ New cough
☐ Sore throat
☐ Shortness of breath or difficulty breathing
☐ Nausea
☐ Muscle aches or body aches
☐ Vomiting or diarrhea
☐ New loss of taste or smell
☐ Fatigue
☐ Headache
☐ Congestion or runny nose
2. In the last 14 days, have you been in close contact* with anyone that you know had COVID-19 or who had COVID-19-like symptoms? ☐ Y ☐ N
3. In the last ten days, have you had a positive COVID-19 test for the active virus? ☐ Y ☐ N
4. Are you currently waiting on the results of a COVID-19 test? ☐ Y ☐ N
5. In the last 14 days, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection? ☐ Y ☐ N
6. In the last 14 days, have you traveled internationally, or been in close contact with anyone who has traveled internationally, to a country designated by the Centers for Disease Control as Warning Level 3, Avoid Nonessential Travel, due to COVID-19? ☐ Y ☐ N

STUDENT MASK REQUIREMENTS

- » Masks must cover the nose and mouth.
- » Masks must be worn any time or place where other people are present.
- » Bandanas, handkerchiefs, fleece balaclavas, neck gaiters (without filters), or any other piece of cloth tied with an opening at the bottom are not allowed.
- » Masks may be removed at mealtimes, outdoors, and during mask breaks.
- » Masks should be two or more layers.

Parents will be notified for the first two incidents of students not following mask requirements; a third incident results in students returning to distance.

ACCEPTABLE MASKS

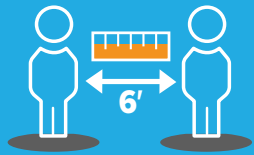
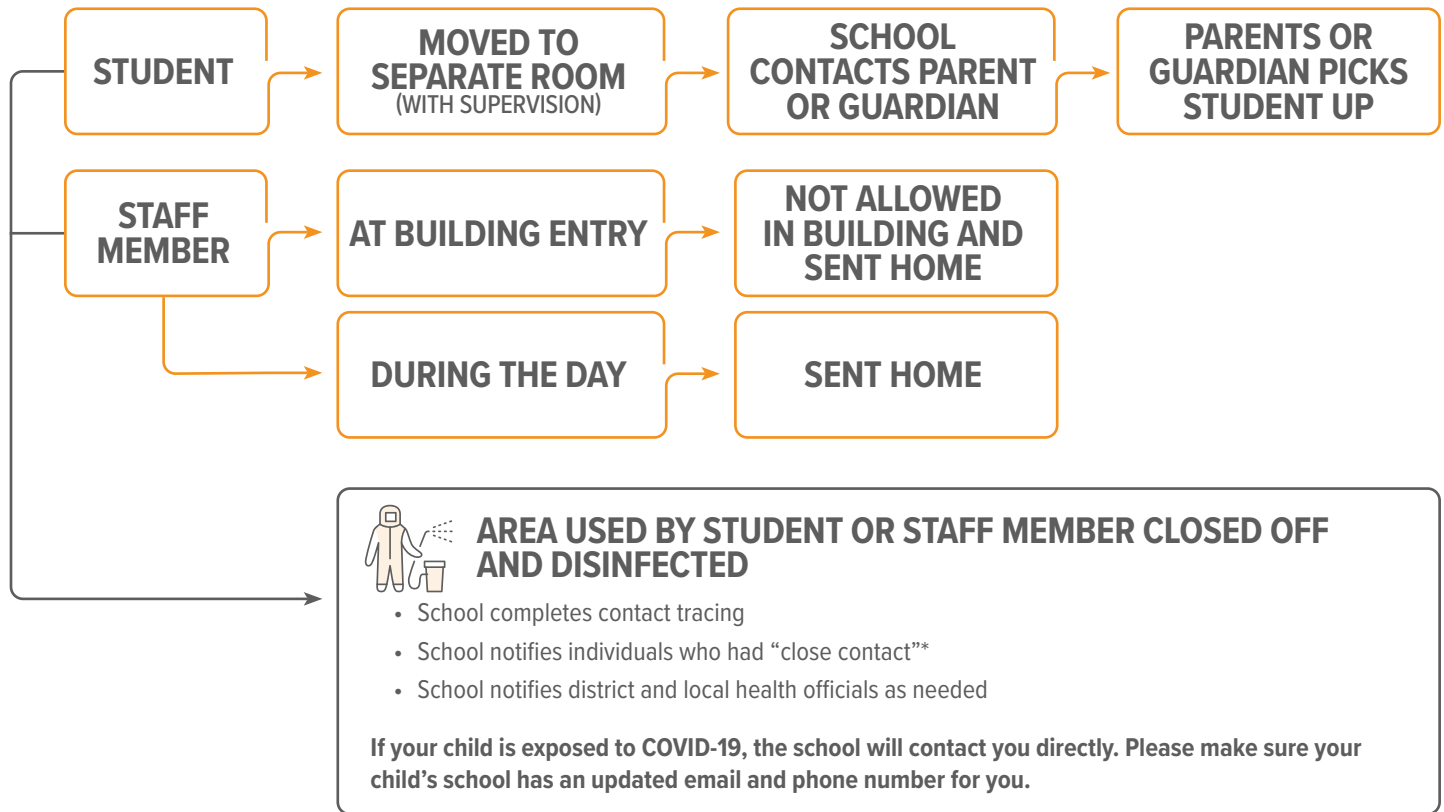
- » Homemade masks
- » Surgical/procedural masks (tie or ear loop)
- » Dust masks
- » N95 masks without vents



