SAMPLE STRATEGIC BOARD MEETING AGENDA

Meeting Goals:

1. Approve the revised investment guidelines (please review the Finance Committee's proposal before the meeting)
2. Agree on the instrument we will use to evaluate the Chair's performance (please review the instrument proposed by the Governance Committee before the meeting)
3. Approve the three policies the Policy Review Committee has recommended (please review the Policy Review Task Force's report and recommendation/rationale before the meeting)
4. Understand the benefits, challenges, and feasibility of forging strategic partnerships both in our city and beyond.
5. Explore the draft calendar for board work next year; identify any problems.
6. Open our thinking about enrollment options we might pursue in the next few years.

Start time	*Topic*	*Reference*	*Lead*	*Time*
Opening				
7:30	Call to order /	NA	Chair	:01
7:31	Consent Agenda a. Approval of Minutes b. Chair's Report c. Director's Report d. All committee or task force reports e. Correspondence	Attachment 1	Chair	:04
Action Items				
7:35	Approve Investment Guidelines	Attachment 2	Treasurer	:10
7:45	Chair's Evaluation Instrument	Attachment 3	Governance Cttee	:10
7:55	Policies for Approval	Attachment 4	Policy Task Force	:30
Information Items				
8:25	Strategic Partnership Opportunities	Attachment 5	Director	:10
8:35	Next Year's Board Calendar	Attachment 6	Governance Cttee	:05
Generative Discussion				
8:40	School Enrollment 2021 - The Possibilities		Director	:15
Adjournment				
8:55	Meeting Review		Chair	:05
9:00	Adjournment			

The next meeting is scheduled for *date*, *time* and *place*

The Strategic Board Meeting Agenda - Sample Topics

POLICY
- Policy Development

FINANCES
- Financial Plan
- Tuition Strategy/Price-point
- Investment Strategy
- Non-tuition Revenue
- Audit Review

FACILITIES/INFRASTRUCTURE
- Master Facilities Plan

PERSONNEL
- Staffing Structure
- Staff Contract/Compensation Review

BOARD
- Board Composition
- Committee ToR
- Annual Board Goals
- Long-term Goals
- Board Development Plan/Activities
- Succession Planning (Board, Officers, Director)
- Board Self-appraisal
- Director/Chair Evaluation

EXTERNAL RELATIONS
- Engaging the Community/Public Relations
- Government Relations
- Strategic Partnerships
- Enrollment/Marketing
- Environmental Scan/SWOT
- Risk Management/Emergency Preparedness

MONITORING
- Monitoring School Quality

FUTURES
- Educational Trends/Futures
- Satellite Campus

Generative Discussions