

**AGENDA FOR REGULAR MEETING  
OF THE CITIZENS OVERSIGHT COMMITTEE**

**ENCINITAS UNION SCHOOL DISTRICT**  
101 South Rancho Santa Fe Road  
Encinitas, California 92024



*Welcome to the meeting of the Encinitas Union School District Citizens Oversight Committee.*

**PUBLIC COMMENT**

Members of the audience may address the Committee on items that are within their subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of fifteen (15) minutes per topic. Persons wishing to address the Committee should submit to the Executive Assistant to the Superintendent, prior to the meeting, a blue Public Comment card available on the information table.

If the item is on the Agenda, please place the item number on the blue Public Comment card. You will be called upon, when the item is addressed by the Committee; or, if the item is not on the agenda, you will be called upon by the Committee Chair during the Public Comment section. Please address the Committee from the podium by first stating your name and address.

**CONSENT ITEMS**

All matters listed under consent are those in which the Committee has previously deliberated or are considered routine items of business. An administrative recommendation for each item is contained in the agenda item description. There will be no separate discussion of these items prior to the time the Committee votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items. To address an item on the consent calendar, please follow the procedure described under Public Comment.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting or less than 72 hours prior to the meeting, may be viewed at the district office, 101 So. Rancho Santa Fe Road, Encinitas, CA 92024 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Elizabeth Wallace, 760 944-4300, ext. 111.

**AMERICANS WITH DISABILITIES ACT**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Board of Trustees, please contact the Superintendent's Office at (760) 944-4300, Extension 1111. Notification 72 hours prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.

**MEETING OF THE  
PROP P BOND CITIZENS OVERSIGHT COMMITTEE**

**ENCINITAS UNION SCHOOL DISTRICT**  
101 South Rancho Santa Fe Road  
Encinitas, CA 92024

March 17, 2016

PUBLIC SESSION – 9:00 a.m.

**AGENDA**

*(A copy of the agenda is available online at [www.eusd.net](http://www.eusd.net) prior to the close of business on the Friday preceding the meeting or 72 hours in advance of the meeting. A printed copy may also be obtained at the District Office.)*

**1. CALL TO ORDER**

|                      |              |                 |                       |
|----------------------|--------------|-----------------|-----------------------|
| <b>2. ROLL CALL:</b> | Bill Berrier | Lloyd O'Connell | Rimga Viskanta        |
|                      | Roger Bolus  | Kirsten Recce   | Alan Waskin           |
|                      | Amy Flicker  | Allan Juliussen | Brenda Annibali-Smith |

**District Representatives:** Timothy Baird, Superintendent  
Dannielle Brook, Assistant Superintendent of Business Services

**3. OPENING FUNCTIONS**

PLEDGE OF ALLEGIANCE

**4. PUBLIC COMMENT – Non-Agenda Items**

Members of the audience may address the Citizens' Oversight Committee on items not on the agenda that are within the Committee's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of fifteen (15) minutes per topic. Persons wishing to address the Committee should complete and submit, prior to the meeting, a blue Public Comment card available on the information table. (See agenda cover page for instructions.)

**5. APPROVAL OF AGENDA**

**6. APPROVAL OF MINUTES OF MEETING OF JUNE 4, 2015, MEETING OF SEPTEMBER 17, 2015, AND MEETING OF FEBRUARY 4, 2016.**

**7. REVIEW OF PROPOSITION P AUDIT**

Superintendent Timothy Baird and Assistant Superintendent Dannielle Brook will review the annual Proposition P Audit. The Audit produced no findings or recommendations.

**8. REVIEW OF UPCOMING PROPOSITION P PROJECTS**

Superintendent Timothy Baird will review the proposed upcoming Proposition P Projects.

**9. REVIEW OF COMMITTEE MEMBERS / SCHEDULING OF MEETINGS**

Terms of committee membership will be reviewed. Meeting dates for the remainder of 2016 will be discussed and scheduled.

**10. DISCUSSION OF ANNUAL / YEAR END REPORT**

Committee members will discuss a draft year-end report. The final report will be presented to the Board of Trustees in June 2016.

