



TO: PARENTS OF CHILDREN IN NEED OF SUMMER CARE
FROM: CINDY KARRIKER AND STAFF
SUBJECT: SUMMER CARE REGISTRATION PACKET
DATE: 2/5/2021

PARENTS,

Thank you for choosing the Mooresville Graded School District's Before & After School Summer Care Program. Attached you will find all the forms to enroll a child that is currently active in BASP for **Summer Care 2021**.

If your child was not enrolled in our program for the regular school year 2020-2021 please fill out a regular application in addition to this summer enrollment packet, located on the Registration, Enrollment and Medical Forms section of the website.

<https://www.mgsd.k12.nc.us/departments/before-and-after-school-program>

This regular application is **required prior to acceptance** into the summer care program. *All information needs to be filled out in its entirety and submitted online* (with a \$25.00 yearly registration fee for those students **not** currently enrolled with BASP, this is separate from the deposit) with your Summer Camp Registration.

THE PACKET INCLUDES THE FOLLOWING:

1. WELCOME TO SUMMER CARE 2021 LETTER, SUMMER AMENDMENTS, SITE MAP
 2. SUMMER CARE REGISTRATION FORM (Please print clearly) (80 student slots are available)
 3. FIELDTRIP CARD (***TWO PART, PLEASE FILL OUT BOTH SECTIONS***),
 4. AQUATIC POLICY FORM
 5. ***FIELD TRIPS Will not be published until Summer Care Starts due to the fact that most of our reservations can not be confirmed this early.*** Some of the possibilities from past summers have included swimming, bowling, On-Site presenters, Baseball game, Aquarium, visits to the animals (several different possibilities) Laser Tag, Greensboro and Durham Science Centers, Farm visits. As soon as the fieldtrips are confirmed we will post the list on our web page. ***COVID-19 RESTRICTIONS MAY VOID FIELDTRIPS AGAIN THIS YEAR – WE WILL KEEP YOU UPDATED AS WE RECEIVE INFORMATION***
- ✦ Please be aware that we will operate Summer Care at East Mooresville Intermediate School for K – 6th.
 - ✦ The South, PV, MIS and RR BASP sites will be closed for the summer.
 - ✦ Enrollment is on a first come first serve basis. You will receive an email confirmation notice to verify that your application and deposit have been received and that we have reserved a space for your child or that you have been placed on the waiting list as soon as we get the applications entered – this could take up to three weeks.

**BASP SUMMER CAMP WILL BE
CLOSED May 28-June 1, JUNE 28-JULY 2, 2021**



IMPORTANT INFORMATION FOR SUMMER CARE

There will only be one site operating for summer care again this year.

We will be at East Mooresville Intermediate School located at 1711 Landis Hwy.

June 2-June 25, July 5-23, 2021

Tuition bills/invoices will come out once this summer. Tuition will be line itemed by the week (1-7) on your invoice. Tuition is a flat rate, no refunds or adjustments. There will be a \$25.00 registration fee for those students **not** currently enrolled in BASP during the 2020/21 school year along with our regular application

(<https://www.mgsd.k12.nc.us/departments/before-and-after-school-program>)

and is due at time of application. It is a requirement that you place a \$100.00 non-refundable deposit when you register for the Summer Care program. This amount will be applied to your account at the end of the **last full week of care** and is due at time of registration to secure your child's spot. The **Full Time rate is \$160.00 and Part Time rate is \$130.00 per week.** Tuition payments are due **the Friday before the scheduled week of care.** If tuition payment is not received by Friday, care may be denied on Monday when you arrive to drop off your child. The **summer tuition payments** will be accepted using the Online School Payment system, the link is on the left hand side of our web page.

Your June/July bill will be **EMAILED** the week of April 26th, so please check your email frequently during that week.

Summer Applications may be scanned as a PDF to basps@mgsd.k12.nc.us or dropped off to

BASP

1438 Coddle Creek Hwy

Mooresville, NC 28115

and Deposit Fees **may be paid online using the ONLINE SCHOOL PAYMENT link on the left side of our web page.**

Weekly fees may be paid using the ONLINE SCHOOL PAYMENT site beginning May 11, 2021.

