



# The Montessori School of Raleigh

## TUITION REFUND PROTECTION PLAN 2021-2022 SCHOOL YEAR

In the mutual interest of parents and the School, participation in The Montessori School of Raleigh Tuition Refund Protection Plan (TRPP) is required unless total tuition has been paid in advance for the year under Plan A (Pay in Full), and participation in the TRPP is waived by selection on the Enrollment Contract.

Why does MSR impose this obligation on parents? Virtually all independent schools require an Enrollment Contract for the full payment of tuition for the entire academic year. The reason for this is clear: school expenses are incurred on an annual basis, and schools must take the position that refunds and/or cancellation of unpaid obligations cannot be made.

In the event that a student's enrollment is interrupted, TRPP provides for refunds of unused tuition (under the guidelines illustrated below) and provides for the payment of fees that are still unpaid and still due for the balance of the current academic year. The Plan allows the school to receive the income specified in the student contract whether a student is withdrawn voluntarily, is dismissed for scholastic or disciplinary reasons, or is withdrawn for medical reasons. The Plan also allows parents to have the security of knowing they will not be required to complete their contractual obligations should their child leave the school for any reasons outlined below.

Enrollment in the TRPP is contingent upon the full payment of the mandatory charge, which is 2% of the "Tuition Balance" as noted in the Enrollment Contract. This mandatory charge is to be paid with the first installment of the selected payment plan (July 1 Plan A (Pay in Full); July 1 Plan B (Semester); June 1 Plan C (Monthly)).

In the event of a separation from school for any of the approved reasons, the TRPP refund, under the refund formula outlined below, will be handled by the school's Business Office. Some delay is an inevitable part of this process, as the school must gather information on any outstanding charges to the student's account before rendering a final accounting and/or a refund. The Non-Refundable Deposit will not be refunded.

As the specifics of the Plan are so clearly outlined below, disputes or differing interpretations are extremely rare; if such a dispute should arise, however, it is understood by the terms of this Plan that the final decision-making authority will rest with the Head of School.

### REFUNDS ARE MADE FOR:

### REFUND FORMULA:

To arrive at the amount of refund payment, take:

#### A. MEDICAL WITHDRAWAL

100% of the unused Comprehensive Fee, prorated. This is for any physical disability certified to and treated by a legally qualified physician.

100% of [Comprehensive Fee (less Non-Refundable Deposit) x (Days Withdrawn/Total Number of Days in the Academic Year)]

60% of the unused Comprehensive Fee, prorated, for a mental or nervous disability certified to and treated by a legally qualified medical professional.

60% of [Comprehensive Fee (less Non-Refundable Deposit) x (days Withdrawn/Total Number of Days in the Academic Year)]

#### B. NON-MEDICAL WITHDRAWAL

50% of the unused Comprehensive Fee, prorated, provided the student has attended more than the first fourteen consecutive days of year the academic year.

50% of [Comprehensive Fee (less Non-Refundable Deposit) x (\*Days Withdrawn/Total Number of Days in the Academic Year)]  
\*Days Withdrawn begins on the 15th day of the academic year

#### C. DISMISSAL

60% of the unused Comprehensive Fee, prorated, provided the student has attended more than the first fourteen consecutive days of the academic year.

60% of [Comprehensive Fee (less Non-Refundable Deposit) x (\* Days of Dismissal/Total Number of Days in the Academic Year)]  
\*Days of Dismissal begins on the 15<sup>th</sup> day of the academic year





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## DEFINITIONS

1. The academic year upon which refunds are based consists of instructional days in the school calendar, commencing with the first day of formal academic instruction. Pre-season athletic practice orientations registration and graduation days are not included in the academic year.
2. "Withdrawal" means complete, voluntary severance from classes for the balance of the academic year. "Dismissal" means complete, involuntary severance from classes by school authorities for the balance of the academic year. Temporary absences, temporary suspension, or a change of program enrollment for any reason are not bases for claims.
3. Withdrawal due to student's normal pregnancy or normal childbirth is defined for purposes of coverage as a non-medical withdrawal. Temporary absence for this reason is not a basis for claim.

## TERMS OF COVERAGE

### MEDICAL:

Coverage is from the first class day of the academic year through the last day of the academic year.

### NON-MEDICAL:

Coverage is for the entire academic year after meeting the fourteen-day attendance requirement. Premium payment must be made no later than the first class day of the academic year to effect coverage under the Plan.

## NOT COVERED UNDER THE PLAN

### EXCLUDED MEDICAL COVERAGES

1. Withdrawal due to any medical condition for which the student does not **regularly** receive treatment by a legally qualified physician or surgeon during the period of absence or withdrawal.

### EXCLUDED NON-MEDICAL COVERAGES

1. Any withdrawal or dismissal prior to or within the first fourteen consecutive days of the academic year.
2. Dismissal for use or possession of drugs (any drug or agent classified as a narcotic, hallucinogenic, psychedelic, or having similar classification or effects). Exception: If drug or agent is administered under legally qualified medical procedures.
3. Inability of the School to operate and provide formal academic instruction, including closure for any reason.
4. Withdrawal caused by insurrection, rebellion, riot, civil commotion or any governmental order directed to the student.
5. War or act of war, declared or undeclared; any nuclear reaction, controlled or accidental; participation in a riot.
6. Destruction of any School facility due to any cause whatsoever.
7. Boycotting of classes.
8. Fear of contagion.
9. Changes in Personnel.
10. Classroom placement changes.