**11. ADJOURNMENT**

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**ENCINITAS UNION SCHOOL DISTRICT**

101 South Rancho Santa Fe Road

Encinitas, California 92024

**MEETING OF PROPOSITION P CITIZENS OVERSIGHT COMMITTEE**

June 4, 2015

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| The meeting was Called to Order at 9:05 a.m.   | CALL TO ORDER                                |
| Members Present: Allan Juliussen, Bill Berrier, Roger Bolus,<br>Lloyd O'Connell, Rimga Viskanta  | ROLL CALL                                    |
| Members Absent: Kirsten Recce, Brenda Annibali-Smith, Alan Waskin  |  |
| District Representatives Present: Superintendent Timothy Baird<br>Assistant Superintendent Dannielle Brook<br>Real Property Manager Bob Nicholson  |  |
| The flag salute was led by Allan Juliussen.  | FLAG SALUTE                                  |
| There were no members of the public that requested to address the Committee.   | PUBLIC COMMENT                               |
| Moved by Mr. Bolus, seconded by Mr. Berrier, the Committee unanimously approved the agenda. Motion carried.  | APPROVAL OF AGENDA                           |
| Moved by Ms. Viskanta, seconded by Mr. Bolus, the Committee unanimously approved the minutes from the April 16, 2015 meeting. Motion carried.  | APPROVAL OF MINUTES FROM 4-16-15 MEETING     |
| The Committee set Thursday, September 17, 2015, as the next Citizens Oversight Committee meeting date. The meeting will be held at 9:00 a.m. in the EUSD District Office Board Room.   | MEETING DATES                                |
| Superintendent Timothy Baird and Assistant Superintendent of Business Services Dannielle Brook reviewed the annual Proposition P Audit performed by Christy White & Associates. It was shared that for the fourth year there were no findings or recommendations. At the April 16, 2015 Committee meeting, Mr. Juliussen requested that this item be returned for further discussion at the June 4, 2015 Committee meeting. Dr. Baird shared that there was an extensive review completed as part of the audit, including physical inspection of Proposition P projects. Moved by Mr. Berrier, seconded by Ms. Viskanta, the Committee unanimously accepted the Proposition P Audit. Motion carried. | REVIEW OF PROPOSITION P AUDIT                |
| Superintendent Timothy Baird and Assistant Superintendent of Business Services Dannielle Brook reviewed the Proposition P expenditures to date as outlined within the bond measure. Expenditures by project designation were also reviewed.  | REVIEW OF PROPOSITION P EXPENDITURES TO DATE |

Superintendent Timothy Baird and Assistant Superintendent of Business Services Dannielle Brook gave an overview of upcoming projects.

REVIEW OF  
UPCOMING  
PROPOSITION P  
PROJECTS

A draft of the 2014-2015 Annual Report was reviewed by the Committee members. Mr. Juliussen shared that he will be available to present the annual report at the June 23, 2015 EUSD Board of Trustees meeting. Moved by Mr. Berrier, seconded by Ms. Viskanta, the Committee approved the 2014-2015 Annual Report. Motion carried.

REVIEW OF  
ANNUAL REPORT

The meeting adjourned at 9:50 a.m.

ADJOURNMENT

\_\_\_\_\_  
Allan Juliussen  
Chairperson

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Timothy B. Baird, Ed.D.  
Superintendent

**ENCINITAS UNION SCHOOL DISTRICT**

101 South Rancho Santa Fe Road  
Encinitas, California 92024

**MEETING OF PROPOSITION P CITIZENS OVERSIGHT COMMITTEE**

September 17, 2015

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MEETING LOCATION

PAUL ECKE CENTRAL ELEMENTARY  
185 Union Street, Encinitas 92024

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The meeting was Called to Order at 9:17 a.m.

CALL TO ORDER

Members Present: Brenda Annibali-Smith, Bill Berrier, Amy Flicker  
Allan Juliussen, Kirsten Recce

ROLL CALL

Members Absent: Lloyd O'Connell, Roger Bolus, Alan Waskin,  
Rimga Viskanta

District Representatives Present: Superintendent Timothy B. Baird  
Assistant Superintendent Dannielle Brook

The flag salute was led by Allan Juliussen.

FLAG SALUTE

There were no members of the public that requested to speak to the  
committee members.

PUBLIC COMMENT

Superintendent Timothy Baird shared that a new member, Amy  
Flicker, was presented to the Board of Trustees at the August 18,  
2015 meeting. Mrs. Flicker will serve as the taxpayer association  
representative for the committee.

WELCOME

Moved by Mr. Berrier, seconded by Ms. Reece, the Citizens Oversight  
Committee unanimously approved the agenda. Motion carried.

APPROVAL OF  
AGENDA

The minutes from the June 4, 2015 meeting were tabled for review  
and approval at the next Citizens Oversight Committee meeting.