****All students must arrive no later than 9:00 A.M.** If your child is not here by 9:00 you will be turned away for the day. Our activities begin at 9:00 and we want the children to have the time to enjoy themselves and not miss out on anything. The teachers have full classes, when a child arrives late this disrupts the activities and the teacher has to re-teach/explain everything that has been done up to that point making the other children wait, and causing them to redo attendance and lunch counts which are due by 9:15 every day. Exceptions to the arrival time will be: on fieldtrip days when we must leave earlier (students must arrive **no later** than the time posted at the sign in/out table on these days, we will not hold the bus), or if you have a doctor or dentist appointment – please let us know in advance and bring a school note from the appointment. **

The last day for students **at** South, PV, RR & MIS for this school year is Thursday May 27th, 2021. **Wednesday June 2, 2021, South, Park View, Rocky River and MIS students attending Summer Care will need to attend East Mooresville Intermediate BASP.** Parents of South, PV, RR and MIS students, please make sure all arrangements have been made in advance so that records can be transferred for the summer. Care will resume at South, PV, RR and MIS August 3, 2021 at 6:30 A.M. *****Please note – any calendar changes by the District or State will be updated as soon as they are confirmed*****

Summer 2021

WE WILL BE CLOSED THE WEEK OF June 28-July 2

You may add, change weeks or withdraw, **all in writing**, from this Summer Care plan up to **April 2nd**, without penalty. Any students **added after April 2nd** will be charged a \$10.00 processing fee. **Deposits are due with your child's registration forms. Once you have reserved your spot for a week you will be charged for that week regardless if your child attends or not.** We must schedule staff, make reservations and order supplies in advance. Thank you for your understanding.

Fieldtrip Eligibility:

If your child makes poor behavior choices resulting in a write up slip, this will make them ineligible for the next fieldtrip. Fieldtrips are a privilege and taking the children off campus requires a certain level of behavior expectations for their safety. If they cannot behave while on campus then we cannot trust them to behave off campus. If there is a group on campus then your child may stay with them while we are on our field trip, otherwise you will need to make separate arrangements for their care for that particular day. We will inform you if there is an available group for them to stay with on campus.

Important Information to Remember for Summer Care 2021

Parents,

The staff and I have a few reminders for you for the summer.

- ✚ **Drop-off and Pick-up** At EMIS 6/2/21-7/23/21, please use the front parking lot (off of Main Street/Landis Hwy) and follow the drive down to the first set of double doors/covered walkway. We will meet you there to conduct the health screening and check your child in each day. I have attached a map with the areas we will be using highlighted for your convenience.
- ✚ **Dress Code for the Summer** We will follow the School Dress Code for the summer, shorts must meet at the end of finger tips, no spaghetti strap tops or thin strap tank tops for boy or girls. Students must have tennis shoes with them everyday. No flip flops allowed. Students that have River Shoes (water sandals that have a back strap and or clip that keeps them on the foot) may wear these but they must have tennis shoes and socks in their bag to change into for outdoor activities and gym time. We will be doing a lot of messy crafts so please send your child in play clothes that won't hurt to get messed up. Please send a lightweight shirt to put over your child's bathing suit that they can swim in in the event that their sunscreen is not enough protection.
- ✚ **Arrival Time** Arrival time is 9:00 A.M. at the latest on regular days. On fieldtrip days the arrival time will be posted, children must be on campus 45 minutes prior to leave time. There are several days that we will be leaving before 9:00 A.M., please make sure you check the weekly S'More we send to your email for changes in times. There will not be any staff left on site for child care on fieldtrip days for safety supervision reasons.
- ✚ **Sunscreen** Sunscreen must be supplied from home and a permission slip completed and returned by May 14th to your site director. We will log and transport these to EMIS in advance of the first day of camp.
- ✚ **Map** I have included a map of your summer site for your convenience.
- ✚ **Payments** Payments are due the Friday before the week of care.
- ✚ **Cell Phone #** South, Park View, Rocky River and MIS will have their cell phones at EMIS for the summer.
 - **South** Cell Phone 704-662-2697
 - **Park View** Cell Phone 704-663-9985
 - **Rocky River** Cell Phone 704-345-2699
 - **MIS** Cell Phone 704-477-3803
 - **EMIS Cell Phone # 704-345-2702**
- ✚ **EMIS Site: Land Line # 704-658-2691 option 3** (the Site Director on duty should have this number forwarded to their cell if they are away from the cafeteria)

Thank you for your attention to these items.