While every child should bring a mask to school, we will provide masks for students who need them.

WHAT HAPPENS IF A STUDENT OR STAFF MEMBER:

- Tests positive for COVID-19?
- Is exposed to COVID-19?
- Has symptoms of COVID-19?



*"Close contact" includes being within approximately 6 feet (2 meters) of a person with confirmed or suspected COVID-19 for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset. It also includes caring for or having direct contact with a person with confirmed or suspected COVID-19 (e.g., kissing, hugging, touching them) or their respiratory droplets (e.g., being sneezed or coughed on by them).



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STAY SAFE AND HEALTHY. YOU CAN HELP PREVENT THE SPREAD OF COVID-19!



¿CÓMO MANTENDREMOS A NUESTROS ESTUDIANTES SEGUROS?

Todas nuestras escuelas seguirán estas prácticas de salud y seguridad de COVID-19. Visite TulsaSchools.org/safety para obtener más información.



PRÁCTICAS DE SEGURIDAD ANTES DE LA ESCUELA

- Los padres y tutores deben completar el cuestionario de evaluación de la salud del estudiante antes de ir a la escuela.
- Si la respuesta a cualquiera de las preguntas de selección es "Sí", los estudiantes deben quedarse en casa.
- Los estudiantes deben tener un cubrebocas que cubra la nariz y la boca antes de que puedan abordar el autobús.
- **Si bien todos los niños deben traer un cubrebocas a la escuela, proporcionaremos cubrebocas para los estudiantes que las necesiten.**



LLEGADA Y SALIDA DEL ESTUDIANTE

- **En automóvil:** Los padres y tutores deben permanecer en sus automóviles al dejar y recoger a los estudiantes.
- **A pie:** Los padres y tutores deben dejar a sus estudiantes con el personal de la escuela al dejar y recoger a los estudiantes fuera del edificio a la salida.



ACCESO AL EDIFICIO

- Solo los estudiantes, maestros y profesionales de apoyo esencial pueden ingresar al edificio.
- Los padres y tutores que recojan a los estudiantes temprano pueden ingresar a la oficina principal.
- Los padres y tutores pueden hacer citas para cualquier reunión que no se pueda realizar en línea o por teléfono.



PRÁCTICAS DE SEGURIDAD EN LA ESCUELA

- Todos los estudiantes y adultos deben usar cubrebocas que cubran la nariz y la boca.
- Los estudiantes pasarán el día con sus compañeros de clase y no se mezclarán con otros grupos.
- El uso compartido de útiles escolares se limitará a las "cápsulas" de los estudiantes y los materiales se desinfectarán al final de cada día.
- Las transiciones de los estudiantes entre los espacios del edificio serán limitadas.
- Las horas de almuerzo de los estudiantes serán escalonadas por clase para permitir el distanciamiento en la cafetería.
- Los estudiantes tendrán tiempo adicional durante el día para lavarse las manos y desinfectarse, incluso antes y después de las comidas.
- Los estudiantes tendrán la oportunidad de descansar del cubrebocas y jugar al aire libre.



