



Dominican Academy

Leadership Opportunity: President of the School

The Position

For over a century, Dominican Academy has been educating young women in the Catholic tradition of Saint Dominic, offering a rigorous academic program distinguished by a firm commitment to values of truth, integrity, prayer, community, and service.

As a Catholic, college-preparatory high school sponsored by the Dominican Sisters of Peace and located on the Upper East Side of Manhattan, Dominican Academy challenges and empowers intelligent young women to become spiritual, intellectual, moral, and socially responsible leaders in a global society. The President serves as Chief Executive Officer (CEO) of the school, and, as such, has primary responsibility for assuring that the policies of the Board of Trustees with respect to the school are properly implemented and bears the ultimate responsibility for the implementation of the mission and faith life of the school. Reporting directly to the Board of Trustees and serving as an *ex officio* member of the Board, the President works closely with the faculty and administration to provide leadership with regard to the purposes, values, and goals of the Dominican Sisters of Peace and also ensures advancement achievements and the financial health of the school. The President is the public face of the school and serves as the spokesperson to the community at large.

Mission

“Dominican Academy, a Catholic college preparatory high school in the tradition of Saint Dominic, challenges and empowers intelligent young women to become spiritual, intellectual, moral and socially responsible leaders in a global society.”

Fast Facts

Total enrollment: 240 students

Total faculty: 29 (not including staff)

Faculty with advanced degrees: 79%

Student/teacher ratio: 8:1

Endowment: \$15 million

Annual operating budget: \$4.5 million

Students receiving financial aid: 61% (scholarships and financial aid)

Student body of color: 37%

Faculty of color: 17%

Website: <https://www.dominicanacademy.org/>

Virtual school tour: <https://www.dominicanacademy.org/uploaded/tour/index.htm>

Qualifications and Qualities of the Next President

The President will have the following qualities and strengths:

- A Roman Catholic well formed in Catholic theological principles.
- A strong belief in the value of a Dominican education.
- Demonstrated strength as a leader, organizer, and supervisor.
- Skill in fundraising and promoting financial health.
- Support for a diverse, equitable and inclusive community – socially, culturally, racially and economically.
- Experience in or passion for all-girls education.
- Ability to think strategically and develop action plans collaboratively.
- Skill in the role of technology and its appropriate implementation.

- Superb and intentional communication with all constituencies.
- Openness to new ideas and positive change while maintaining core mission and traditions.
- Joy in living and working in the unique culture of New York City.
- Ability to model the authentic qualities of the school with warmth, generosity, intelligence and wisdom.
- A graduate degree in an appropriate field.

FOR INQUIRIES:

Please contact Kristin Shea, Chair of the Search Committee at Dominican Academy, at searchcommittee@dominicanacademy.org.

TO APPLY FOR PRESIDENT OF DOMINICAN ACADEMY:

Please forward the following items to Kristin Shea, Chair of the Search Committee, at searchcommittee@dominicanacademy.org:

1. A cover letter that expresses the qualities or experience you possess that make you fit for leading Dominican Academy,
2. A current resume that includes dates for all degrees, certifications and experience, and
3. A writing sample using the following prompt: As President, compose a letter to the faculty and staff concerning an incident of bullying by a well-liked and bright student that occurred at the school in their presence but was ignored by them.

Kindly submit all of the requested materials on or before **March 5, 2021**.