Cindy Karriker, Etaisha Whittenburg, Missy Foley, Shawna Gallmon

PLEASE REMEMBER that payments are due the FRIDAY BEFORE the week of care and that we will not allow any charging this summer. For security we are asking that you make your payment on FRIDAY MORNING so that we do not have any money on site during the weekend.

What NOT to bring from home:

Hand held digital devices,
Movies, Toys, unhealthy snacks

Signing in and Signing out

Sign in

- @ Please note that we do not open before 6:30 A.M. by OUR CLOCK.
- @ Children must be on site by 9:00AM or by the posted Fieldtrip arrival time.
- @ Please allow yourself enough time in the morning to drop your child off because you must walk your child in and sign them in every day
- @ There will be a Location Chart to help you identify where to take your child each morning
- @ Please speak to the staff member on duty each morning so they know your child has arrived.

Sign Out

- @ Please note that we close at 6:00 P.M. and late fees will be charged at 6:01 P.M. by OUR CLOCK.
- @ Please speak to the staff member on duty each evening so they know your child is leaving.
- @ Please check the Sign Out table for receipts and notices.
- @ Remind for Summer Camp News text class code: 46e7dga to 81010

Drop-off and Pick-up At EMIS please use the back drive way and take your child into the cafeteria from the sidewalk beside the cafeteria as you approach the building. The sign in/out table will be located inside the door for your arrival and departure.

CONTACT NUMBERS:

South Elementary BASP
Cell: 704-662-2697

Park View Elementary BASP
Cell: 704-663-9985

EMIS BASP
Cell: 704-345-2702
Office: 704-658-2691 opt. 3

MIS BASP Phone
Cell: 704-477-3803
Business Office: 704-658-2681

RR BASP Phone
Cell: 704-345-2699

Dress Code:

- @ Tennis Shoes every day.
- @ No shoulder straps less than 3 fingers wide
- @ Shorts/Skirts no shorter than the tips of your fingers with your arm at your side.
- @ Skirts – wear shorts underneath.
- @ Wear Bathing suit under clothes to school on swim day – bring a change of clothes for after we get back, bring water shoes to change into.

Sunscreen Pump Spray Sunscreen must be supplied from home and a permission slip completed and returned to your Site Director by May 14th, 2021.



