

**Meeting of the Proposition P Citizens' Oversight Committee  
Encinitas Union School District  
Thursday, September 7, 2017 Minutes**

**Members present**

Roger Bolus, Jason Booher, Amy Flicker, Bill Kowba

**Members absent**

Angela Hart, Laurie Chen

1. Call to Order

Procedural: A. Roll Call

Chairman Roger Bolus opened the meeting at 9:05 a.m.

2. Opening Functions

Procedural: A. Pledge of Allegiance

Chairman Roger Bolus led the Pledge of Allegiance.

Procedural: B. Welcome to the Public – Roger Bolus, Chairman

Action: C. Approval of Agenda

It is recommended that the Committee approve the agenda for the September 7, 2017 meeting.

Motion by Amy Flicker, seconded by Bill Kowba.

Aye: Roger Bolus, Jason Booher, Amy Flicker, Bill Kowba

Absent: Angela Hart, Laurie Chen

Final Resolution: Motion Carried

Action: D. Approval of Minutes

It is recommended that the Committee approve the minutes from the May 23, 2017 meeting.

Motion by Jason Booher, seconded by Bill Kowba.

Aye: Roger Bolus, Jason Booher, Amy Flicker, Bill Kowba

Absent: Angela Hart, Laurie Chen

Final Resolution: Motion Carried

3. Public Comment

Information: A. Guidelines for Public Comment on Agenda Items

There were no members of the public that requested to address the Committee.

4. Information / Action Items

Discussion /Information: A. Site Tour

The committee members toured the recent upgrades on the La Costa Heights Elementary School campus.

**Action / Discussion / Information: B: Review of Bylaws and Election of Officers**  
Committee members reviewed the terms of committee membership and elected a Chairperson and Co-chairperson.

It is recommended that the Committee nominate and elect a Chairperson for 2017-2018. Following discussion by the committee, Roger Bolus was nominated as the Chairperson.

Motion by Roger Bolus, seconded by Jason Booher.  
Aye: Roger Bolus, Jason Booher, Amy Flicker, Bill Kowba  
Absent: Angela Hart, Laurie Chen  
Final Resolution: Motion Carried

It is recommended that the Committee nominate and elect a Co-Chairperson for 2017-2018. Following discussion by the committee, Amy Flicker was nominated as the Co-Chairperson.

Motion by Roger Bolus, seconded by Jason Booher.  
Aye: Roger Bolus, Jason Booher, Amy Flicker, Bill Kowba  
Absent: Angela Hart, Laurie Chen  
Final Resolution: Motion Carried

**4. Information / Action: C. Review of Proposition P Projects**  
Assistant Superintendent of Business Services, Ami Shackelford, reviewed the Proposition P expenditures to date as outlined within the bond measure.

**4. Information / Action: D. Discussion of Annual Report**  
On an annual basis, a report with a financial breakdown of expenditures for the previous school year is prepared and presented to the EUSD Board of Trustees. The committee discussed the timeline for the 2016-17 annual report. The final report, with expenditures through June 30, 2017, will be prepared and presented to the Board of Trustees by the Chairperson in the fall of 2017. The District will coordinate with Dr. Bolus on a presentation date to the Board of Trustees.

**4. Discussion / Information: E. Scheduling of Meetings**  
The next meeting of the Proposition P Citizens' Oversight Committee will be scheduled for late February 2018. The meeting date will correspond with the receipt of the final audit report for 2016-2017.

**5. Adjournment**  
Motion by Amy Flicker, seconded by Bill Kowba  
Aye: Roger Bolus, Jason Booher, Amy Flicker, Bill Kowba  
Absent: Angela Hart, Laurie Chen  
Final Resolution: Motion Carried  
The meeting adjourned at 10:05 a.m.