



DIRECTOR OF FARM LAB

Under the direction of the Superintendent, directs the development of the EUSD Farm Lab and other related programs supporting the goals of the District's Health and Wellness programs; oversees the components of farming, facilities and educational programs and related districtwide projects, including identification and securing of alternate funding sources to support program needs; help to cultivate the EUSD Farm Lab as a Design, Research, Engineering, Art, Math & Science (DREAMS) satellite school that uses the backdrop of a farm to teach science, nutrition and ecology.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Coordinate the design, planning, promotion, development and implementation of the two District Farms and school garden programs as part of the District's overall health and wellness initiatives for the purpose of improving student health and the understanding of related subjects
- Supervise and evaluate farm and facility staff
- Liaison to Encinitas Environmental Education Cluster (E3 Cluster), Citizen groups, Organizations, Corporations, the City and County, as needed
- Create and implement community awareness and outreach campaigns
- Participate in meetings, workshops and seminars for the purpose of conveying and/or gathering information required to perform functions as well as representing the District to external individuals and/or organization
- Create new and/or revise program-related initiatives needed to help meet District objectives
 - Farms
 - Work with Child Nutrition Director on coordination of harvest for school lunch programs
 - Supervise farmer/s and volunteers/interns
 - Help to develop soil building, crop and succession plans
 - Track/report crop status
 - Understand/Secure materials needed for farming - Work with Purchasing Department
 - Professional development/Networking/Conferences
 - Work with Business Department on budget needs and tracking
 - Farm Lab and Related Facilities
 - Work with Director of Facilities on all aspects of facilities, maintenance and grounds
 - Coordinate procurement of classroom needs with Purchasing and IT Departments
 - Work with Administration to provide a safe environment and safety procedures
 - Work with Business Department on budget
 - Coordinate facility use
 - Farm Lab and Related Educational Programs
 - Coordinate with the Superintendent of Educational Services and staff to bring appropriate STEM lessons to life on the Farm, in the Educational Gardens, Nutrition and Science Labs
 - Support coordination of educational efforts and special events/activities with the E3 Cluster
 - Coordinate with Educational Services, Program staff, and Child Nutrition Services to provide wellness education opportunities in and out of the kitchen, as well as resources to help students, families and staff incorporate these lessons into their daily lives
 - Perform other related work and duties as assigned

QUALIFICATIONS

Knowledge of:

- Sustainable, educational organic farm programs
- Sustainable growing methods
- Field of health and wellness
- Farm-to-Table model
- Farm and garden curriculum
- City and County health initiatives and policies
- City planning protocol
- Community resources
- District operations - policies, rules and regulations

Abilities to:

- Develop and maintain cooperative and effective working relationships with staff, administrators, community members, agencies and press
- Work independently with little direction
- Utilize good oral and written communication skills
- Apply organizational, critical thinking and analytic skills
- Coordinate a variety of health-related activities and community events
- Manage volunteers and community groups
- Develop mission-aligned partnerships
- Communicate availability of resources to schools

Education Experience:

- Five years of paid or voluntary experience in the following:
- Working in the field of health and wellness
- School garden program development and education
- Working with City and County Health related personnel and agencies
- Detailed coordination of several community events
- Group management and/or coordination

PHYSICAL DEMANDS

- Manual dexterity and physical condition necessary to maintain a rigorous work schedule.
- Persons performing service in this position classification will exert 25-50 pounds of force frequently to lift, carry, push, pull, or otherwise move objects.
- This type of work involves sitting a portion of the time, but will involve walking or standing.
- Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

WORK ENVIRONMENT

- While performing the duties of this job, the employee occasionally works in outside weather conditions. The noise level in the work environment is usually moderate.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Approved: June 9, 2015