BASP Summer Instructions & Phone #'s



Parents,

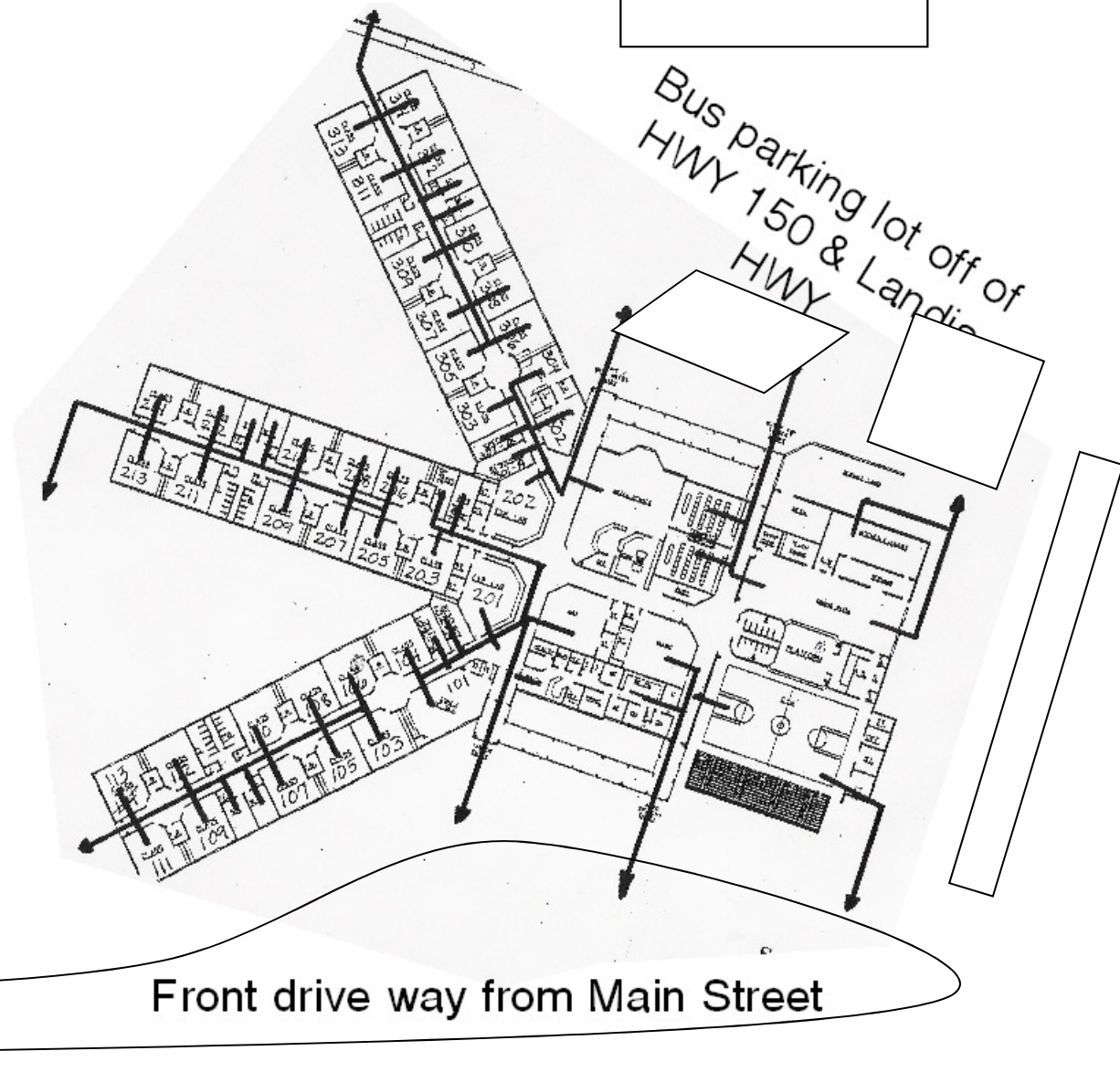
This summer the Summer Care Camp will be held at East Mooresville Intermediate School for K-6th grades. Our base of operation will be out of the Cafeteria. Please enter the drive at the front of EMIS and pull down to the first double doors at the covered walkway. Staff will conduct the health assessment and sign your child in for the day. In the afternoon you will call when you arrive and we will bring your child out to you. If you need to see a Site Director please call 704-658-2691 opt. 3. There will be a Site Director on duty all day if you should need one.

Thank you for your assistance and we are looking forward to having your child with us this summer.

Cindy Karriker
Program Director

Playground

Playground



Front drive way from Main Street

2021
Mooresville Graded School District
Before & After School Program
Summer Care Registration Form

Student Last Name First Name: _____ Grade just completed: _____

{PLEASE PRINT CLEARLY}

My child is a student at: South Park View MIS RR EMIS

Check the weeks you wish to register for: Check ONE: **FULL TIME 4-5 days per wk** **PART TIME 1-3 days per wk**

