

Change of Schedule/Early Withdrawal Form for 2020-21 School Year

Parent Name:	
Child Name:	
Current Class:	<input type="checkbox"/> 3s Class, 9:00 AM to 1 PM <input type="checkbox"/> Prekindergarten Class, 9:00 AM to 1 PM <input type="checkbox"/> Extended Day Program (K-5), 7:45 AM to 6:30 PM
Current Program:	<input type="checkbox"/> Preschool or Prekindergarten <input type="checkbox"/> Virtual Preschool <input type="checkbox"/> Extended Day (K-5 th)
Early Withdrawal Notice: Note: GVCC requires a 30-day notice for an Early Withdrawal. Applicable tuition must be paid in full during the 30-day notice period.	<input type="checkbox"/> Increase* schedule from ____ days per week to ____ days per week <input type="checkbox"/> Decrease* schedule from ____ days per week to ____ days per week <input type="checkbox"/> Early Withdrawal (child will no longer attend GVCC) <i>*Schedule increase/decrease is not available for the 2020/2021 term.</i>
Reason for requested Schedule Change or Early Withdrawal:	
Effective Date* of Requested Schedule Change OR Last Day of Attendance:	

****All Schedule Change Requests and Early Withdrawals require 30 days advance notice. Please email form to tuition@gatewayvillagecc.org or return to the GVCC front desk.***

Parent Signature

Today's Date