MANTENER LIMPIAS LAS ESCUELAS Y LAS AULAS

- Los espacios, materiales y equipos compartidos se limpiarán y desinfectarán entre usos.
- Las áreas de alto contacto, como chapas de las puertas, pasamanos y lavabos, se desinfectarán durante todo el día.
- Los edificios escolares se limpiarán y desinfectarán al final de cada día.
- Cualquier persona que entre al edificio debe usar un cubrebocas que cubra la nariz y la boca.



CUESTIONARIO DE CHEQUEO DE SALUD DEL ESTUDIANTE

- En las últimas 48 horas, ha experimentado alguno de los siguientes síntomas de los que no tiene la certeza que sean causados por otra condición que no sea COVID-19 y que no sea contagiosa:
 - ☐ Fiebre (100.4 grados Fahrenheit o más) o afebrado (escalofríos, sudoración)
 - ☐ Tos reciente
 - ☐ Dolor de garganta
 - ☐ Falta de aire o dificultad para respirar
 - ☐ Náusea
 - ☐ Dolor muscular o corporal
 - ☐ Vómito o diarrea
 - ☐ Pérdida reciente del gusto o del olfato
 - ☐ Fatiga
 - ☐ Dolor de cabeza
 - ☐ Congestión o secreción nasal
- En los últimos 14 días, ¿usted ha estado en contacto cercano con alguien que usted sepa ha tenido COVID-19 o que haya tenido los síntomas de COVID-19? ☐ Sí ☐ No
- En los últimos diez días, ¿usted ha tenido una prueba de COVID-19 con resultado positivo para el virus activo? ☐ Sí ☐ No
- ¿Usted se encuentra actualmente esperando los resultados de una prueba de COVID-19? ☐ Sí ☐ No
- En los últimos 14 días, ¿algún médico o profesional de la salud le ha indicado que se realice un auto monitoreo o que entre en cuarentena debido a preocupaciones causadas por infección de COVID-19? ☐ Sí ☐ No
- En los últimos 14 días, ¿ha viajado fuera del país o ha estado en contacto cercano con alguien que haya viajado fuera del país, a un país identificado por los Centros para el Control de Enfermedades con un nivel 3 de riesgo de COVID-19, ha pospuesto viajes innecesarios, debido al COVID-19? ☐ Sí ☐ No

REQUISITOS DEL CUBREBOCAS PARA LOS ESTUDIANTE

- » Las cubrebocas deben cubrir la nariz y la boca.
- » Las cubrebocas se pueden quitar a la hora de las comidas, al aire libre y durante los descansos.
- » Las cubrebocas deben usarse en cualquier momento o lugar donde haya otras personas.
- » Los cubrebocas deben de tener dos o más capas.

Los padres serán notificados por los dos primeros incidentes de estudiantes que no sigan los requisitos de la cubrebocas; un tercer incidente da como resultado que los estudiantes regresen a la educación a distancia.