	Monday	_____	June 7, 2021	Monday	_____	June 14, 2021	Monday
	Tuesday	_____	June 8, 2021	Tuesday	_____	June 15, 2021	Tuesday
_____	June 2, 2021	_____	June 9, 2021	Wednesday	_____	June 16, 2021	Wednesday
_____	June 3, 2021	_____	June 10, 2021	Thursday	_____	June 17, 2021	Thursday
<u>CLOSED</u>	June 4, 2021	<u>CLOSED</u>	June 11, 2021	Friday	<u>CLOSED</u>	June 18, 2021	Friday
	WEEK 1		WEEK 2			WEEK 3	
_____	June 21, 2021	_____	June 28, 2021	Monday	_____	July 5, 2021	Monday
_____	June 22, 2021	_____	June 29, 2021	Tuesday	_____	July 6, 2021	Tuesday
_____	June 23, 2021	_____	June 30, 2021	Wednesday	_____	July 7, 2021	Wednesday
_____	June 24, 2021	_____	July 1, 2021	Thursday	_____	July 8, 2021	Thursday
<u>CLOSED</u>	June 25, 2021	<u>CLOSED</u>	July 2, 2021	Friday	<u>CLOSED</u>	July 9, 2021	Friday
	WEEK 4		CLOSED			WEEK 5	
_____	July 12, 2021	_____	July 19, 2021	Monday	_____	July 26, 2021	Monday
_____	July 13, 2021	_____	July 20, 2021	Tuesday	_____	July 27, 2021	Tuesday
_____	July 14, 2021	_____	July 21, 2021	Wednesday	_____	July 28, 2021	Wednesday
_____	July 15, 2021	_____	July 22, 2021	Thursday	_____	July 29, 2021	Thursday
<u>CLOSED</u>	July 16, 2021	<u>CLOSED</u>	July 23, 2021	Friday	<u>CLOSED</u>	July 30, 2021	Friday
	WEEK 6 LAST TUITION PAYMENT DUE		WEEK 7			CLOSED-TEACHER WORKDAYS	

**★ CLOSED MAY 28-JUNE 1 (BASP Teacher Workdays),
 JUNE 28-JULY 2 (Fourth of July), JULY 26-AUGUST 2 (BASP Teacher Workdays) ★**

During Summer Care, attendance has dictated that we combine sites to offset our operational costs. MIS, RR, South and Park View BASP's will combine and will operate at EMIS.

In order to have the Summer Care bills prepared and ready to Email the week of April 26, the last day to make changes is April 2, 2021. **All deposits are due with your registration forms in order to hold your slot.**

You may add or withdraw from this Summer care plan up until April 2, 2021 without penalty. Any students added after April 2, 2021 will be charged an additional \$10.00 processing fee.

Summer camp closes at the end of Business July 23, 2021; July 26-August 2 are Teacher Work Days

Please submit the completed form to the Program Director no later than FEBRUARY 18, 2021 at 1438 Coddle Creek Hwy. Mooresville, NC 28115 or scanned PDF to basped@mgds.k12.nc.us

I certify that I have read and understand all Summer Care information and registration policies.

Parent/Guardian signature _____ Date: _____

Disclaimer: By typing your name above, you are signing this application electronically. You agree that your electronic signature is the legal equivalent of your manual signature on this application. This applies to all signatures for this application packet.



Student Last Name First Name & grade
Printed: _____
Before & After School Program
1438 Coddle Creek HWY.
Mooresville, NC 28115

Aquatic Activities are defined as activities that take place in, on or around a body of water such as swimming, swimming instruction, wading, visits to water parks and boating. On days of Aquatic activities the children will arrive on site wearing their swim attire with a change of clothes and towel in a separate bag.

Supervision of Aquatic Activities:

- ✓ For every 25 children participating in aquatic activities, there must be at least one person who has a current life guard training certificate. These certified lifeguards cannot be counted in the required staff-child ratio.
- ✓ The following staff-child ratio must be maintained during aquatic activities 5 years and older 1:13.
- ✓ Regardless of the number of children participating, a minimum of two staff members must supervise aquatic activities at all times.
- ✓ Staff must be positioned in pre-assigned areas that will allow them – at all times – to hear, see and respond quickly to children. This includes the water area, seating/ child separation from activity for discipline, bathroom and changing areas.
- ✓ Adequate supervision must be maintained at all times. Half the center staff needed to meet staff-child ratios must be in the water and the other half must be out of the water.

Discipline during Aquatic Activities:

- ✓ Children that exhibit behavior that is a danger to themselves or others during aquatic activities will be removed from the water and separated from the other children. Once the negative behavior has been addressed the child will have the opportunity to rejoin the group. If the behavior persists the child will be written up and will be excluded from the activity for the remainder of the visit and will not be allowed to attend the next fieldtrip. If the child is unable to behave while in the excluded area a parent will be called to pick up the child at the aquatic facility immediately.

