



MAKING A GIFT OF SECURITIES TO URBAN SCHOOL OF SAN FRANCISCO
Federal Tax Id # 94-1622034

1. Before making the transfer, please notify Urban's Development Office either via email to Rebecca Thurber at rthurber@urbanschool.org, via phone at 415 593 9540, or in writing to

Urban School of San Francisco
Attn: Development Office
1563 Page Street, San Francisco, CA 94117

Please include the following information so that we can properly credit your gift:

Your Name:
Name of the Stock/Securities:
Number of Shares:
Estimated Value:
Purpose of Donation (ex. Annual Fund):

2. Instruct your broker to include your name when transferring your securities or stock to:

Charles Schwab
DTC number 0164
Account number: 5270 1364 for The Urban School of San Francisco
Contact: Customer Service 800 435 4000

3. By Board policy, the school sells the shares close to the date of transfer.

Please feel free to call the Development Office at 415 593 9540 if you have any questions or require further information.