



## **LANGUAGE, SPEECH AND HEARING SPECIALIST**

### **Brief Description of Position:**

Provides remedial services to pupils with language, speech and/or hearing handicaps within the framework of P.L. 94-142 guidelines.

### **Major Duties and Responsibilities**

- Employs reliable assessment procedures, techniques, and standardized tests necessary for thorough and accurate diagnosis and assessment of pupil's functioning in the areas of language, speech and hearing.
- Conveys pertinent information to cooperating personnel.
- Uses additional professional resources when supplementary diagnostic information is needed.
- Formulates short-and long-term intervention goals and objectives to meet individual needs via the Individualized Educational Program Team meeting.
- Plans and conducts teacher and parent conferences.
- Redefines objectives and modifies habilitation and instructional procedures as needed.
- Effects appropriate follow-up procedures for pupils dismissed from the program.
- Uses research strategies and results to improve program and case management.
- Reviews relevant case files including school and health records.
- Originates and follows procedures for an appropriate and efficient recordkeeping and evaluation system.
- Establishes effective working relationships with school personnel, other professionals, and parents by:
  - Acquainting principals, teachers and other school personnel with language, speech, and hearing services.
  - Participating in interdisciplinary staff conferences with school district and community personnel
  - Serving on diagnostic teams established in the district for purposes of identifying, assessing, and recommending placement and/or treatment of handicapped pupils.
  - Providing and following schedules for assigned schools and informing appropriate personnel of any departure from the schedule.
  - Evaluating the condition of work facilities and equipment in relation to pupil needs and making recommendations to the appropriate supervisor and/or administrators.
- Cooperates with local district, community, regional, state and federal programs to effect comprehensive services, research, and/or training of personnel.

- Assists as a resource for special projects in developing programs in the areas of language and speech.
- Performs other duties as assigned.

Other Duties and Responsibilities:

- Keeps required school attendance register and makes periodic reports as directed.
- Works cooperatively with other school support personnel.
- Participates in staff meetings and other inservice activities.

Supervision Exercised or Received:

Under the immediate direction of the School Principal while performing services at the school. If assigned to a single school, the Principal is the evaluator.

POSITION QUALIFICATIONS

Minimum Qualifications:

Credential:

A valid California credential authorizing service as a Language, Speech and Hearing Specialist in the public schools.

Training:

Expertise in diagnostics, writing goals and objectives and prescriptive plan for children in the case load, both in expressive speech and language areas.

Personal Qualities:

Appearance, grooming and personality which establish a desirable example for pupils. Ability to meet district standards for physical and mental health. Better than Average recommendations from student teaching supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and classroom performance of the teacher. Candidate must be extremely flexible and able to cope with the unexpected. Must understand and be able to cope with emotional problems of students and parents which may accompany physical handicaps.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions.