

**AGENDA FOR REGULAR MEETING
OF THE CITIZENS OVERSIGHT COMMITTEE**

ENCINITAS UNION SCHOOL DISTRICT
101 South Rancho Santa Fe Road
Encinitas, California 92024



***Welcome to the meeting of the
Encinitas Union School District Citizens Oversight Committee.***

PUBLIC COMMENT

Members of the audience may address the Committee on items that are within their subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of fifteen (15) minutes per topic. Persons wishing to address the Committee should submit to the Executive Assistant to the Superintendent, prior to the meeting, a blue Public Comment card available on the information table.

If the item is on the Agenda, please place the item number on the blue Public Comment card. You will be called upon, when the item is addressed by the Committee; or, if the item is not on the agenda, you will be called upon by the Committee Chair during the Public Comment section. Please address the Committee from the podium by first stating your name and address.

CONSENT ITEMS

All matters listed under consent are those in which the Committee has previously deliberated or are considered routine items of business. An administrative recommendation for each item is contained in the agenda item description. There will be no separate discussion of these items prior to the time the Committee votes on the motion unless members of the Committee, staff, or public request specific items to be discussed or pulled from the Consent Items. To address an item on the consent calendar, please follow the procedure described under Public Comment.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting or less than 72 hours prior to the meeting, may be viewed at the district office, 101 So. Rancho Santa Fe Road, Encinitas, CA 92024 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Office of the Superintendent, (760) 944-4300, ext. 1111.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the Citizens' Oversight Committee, please contact the Office of the Superintendent at (760) 944-4300, Extension 1111. Notification prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.

May 23, 2017

PUBLIC SESSION – 1:00 p.m.

AGENDA

(A copy of the agenda is available online at www.eusd.net prior to the close of business on the Friday preceding the meeting or 72 hours in advance of the meeting. A printed copy may also be obtained at the District Office.)

1. CALL TO ORDER

2. **ROLL CALL:** Roger Bolus Jason Booher Laurie Chen
Amy Flicker Angela Hart Bill Kowba

District Representatives: Timothy Baird, Superintendent
Ami Shackelford, Assistant Superintendent of Business Services

3. OPENING FUNCTION

Pledge of Allegiance

4. PUBLIC COMMENT – Non-Agenda Items

Members of the audience may address the Citizens' Oversight Committee on items not on the agenda that are within the Committee's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of fifteen (15) minutes per topic. Persons wishing to address the Committee should complete and submit, prior to the meeting, a blue Public Comment card available on the information table. (See agenda cover page for instructions.)

5. APPROVAL OF AGENDA

Recommended Action: It is recommended that the Committee approve the agenda for the May 23, 2017 meeting.

6. APPROVAL OF MINUTES OF MEETING OF SEPTEMBER 29, 2016.

Recommended Action: It is recommended that the Committee approve the minutes from the September 29, 2016 meeting.

7. REVIEW OF PROPOSITION P AUDIT

Superintendent Timothy Baird and Assistant Superintendent Ami Shackelford will review the annual Proposition P Audit. The Proposition P audit report for 2015-2016, as prepared by Christy White Associates, A Professional Accountancy Corporation, is available on the District's website at <http://www.eusd.net/proposition-p/>. This audit report was presented to the EUSD Board of Trustees at the March 14, 2017 meeting. The Audit produced no findings or recommendations.

8. REVIEW OF PROPOSITION P PROJECT EXPENDITURES

Assistant Superintendent of Business Services, Ami Shackelford, will review the Proposition P expenditures to date as outlined within the bond measure.

9. REVIEW OF UPCOMING PROPOSITION P PROJECTS

Superintendent Timothy Baird will review upcoming Proposition P Projects.

• Encinitas Union School District is a Tobacco-Free District. Smoking is prohibited on District property at all times. •

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at 760.944.4300, Ext. 1111.

10. DISCUSSION OF ANNUAL REPORT

On an annual basis, a report with a financial breakdown of expenditures for the previous school year is prepared and presented to the EUSD Board of Trustees. The committee will discuss the timeline for the 2016-17 annual report. The final report, with expenditures through June 30, 2017, will be prepared and presented to the Board of Trustees by the Chairperson in the fall of 2017.

11. SCHEDULING OF MEETINGS

Committee members will discuss and schedule the next meeting for 2017.

12. ADJOURNMENT

ENCINITAS UNION SCHOOL DISTRICT

101 South Rancho Santa Fe Road
Encinitas, California 92024

MEETING OF PROPOSITION P CITIZENS OVERSIGHT COMMITTEE

September 29, 2016

MEETING LOCATION

OCEAN KNOLL ELEMENTARY SCHOOL
910 Melba Road, Encinitas, CA 92024

<p>The meeting was Called to Order at 9:11 a.m.</p>	<p>CALL TO ORDER</p>
<p>Members Present: Roger Bolus, Jason Booher, Angela Hart, Laurie Chen, Bill Kowba</p>	<p>ROLL CALL</p>
<p>Members Absent: Amy Flicker</p>	
<p>District Representatives Present: Superintendent Timothy B. Baird Assistant Superintendent Ami Shackelford</p>	
<p>The flag salute was led by Roger Bolus.</p>	<p>FLAG SALUTE</p>
<p>At 9:23 a.m., committee member Amy Flicker joined the meeting.</p>	
<p>There were no members of the public that requested to speak to the committee members.</p>	<p>PUBLIC COMMENT</p>
<p>Nominated and moved by Mr. Booher, and seconded by Mrs. Hart, the Committee elected Roger Bolus as Chairperson. Motion carried.</p>	<p>ELECTION OF OFFICERS</p>
<p>Nominated and moved by Mrs. Chen, seconded by Dr. Bolus, the Committee elected Amy Flicker as Vice-Chairperson. Motion carried.</p>	
<p>The Committee members reviewed and discussed the Citizens Oversight Committee bylaws.</p>	<p>REVIEW OF BYLAWS</p>
<p>Moved by Mrs. Flicker, seconded by Mr. Kowba, the Citizens Oversight Committee approved the agenda. Motion carried.</p>	<p>APPROVAL OF AGENDA</p>
<p>Moved by Dr. Bolus, seconded by Mrs. Flicker, the Citizens Oversight Committee approved the minutes from the March 17, 2016 Citizens Oversight Committee meeting. Motion carried.</p>	<p>MINUTES 3-17-2016</p>
<p>The committee members toured the upgrades on the Ocean Knoll Elementary School campus.</p>	<p>SITE TOUR</p>
<p>Assistant Superintendent of Business Services, Ami Shackelford, reviewed the Proposition P expenditures to date as outlined within the bond measure.</p>	<p>REVIEW OF PROPOSITION P EXPENDITURES</p>

Superintendent Timothy Baird reviewed upcoming Proposition P projects with the committee members.

REVIEW OF
UPCOMING
PROPOSITION P
PROJECTS

The committee discussed the annual report to the Board of Trustees. The report is an overview of the responsibilities and activities of the committee over the past year and a financial breakdown of expenditures in the 2015-2016 school year, through June 30, 2016. In June 2016, the previous Chairperson presented a preliminary annual report to the EUSD Board of Trustees on expenditures through April 17, 2016.

DISCUSSION OF
ANNUAL / YEAR
END REPORT

The next Citizens' Oversight Committee meeting will be held on January 19, 2017 at the EUSD District Office, 101 South Rancho Santa Fe Road, Encinitas, 92024, at 9:00 a.m.

ADJOURNMENT

The meeting adjourned at 11:05 a.m.

Dr. Roger Bolus
Chairperson

Timothy B. Baird, Ed.D.
Superintendent