



DETROIT COUNTRY DAY SCHOOL ADMISSIONS PROCESS

Upon receiving an inquiry or online application, an admissions representative will contact you to discuss the admission process and answer any questions you may have. The following is a brief overview of the admission process.

To submit an online inquiry or application, please visit our website at www.dcds.edu and click on the “Inquiry Form” or “Apply Online” button under Admissions.

Grades PK - Grade 3

Forms to be completed by parent(s)

- Application – completed online or hard copy along with a \$50 application fee
- Parent/Guardian Overview & Assessment

Forms to be completed by personnel at the candidate’s current school

- Release of Records Form from current school’s registrar
- Teacher Confidential Recommendation

Entrance testing and shadow visits Grades PK – 3

- Typically, testing and classroom visits are required, but due to our current situation with the Covid 19 pandemic, we are not inviting children in for visits or evaluations. We have replaced these components with an interview with a grade level Dean; either virtual or in person, depending on the age of the child.

Please contact Barb McLaughlin at 248.430.2746, bmclaughlin@dcds.edu

Grades 4 - 12

Forms to be completed by parent(s) and candidate

- Application - completed online or hard copy along with a \$50 application fee
- Parent/Guardian Overview and Assessment
- Candidate Statement & Fact Sheet completed by candidate

Forms to be completed by personnel at the candidate’s current school

- English and Math Teachers’ Recommendations
- Counselor/Advisor/Principal Confidential Recommendation
- Other Significant Individual Confidential Recommendation
- Release of Records Form from current school’s registrar

Grades 4 - 8: Please contact Kathleen Chester at 248.430.3655, msadmissions@dcds.edu

Grades 9 - 12: Please contact Michele Reimer at 248.430.3587, mreimer@dcds.edu

Entrance examination information:

Middle and Upper Schools candidates: Typically, testing is required, but due to our current situation with the Covid19, we are currently not administering testing. This may change in the future, and we will notify you if testing is required. If your child has taken any of the following testing, please forward those test results, as that information will assist in the admission decision. Those tests are the PSAT, HSPT, SSAT or the ACT.

Interview

Once the steps outlined above are completed, a personal interview with the candidate and his or her parents will be scheduled. The purpose of the interview is to get to know the applicant and to allow for questions from the family. Once the admission portfolio is complete, an interview will be set for you and your child.

Decision

The family is informed as to the decision on admissibility after the interview and completion of the admissions process. Once the student has been accepted, a contract will be issued. A birth certificate is required for admittance.