



SITE PROGRAM SUPPORT TEACHER

PRIMARY FUNCTION:

To provide differentiated instruction to K-6 grade students in order to meet grade level standards.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Teach small group instruction in the areas of English Language Development, Language Arts and Math
- Provide support in academic content areas
- Assist with the development , implementation and evaluation of the intervention program curriculum
- Collaborate with grade level teams to communicate student progress
- Other related duties as assigned

QUALIFICATIONS

Knowledge of:

- Knowledge of curriculum and instruction, state standards and frameworks
- Second Language Acquisition
- Curriculum development
- Technology as a tool to enhance learning
- Modern office methods, equipment and procedures
- District operations, policies, rules and regulations

Ability to:

- Be a self-motivated, self-directed learner, collaborative team player, constructive thinker and problem- solver
- Communicate clearly and concisely, both orally and in writing
- Establish and maintain cooperative and effective working relationships with others
- Work independently with little direction
- Demonstrate interpersonal skills using tact, patience and courtesy
- Present professional development
- Maintain regular and consistent attendance

Education, Licenses and Other Requirements:

- Bachelor's Degree
- California Multiple Subjects teaching credential authorizing service at the elementary level
- English Learner Certification

Experience:

- Teaching intervention classes to K-6 students
- Pedagogy and content knowledge

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position requires frequent district wide travel. The employee is occasionally required to stand; walk; sit; reach with hands and arms; and stoop, kneel, crouch, or crawl. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

Approved:

July 19, 2016