Aquatic Safety Hazards:

- ✓ In the event of a threat of severe weather the teachers and children will seek shelter in a safe, secure place out of danger. The children will be instructed to exit the water and return to our area for head count during an emergency.
- ✓ Teachers will scan the area for hazards such as glass, broken items etc. prior to children entering the pool area. Children may enter the pool area once the hazard has been removed.
- ✓ Any obvious health risks such as release of bodily fluids in the pool will mean the group will be removed until the risk has been resolved.
- ✓ Teachers must ensure that the Facility's safety rules are posted and the children have been instructed on these rules at each visit.

Aquatic Field Trip and Transportation Policies and Procedures:

- ✓ Existing policies and procedures will be followed during times of aquatic play.

Parent/Guardian signature: _____
Date: _____

STUDENT LAST NAME _____ FIRST NAME _____ GRADE (JUST FINISHED) _____
SCHOOL SO PV RR MIS EMIS _____

**MOORESVILLE GRADED SCHOOL DISTRICT
FIELD TRIP INFORMATION CARD**

ADDRESS _____
BIRTHDATE _____ HOME PHONE _____

My child has my permission to participate in all field trip experiences for the summer. If some major injury should occur during the field trip, or during the school day, I give my permission for the adult in charge to take the necessary steps to provide for the welfare of my child.

ALLERGIES/MEDICATION _____

FAMILY DOCTOR _____ SCHOOL INSURANCE: YES _____ NO _____

Address _____ FAMILY INSURANCE INFORMATION:
Ins. Company _____

Phone Number _____ Ins. Policy Number _____

IN CASE OF EMERGENCY CONTACT:

Father: _____ Work Place: _____ Work # _____

Mother: _____ Work Place: _____ Work # _____

Name: _____ Home # _____ Work # _____

Name: _____ Home # _____ Work # _____

PARENT / GUARDIAN SIGNATURE _____ DATE _____

Student Last Name First Name

**MOORESVILLE GRADED SCHOOL DISTRICT
OFF-CAMPUS ACTIVITIES PERMISSION AND RELEASE**

I hereby give my permission for my child, _____ to participate in all field trip experiences for BASP summer session of 2021.

In the event of any injury or illness to my child, I hereby authorize the adult chaperones and/or employees, agents, or representatives of the Mooresville Graded School District to secure whatever medical treatment is necessary for my child's best interest. I understand that every effort will be made to contact me before any major treatment is provided to my child and that this consent is to prevent a dangerous delay in case an emergency does occur and I cannot be reached.

I certify that my child has the requisite level of capability and responsibility to participate in all field trip experiences for the school year. I understand that there are foreseeable, inherent risks associated with all field trip experiences. I further understand that the Mooresville Graded School District makes no representation whatsoever as to the condition of the swimming facilities nor the certification and qualification of any lifeguards who may be on duty. As such, I, the parent, guardian or custodian, and student (if applicable) fully assume the risk of granting this permission and agree and undertake to save and hold harmless the Mooresville Graded School District and the Mooresville Graded School District Board of Education and its employees, agents, and representatives from any and all claims whatsoever for damage to person and /or property that may result from the above named activity conducted off-campus.

Parent / Guardian Signature

Date

Summer Care Policy Summary

This is a summary of the policies/changes that apply to Summer Care.

By signing below you are verifying that **you have read the entire Summer Care Packet, understand and agree** to the policies listed within this packet and have had the opportunity to ask questions regarding any item you found unclear. These policies are in addition to standing policies listed in the BASP Handbook.

This summary does not replace the need to thoroughly read the Summer Care Packet. There are details listed in the packet that may not be listed in this summary.

BASP Summer Camp will be closed June 28-July 2, 2021.

