



**Special Meeting Minutes**  
**Thursday, September 17, 2020**  
**Time: 3:00 p.m.**  
**Zoom Meeting ID: 946 8691 2354**

The meeting will be available at both regional consortium locations via Zoom ID **946 8691 2354**

- Allan Hancock College, 800 S. College Drive, Santa Maria, CA 93455
- Lompoc Adult School and Career Center 320 North J Street, Lompoc, CA 93436

**Northern Santa Barbara County Adult Education Programs Consortium**

Board Members: Dr. Sofia Ramirez Gelpi (AHC), Margaret Lau (AHC), Elaine Webber (LUSD), Brian Jaramillo (LUSD)

Meeting Chair: Dr. Sofia Ramirez Gelpi

**1. Call to Order**

Dr. Sofia Ramirez Gelpi called the meeting to order at 3:00pm

All present: Quorum established; Absent: Jaramillo joined 3:40p.m.

**2. Roll Call & Establishment of Quorum**

Roll called with the following members present: Ramirez Gelpi, Lau, Webber.

**3. Approval of Agenda as Presented**

On a motion by Webber, seconded by Ramirez Gelpi, the board approved the agenda. Roll call vote:

Ayes: Ramirez Gelpi, Webber, Lau, Jaramillo. Noes: none; Abstentions: none

**4. Public Comment and Entity Comment**

No public comment or entity comment.

**5. Action Items**

**5.1 Approval of the 18/19 and 19/20 Member Expense Report (Q4)**

A recommendation that the consortium board approve certification of the 18/19 and 19/20 Member Expense Report certified in NOVA (Q4).

On a motion by Ramirez Gelpi, seconded by Webber, the board approved certification of the 18/19 and 19/20 Member Expense Report Certified in NOVA (Q4).

Roll Call Vote: Ayes: Ramirez Gelpi, Webber, Lau, Jaramillo. Noes: noes; Abstentions: none

**6. Adjournment: Adjourned 3:30 p.m.**

The next regular meeting of the consortium board will be held on Thursday, October 22, 2020.

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In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Marina Washburn at (805-922-6966 x 3588). Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.

\*Public comment forms are available at the meeting. If you are unable to attend and wish to make public comment, contact Marina Washburn at (805-922-6966 x 3588). The CAEP Consortium Public Meetings are scheduled alternate **fourth Thursdays of the month** at 3:00 pm.

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- Zoom Topic: CAEP Meeting ID 946 8691 2354 Meeting URL: <https://cccconfer.zoom.us/j/94686912354>
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