CUBREBOCAS ACEPTABLES

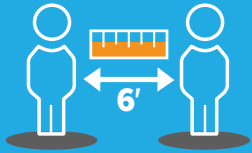
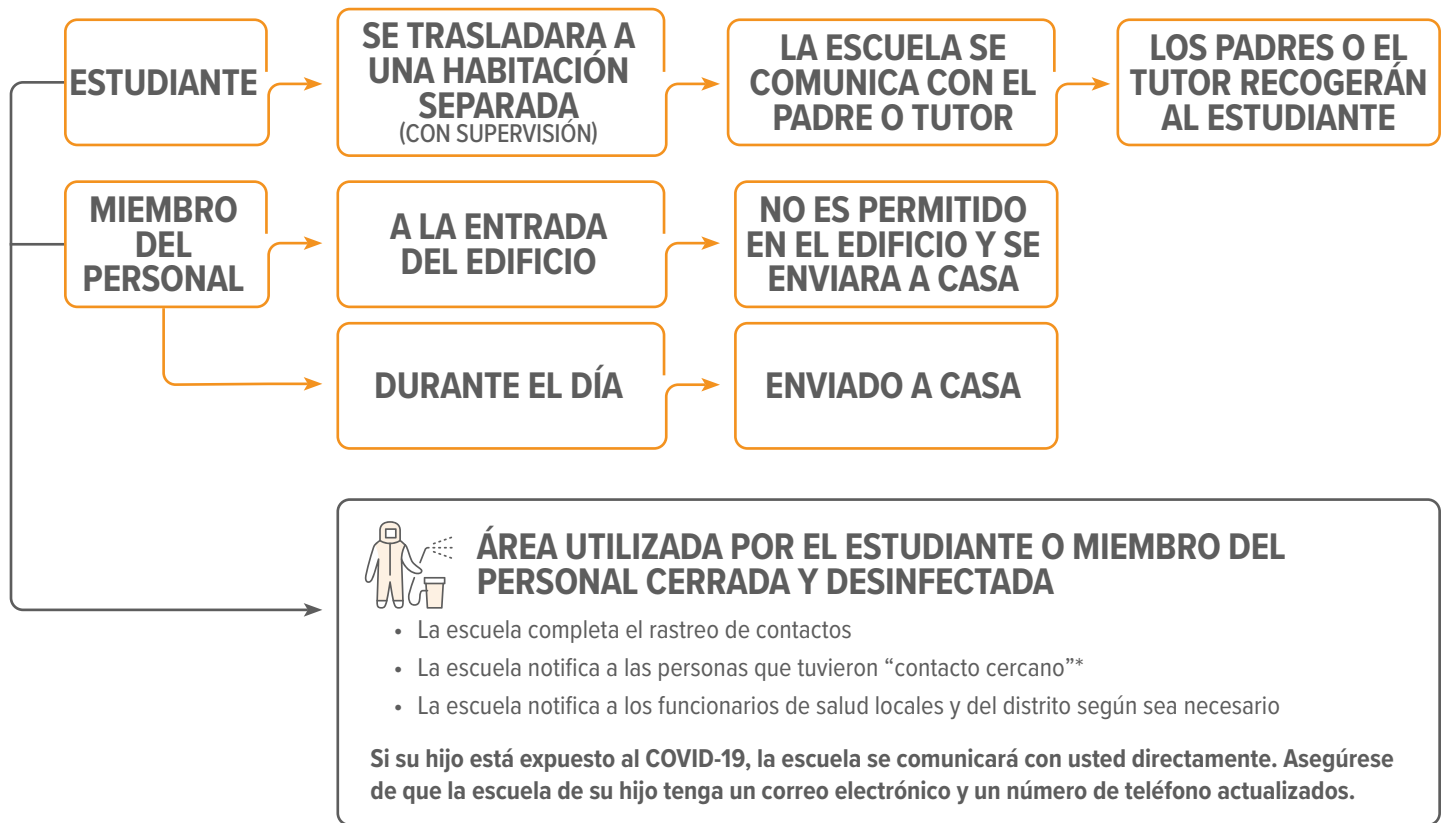
- » Cubrebocas caseras
- » Cubrebocas quirúrgicas (lazo o elástico a la oreja)
- » Cubrebocas antipolvo
- » Cubrebocas N95 sin ventilación



Si bien todos los niños deben traer un cubrebocas a la escuela, proporcionaremos cubrebocas para los estudiantes que las necesiten.

¿QUÉ SUCEDE SI UN ESTUDIANTE O MIEMBRO DEL PERSONAL:

- ¿Prueba positiva para COVID-19?
- ¿Está expuesto al COVID-19?
- ¿Tiene síntomas de COVID-19?



*El “contacto cercano” incluye estar a aproximadamente 2 metros (6 pies) de una persona con COVID-19 confirmado o sospechado durante 15 minutos o más. También incluye cuidar o tener contacto directo con una persona con COVID-19 confirmado o sospechado (por ejemplo, besarlos, abrazarlos, tocarlos) o sus gotitas respiratorias (por ejemplo, que estornuden o tosen).



USE



LAVE



OBSERVE

MANTÉNTE SEGURO Y SALUDABLE. ¡PUEDE AYUDAR A PREVENIR LA PROPAGACIÓN DEL COVID-19!