- 1 All forms must be complete **before** your child will be enrolled for the summer program. If there are any incomplete items your child will be placed on the waiting list until you are able to complete the missing information. Your slot will not be secure until all information is complete.
- 2 A \$100.00 **non-refundable** deposit is due with the application to hold your spot for the summer. This deposit will be applied to your last week of care.
- 3 Payments are due by the Friday **before** the scheduled week of care and made via the ONLINE SCHOOL PAYMENTS portal.
- 4 Full time rate is \$160.00 (4-5 days) Part time rate is \$130.00 (1-3 days) per week.
- 5 **All students must arrive on site by 9:00 A. M. on regular program days.**
- 6 On **Fieldtrip days your child must be here by the posted arrival time** or by 9:00, whichever is **earlier**.
- 7 You may add, change weeks or withdraw - **IN WRITING**- from this summer care plan up to April 3, 2021 without penalty. After this all dates are unchangable.
- 8 **Once you have reserved your spot for any given week you will be charged for that week regardless if your child attends or not.**
- 9 If your child is issued a write up slip they will be ineligible for the next fieldtrip and there will not be any staff onsite to care for your child the day of that trip.
- 10 **I have read the dress code and understand my child must have tennis shoes with them every day.**
- 11 We will be closed May 28 - June 1, June 28 - July 2 and July26 - August 2, 2021.
- 12 I must supply pump spray on sunscreen for my child and it must be clearly labeled with their name. The sunscreen bottle and required Topical Ointment Permission form must be turned in to the Site Director by May 14th, 2021.
- 13 In order for your child to swim at the Statesville Leisure Pool they must have proper swim suits and must pass a swim test to go in the deeper areas of the pool and down the slides. We have no control over this rule.
- 14 Please make sure you provide us with a current email address for invoicing and weekly newsletters and current phone contact information.

Parent/Guardian signature _____ Date _____

Printed name _____

Printed Student Name _____

Director's Signature _____
(your signature verifies that you provided question/answer opportunity for this family)

Summer Application Addendum

As of Summer 2017 the Division of Child Development requirements changed and we have new information that needs to be in your child's file. Please complete the following information in its entirety and return with your summer application.

BEFORE & AFTER SCHOOL PROGRAM HEALTH ASSESSMENT

I. Personal Data

Student Last Name First Name _____

AGE _____ BIRTHDATE _____

PARENT / GUARDIAN (PRINT) _____ PHONE _____

II. HEALTH AND BEHAVIORAL HISTORY

For any child with health care needs such as allergies, asthma, or other chronic conditions that require specialized health services, a medical action plan shall be attached to this application. The medical action plan must be completed by the child's parent and or health care professional. Is there a medical action plan needed for this child? (please request the forms from our staff or print them from our web page under Enrollment, Registration and Medical Forms)

Check one: Yes No

Briefly list any **allergies**: (food, insect stings, medicines, pollens, etc.) and the symptoms and type of response required for all allergic reactions.

List any conditions or health problems for which the child currently receives medical care, symptoms of and type of response for these health care needs or concerns.

List any types of medication taken for health care needs:

Diet Restrictions or preferences: (A diet order must be on file with our Child Nutrition service – please request more information from our staff).

Please share any other information that has a direct bearing on assuring safe medical treatment for your child.

Child's Health Care Provider:

Doctor/agency: _____ Phone: _____

Parent / Guardian Signature: _____ Date: _____

STUDENT AUTHORIZED RELEASE INFORMATION

Student Last Name First Name _____ Birthdate _____

Address: _____ Zip Code: _____ Age: _____ Grade: _____

RELEASE INFORMATION:

___ **NO ONE** except the Parent / Guardian are authorized to pick up the child from MGSD BASP

Parent 1: _____

Parent 2: _____

___ **NAMES OF OTHER AUTHORIZED PERSONS WHO MAY PICK UP THE STUDENT:**

1: _____ RELATIONSHIP: _____ PHONE NUMBER: _____

ADDRESS: _____

2: _____ RELATIONSHIP: _____ PHONE NUMBER: _____

ADDRESS: _____

3: _____ RELATIONSHIP: _____ PHONE NUMBER: _____

ADDRESS: _____

4: _____ RELATIONSHIP: _____ PHONE NUMBER: _____

ADDRESS: _____

PARENT / GUARDIAN SIGNATURE: _____ **DATE:** _____