MINUTES  
6-4-2015

The members of the Citizens Oversight Committee scheduled the  
next meeting for January 14, 2016 from 9:00 – 11:00 a.m. at the  
EUSD District Office. This meeting was rescheduled for February 4,  
2016.

SCHEDULING OF  
MEETING

Superintendent Timothy Baird and Assistant Superintendent of Business Services Dannielle Brook reviewed the Proposition P project expenditures as of June 30, 2015. Ms. Brook provided an overview of the expenditures by project. Ms. Reece commented that bond language allows for allocation of funds for existing staff to support Proposition P projects, however, EUSD has opted to fund Prop P supported projects separately from district supported projects.

REVIEW OF  
PROJECT  
EXPENDITURES

Superintendent Timothy Baird reviewed the anticipated Proposition P projects with the committee members. Dr. Baird shared that project costs are increasing, partially due to the end of the recession, and that EUSD is on track to complete its third series of bond sales in the Fall of 2015. Dr. Baird shared that EUSD earned an increase in its credit rating. This increased credit rating allowed the District to receive a lower interest rate which significantly saves future taxpayer dollars. To date, three schools (Olivenhain Pioneer, Mission Estancia, and Paul Ecke Central) have completed a majority of the Proposition P-related facility upgrades, including but not limited to solar, solatubes, and windows. Future facilities projects include installation of solar cells and solatubes at the remaining district facilities. Districtwide technology upgrades are also forthcoming. Expenditures of Proposition P funds will be augmented with \$5m dollars from the sale of the Pacific View property, approximately \$1.2m dollars from energy savings related to Proposition 39, and general funds. Future upgrades could be supported through the reinvestment of approximately \$5 million dollars in school bond purchases with the proceeds of the Pacific View property.

REVIEW OF  
UPCOMING  
PROPOSITION P  
PROJECTS

The committee members toured the recent upgrades at Paul Ecke Central Elementary.

REVIEW / TOUR  
OF PAUL ECKE  
UPGRADES

The meeting adjourned at 10:18 a.m.

ADJOURNMENT

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Allan Juliussen  
Chairperson

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Timothy B. Baird, Ed.D.  
Superintendent

**ENCINITAS UNION SCHOOL DISTRICT**

101 South Rancho Santa Fe Road  
Encinitas, California 92024

**MEETING OF PROPOSITION P CITIZENS OVERSIGHT COMMITTEE**

February 4, 2016

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|---|---|
| <p>The meeting was Called to Order at 9:05 a.m.</p>   | CALL TO ORDER   |
| <p>Members Present: Lloyd O'Connell, Brenda Annibali-Smith, Allan Juliussen, Roger Bolus</p>  | ROLL CALL   |
| <p>Members Absent: Alan Waskin, Bill Berrier, Kirsten Reece, Amy Flicker, Rimga Viskanta</p>  |   |
| <p>District Representatives Present: Superintendent Timothy B. Baird<br/>Assistant Superintendent Dannielle Brook</p>   |   |
| <p>The flag salute was led by Allan Juliussen.</p>  | FLAG SALUTE   |
| <p>There were no members of the public that requested to speak to the committee members.</p>  | PUBLIC COMMENT  |
| <p>The approval of minutes from the June 4, 2015 and September 17, 2016 meetings were moved to the next Committee meeting as a quorum was not reached.</p>  | APPROVAL OF AGENDA                                      |
| <p>The members of the Citizens Oversight Committee tentatively scheduled the next meetings for March 14, 2016 and May 26, 2016 from 9:00 – 11:00 a.m. at the EUSD District Office.</p>  | SCHEDULING OF MEETINGS                                  |
| <p>Superintendent Timothy Baird and Assistant Superintendent of Business Services Dannielle Brook reviewed the Proposition P project expenditures as of December 31, 2015. Ms. Brook provided an overview of the expenditures by project.</p> | REVIEW OF PROJECT EXPENDITURES                          |
| <p>Superintendent Timothy Baird reviewed the anticipated Proposition P projects with the committee members.</p>   | REVIEW OF UPCOMING PROPOSITION P PROJECTS               |
| <p>The meeting adjourned at 10:00 a.m.</p>  | ADJOURNMENT   |
| <hr/> <p>Allan Juliussen<br/>Chairperson</p>  | <hr/> <p>Timothy B. Baird, Ed.D.<br/>Superintendent</p> |