



## Sacred Heart School Academic Resource Class

The Academic Resource Class (ARC) is designed to assist middle school students who need extra support in executive skills, mathematics and language arts in order to fully access the curriculum and be successful. Two classes are offered in 6<sup>th</sup> and 7<sup>th</sup> grade- a full ARC program and an Executive Skills program. All ARC 6<sup>th</sup> grade students will take the Office 365 class 1<sup>st</sup> trimester along with ARC. Second and third trimesters the ARC elective classes meet 5 days a week. In 7<sup>th</sup> and 8<sup>th</sup> grade the High School ARC Prep. class meets 5 days a week with an option to pick up an elective 3<sup>rd</sup> trimester. ARC is an elective class in place of Spanish class. Class size is limited to eight students in 6<sup>th</sup> and 7<sup>th</sup> and 10 students in 8<sup>th</sup>.

The Academic Resource Class will provide remedial instruction as well as learning support in the areas of reading, writing, and mathematics. In addition, the program will provide instruction and support for students in the area of executive functioning (e.g., organization, self-advocacy, planning).

This program is not a tutoring program or study hall. While work in class may involve homework assignments, the purpose of this class is not to complete homework. Participation in the program does not guarantee a particular grade in the Academic Resource Class or any other class. However, the program is designed to help each student reach his or her academic potential.

The Academic Resource Class is part of a team-based approach to learning. Students in the class are expected at all times to be cooperative and prepared to do their best work. In addition, parents are expected to regularly complete the parent responsibilities (explained in detail later) and to meet with the Academic Resource Class teacher as needed (at a minimum of once per trimester).

### **The Academic Resource Class will provide:**

- daily learning support for each of the students in the class
  - materials management instruction and support
  - development of executive functioning skills
    - trimester progress reports
  - academic conferences each trimester
- coordination of learning support plans with the student's other teachers

Enrollment in the Academic Resource Class is contingent upon 1) space being available in the class, 2) a demonstrated academic need (determined by the ARC teacher and school administration), 3) positive behavior in the class, and 4) consistent fulfillment by the student and parents in the requirements of the class. A student may be removed from the ARC program at the discretion of the administration for failure to meet number 3 or 4 above.

Enrollment in the Academic Resource Class is for an entire year. The fee for the program may be paid in one payment by the first day of the school year or monthly along with tuition through FACTS. However, the entire fee is due even if a student withdraws from or is removed from the program. Application is due **March 27th**. The ARC fee is \$2500 and is in addition to tuition and other school fees.

**Sacred Heart School  
Academic Resource Class  
Application Form**

Student Name \_\_\_\_\_

Current Grade \_\_\_\_\_

Preferred parent contact e-mail address \_\_\_\_\_

Does your child currently have a student support plan? \_\_\_\_\_

**(All students in the ARC program will be required to have an annually updated student support plan.)**

Has your child had outside educational or behavioral testing, therapy, or assistance? \_\_\_\_\_

If yes, please briefly list what your child has received

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(All outside academic or behavioral testing will need to be shared with the ARC teacher and support team in order to ensure the most effective instruction for your child.)**

What are your goals for your child's participation in this program?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What would you say are your child's greatest areas of academic need?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there anything else that you would like to share about your child?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have read the description of the Academic Resource Class and agree to support the program by fulfilling the parent responsibilities and supporting my child in fulfilling his or her responsibilities. Furthermore, I agree to pay the program fee of \$2500 and understand that this fee is due in full even if I choose to withdraw my child from the program or if my child is dismissed from it.

\_\_\_\_\_  
Parent Signature(s)

\_\_\_\_\_  
Date