

Date Adopted: 01/11/85	File Number: Detroit Lakes Policy - 539
Date Revised: 01/12/98	

539 - ALTERNATIVE LEARNING CENTER (ALC)

INTRODUCTION

The Board of Education of Independent School District #22 has established, as one of the district's educational goals, an Alternative Learning Center (ALC) for those individuals who have left a regular school setting prior to the completion of high school graduation requirements.

ELIGIBLE ENROLLEE'S

1. Handicapped and non-handicapped youth between the ages of 16 and 21 who have been out of a regular school setting.
2. Adjudicated juvenile delinquents and pre-delinquents needing supportive services and counseling either within the regular school setting or within the Alternative Learning Center Program.
3. Adults over the age of 21.

ADMISSION REQUIREMENTS

All referrals require approval by the high school principal. Referrals for admission to the ALC may come from the following sources:

1. Self-referrals by students who have been out of the regular school setting.
2. Parental referral for students who have been out of the regular school setting.
3. Referral by County Juvenile Probation Officers and/or by County Family Services Personnel.

CURRICULUM AND COURSE REQUIREMENTS

The Alternative Learning Center provides an individualized prescriptive instructional program in a clinical setting for individuals who experience failure in a regular educational program setting.

Graduation requirements for the ALC are the same as graduation requirements for the Detroit Lakes Senior High School with the exception of a trimester of swimming which will not be required for

ALC students.

Hours of attendance are flexible based on the student's requirements. Seventy-two hours must be satisfactorily completed to earn a regular credit.

Each course taken at the ALC will require the completion of 72 hours of academic work in order for credit to be given. Twelve hours will be spent meeting with the ALC instructor and the remaining 60 hours will be spent in at-home work in the subject area.

WORK STUDY

A work study option for students is also available. A maximum of three credits per trimester may be granted at the discretion of the ALC instructor upon completion of an additional minimum of 40 hours of scheduled class sessions in work/study instruction.

SUPPORT SERVICE

Senior High School Programs
NTC Programs
Rural-Minnesota CEP Personnel and Programs
ABE/GED Programs
Community Education Program
Adult Vocational Education Programs
Community Service Institutions
Private Business Sector

POSITION DESCRIPTION

POSITION: Alternative Learning Center (ALC) Instructor

QUALIFICATIONS:

1. Special Education Certification - LD Minimum
2. Secondary Certification 7-12
3. Experienced in Working with High School Drop-Outs
4. Experienced in Teaching Outside a Structured Classroom Environment.

JOB GOAL: To provide individual educational programs leading to high school graduation for students age 16 and up who have left a formal educational program.

PERFORMANCES:

1. Provision of individualized instructional programs for students.
2. Assist in evaluations of students credit status.
3. Maintenance of appropriate student records.
4. Maintenance of appropriate student ALC records.
5. Preparation of ALC budget on a yearly basis.
6. Provide intake and follow-up services for students.

REPORTS TO: Senior High School Principal