



RESOURCE SPECIALIST SPECIAL EDUCATION

The Resource Specialist provides instruction, services, consultation, coordination, planning, curricular resources, evaluation and remediation for individuals with exceptional needs. These may include all classifications of special education students whose individualized education program (IEP) requires placement in the Resource Specialist Program. The Resource Specialist shall not simultaneously be assigned to serve as a Resource Specialist and to teach regular classes.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- ♦ Provides direct instruction at least 80% of the time and services for students whose needs were identified in a written individualized education program developed by the IEP Team and who are assigned to regular classroom teachers for a majority of a school day.
- ♦ Provides information and assistance to individuals with exceptional needs and their parents.
- ♦ Utilizes assessment results in developing IEP goals and objectives to accommodate the wide variety of individual needs of each student.
- ♦ Identifies and utilizes special materials and teaching strategies pertinent to individual student and staff needs.
- ♦ Prescribes and implements behavior management techniques as appropriate.
- ♦ Provides appropriate activities and opportunities to enhance the student's development of a positive self-concept.
- ♦ Coordinates individualized educational plans of students with special needs with regular program and school staff.
- ♦ Periodically, no less than annually, updates academic assessments and reviews progress with each student, his/her parents, and regular teacher.
- ♦ Demonstrates teaching and classroom management control strategies that are considered appropriate and effective in meeting the needs of each student in both academic and non-academic areas.
- ♦ Provides emphasis at the secondary school level on academic achievement, career and vocational development, and preparation for adult life.
- ♦ Maintains and completes records, individual data, reports, etc., that may be required by the district, state, and/or federal policies or regulations.
- ♦ Serves as a member of the IEP Team and appropriate building level committees.
- ♦ Observes student behavior in the regular classrooms and consults with teachers regarding these behaviors.
- ♦ Provides consultation and/or in-service to school staff and parents which may relate to student assessment, specialized instruction, management, and guidance.

- Communicates effectively and works cooperatively with all other school district personnel, parents, and other agencies for the best interests of each student.
- Updates knowledge and expertise through attending meetings, in-service programs, conferences, and reading current literature.
- Maintains and enhances professional competence through participation in professional organizations and other activities on a voluntary or assigned basis.
- Performs other duties as assigned.

QUALIFICATIONS GUIDE

- **Credential:** Must have valid California Education Specialist Mild to Moderate or Moderate to Severe Credential; or a Resource Specialist Certificate of Competence.
- **Education:** Bachelor's degree, including all courses to meet credential requirements

PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is regularly required to talk or hear. The employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and stoop, kneel, crouch, or crawl.
- The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee may encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions.