

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**Approved Minutes of the Regular Meeting of January 14, 2021  
Virtual Meeting via Zoom**

- CALL TO ORDER** President Kristin Elliott called the meeting to order at 5:32 PM.
- Members Present** Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott, Christopher Parks, Trisha Turner, Michael Vetter
- ENTER EXECUTIVE SESSION** A motion was made by C. Parks, seconded by T. Turner, to enter executive session at 5:32 PM to discuss the employment history of a specific individual. The motion was carried. 7 yes 0 no
- REGULAR SESSION** A motion was made by C. Parks, seconded by C. Eckhardt, to return to regular session at 7:06 PM. The motion was carried. 7 yes 0 no
- APPROVE AGENDA** A motion was made by T. DeLucia, seconded by C. Parks, to approve the revised agenda. The motion was carried. 7 yes 0 no
- SUPERINTENDENT'S UPDATE** Superintendent Terranova provided an update on COVID-19. He said students and staff are back in school continuing with the hybrid model. Teachers and staff have done a fantastic job moving into the second week since the December break. Dr. Terranova talked about shifting his COVID-19 updates, not losing transparency, to once a week starting next week. The COVID numbers will be updated on the website on a daily basis. Once a week, most likely on Fridays, there will be a community memo sent out. He said he has been working with staff on vaccination opportunities. The focus has been on vaccinating 1A workers for the District, which include health office staff and nurses, Occupational Therapists, Physical Therapist, and Speech Pathologists. The 1B group will be the rest of the entire education staff. The vaccination is voluntary. Some staff have already been vaccinated. Dr. Terranova said he is trying to set-up some sites right on campus to get as many staff vaccinated as possible. He then talked about the virtual Town Hall taking place on Wednesday, January 20<sup>th</sup> from 6:30 PM – 7:30 PM. There will be a couple of special guests, one of them being the Director of Technology Angela Affronti. Dr. Terranova gave a big shout out to the Victor Educational Foundation. He said he attended his first meeting with them last night. It was founded in 2014 to raise money and support the School District in areas that might be outside the budget. They started by raising \$27,000 in 2014 and now have raised over \$400,000. This is a not for profit organization made up of dedicated members of the community. Some of the donations have gone to the library media centers to purchase library books, classrooms to purchase supplies and standing desks for students who might need them, STEM supplies, technology to purchase portable projectors, and the music department to purchase a string bass and other instruments to name a few. Dr. Terranova said his last update

# VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

**SUPERINTENDENT'S UPDATE Continued** was to let the Board of Education know meetings are being set-up with Senator Samura Brouk and Assemblyman Jeff Gallahan. He said he will be advocating very hard for the District. He is hopeful they will be strong supporters of the District. He will provide the Board with the dates and times if they want to join in on the meetings.

**RECOGNITIONS** None at this time

**PUBLIC PARTICIPATION** Due to the virtual meeting, there will be no live public participation. Please feel free to email any thoughts or comments to the Superintendent at [terranovat@victorschools.org](mailto:terranovat@victorschools.org). The Board will receive all thoughts and comments submitted.

## CONSENT ITEMS

A motion was made by C. Eckhardt, seconded by C. Parks to approve, upon recommendation of the Superintendent, the following consent items:

**MINUTES** Minutes of the Regular Board Meeting on December 10, 2020;

**FINANCIAL STATEMENTS** Treasurer's Report for the month ending November 30, 2020 and other financial documents;

## **PERSONNEL**

The following personnel items:

*All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

### Instructional **Probationary** **Appointments:**

The probationary appointment of **Derek Vallese**, who holds certification as a School Business Leader, to a probationary position as the Assistant Superintendent for Business, beginning no later than February 15, 2021, at an annual salary of \$128,000 prorated based upon the start date.

### **Part Time** **Appointments:**

The appointment of **Stephanie Licata**, who holds certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Grades 1-6, and Literacy Birth-Grade 6, from the full-time Elementary Teacher position to the part-time (.6FTE) Elementary Teacher position effective January 4, 2021, and ending June 30, 2021, at an annual salary of \$32,916 (Step 12M+11), prorated based upon the length of the assignment.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

The appointment of **Michaela Borg**, who holds certification in Visual Arts, to the part-time (.8FTE) Art Teacher position effective January 4, 2021, and ending June 30, 2021, at an annual salary of \$33,040 (Step 1B), prorated based upon the length of the assignment.

**Long Term  
Substitute  
Appointments:**

The appointment of **Michelle Walker**, who has pending certification in Music, to a long term substitute position as a Music Teacher, backdated to September 1, 2020, and ending June 30, 2021, at an annual salary of \$45,350 (Step 4M).

The appointment of **Scarlet Travis**, who has certifications in Spanish Grades 7-12 and Student with Disabilities Grades 7-12, to a long term substitute position as a Foreign Language Teacher, backdated to September 28, 2020, and ending June 30, 2021, at an annual salary of \$41,300 (Step 1B) prorated based on the length of the assignment.

The extended appointment of **Andrea Germain**, who has certification in Childhood Education Grades 1-6 to a long term substitute position as an Elementary Teacher, from September 3, 2020, and ending June 30, 2021, at an annual salary of \$46,800 (Step 5M+10).

The appointment of **Ashley Messmer**, who has pending certification in Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, from January 4, 2021, and ending June 30, 2021, at an annual salary of \$41,300 (Step 1B) prorated based on the length of the assignment.

**Leaves of Absence:**

The granting of an unpaid discretionary leave of absence for **Tracy LaPenna**, Elementary Teacher, effective January 4, 2021, through June 24, 2021.

The granting of a maternity and subsequent childcare leave of absence for **Jamie Bittlingmaier**, Special Education Teacher, effective January 6, 2021, and extending to June 30, 2021.

<b>Athletics:</b>	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Level</u></b>	<b><u>Years</u></b>
<b>Basketball – Boys</b>	Head Varsity	Tyler Roberts	1	12
	Modified A	Andy Reddout	4	8
	Modified B	Tim DiSanto	4	30
	Modified B	Tim Clapp	4	14
	Volunteer	Daniel Hart	-	-
<b>Basketball – Girls</b>	Head Varsity	Frank Clark	1	26
	Varsity Assistant	Jay Lauer	4	27
	JV	Ashley Zahn	4	2
	Modified B	Denise Dillman	4	11
	Modified B	Niki Frunzi	4	2
<b>Track</b>	Head Varsity	Austin Donroe	3	3

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

	Assistant	Jerry O'Dell	5	37
	Assistant	Emily Thompson	5	1
<b>Cheerleading</b>	Varsity Assistant	Courtney Tortarella	4	17
	Volunteer	Alyssa Dayton	-	-
<b>Hockey</b>	Head Varsity	Mike Ferreri	1	21
	Varsity Assistant	Trevor Sousa	4	11
<b>Wrestling</b>	Head Varsity	Craig Kaper	1	21
	Varsity Assistant	Matt Halloran	4	8
	JV	Sean Rucker	4	5
	Modified B	Stash Merritt	4	22
	Volunteer	Franco Walls	-	-

**Amendments:** The extended amended appointment of **Tayler Kochan**, who holds certification in Music, from a part-time (.4fte) to a part-time (.8fte) position as a Music Teacher effective September 1, 2020, and ending March 26, 2021, at an annual salary of \$34,160 (Step 2B+7). If the District changes to an all virtual mode of instructional delivery prior to the end date of this assignment, she will return to .5fte.

<b>Per Diem Substitutes:</b>	<u><b>Candidate</b></u>	<u><b>Area of Certification</b></u>
	Ashley Messmer	Uncertified
	Emily Cook	Uncertified
	Stacie Brooks	Uncertified
	Kate Leonard	Uncertified
	Kayli Krossber	Uncertified
	Morgan Bishop	Uncertified
	Sarah Weyman	Elementary Education

**Non-Instructional  
Appointments:**

The appointment of **Clare Olbrys**, from Part Time Teacher Aide to Full Time Teacher Aide, effective December 21, 2020.

The appointment of **Dylan Barrett**, Automotive Mechanic, effective December 28, 2020, at an hourly rate of \$19.34.

The appointment of **Matthew DeAmaral**, School District Treasurer, effective on or about February 16, 2021, at an annual salary of \$87,500.

The appointment of **Lynne Oddo**, from Part Time Teacher Aide to Long Term Substitute Full Time Teacher Aide, from January 4, 2021 through June 30, 2021.

**Resignations:** The resignation, due to retirement, of **Barry Johnson**, School Bus Driver, effective January 4, 2021.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

The resignation of **Camyron Natale**, Cleaner, effective December 8, 2020.

The resignation of **Cassandra Hammond**, School Bus Driver, effective December 15, 2020.

**Leave of Absence:** The granting of an extension of the unpaid discretionary leave of absence for **Gerald Waite**, Full Time Teacher Aide, effective December 12, 2020, through February 12, 2021.

**Per Diem and  
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Lauren DiSanto	Teacher Aide
John Richard Klee	Teacher Aide
Michael Cortash	Bus Monitor
Michael Cortash	Bus Driver Trainee
Olivia Antonelli	Teacher Aide
Heather Hanrahan-Waterman	Bus Driver Trainee
Doyle Ierlan	Lifeguard

**CSE/CPSE  
RECOMMENDATIONS** Recommendations of the Committee on Special Education from the meetings of December 7, 8, 10, 11, 14, 15, 16, 17, 18, 21, 22, 2020, January 4, 6, 7, 8, 11, 12, 13, 14, 2021 and from the Committee on Preschool Special Education from the meetings of December 22, 2020, January 5, 12, 2021;

**BOARD MEMBER  
COMMITTEE  
MEETINGS** Board members to attend standing committee meetings;

**SURPLUS ITEMS** The following are declared as surplus:

- Hewlett Packard LaserJet P2055dn printer with VCS Tag #011719;
- 2001 Chevy Food Services Van with VIN # 1GBJG31R911183655;
- 40 Gallon Greon Jacketed Steam Kettle with VCS Tag # 00808;

**DISTRICT-WIDE  
SAFETY PLAN** Approve the District-Wide Safety Plan as submitted;

**EXTRACLASSROOM  
AUDIT REPORT AND  
CORRECTIVE ACTION  
PLAN** Acceptance of the Extraclassroom Audit Report and Corrective Action Plan for the year ended June 30, 2020;

Chris Eckhardt, who sits on the Audit Committee, said this was another outstanding report that speaks to the great work at all levels being done at Victor schools.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **STUDENT ATTENDANCE**

Appoint the following employees for student attendance purposes:

- Early Childhood School; Karen Ludwig
- Primary School; Lisa Barton
- Intermediate School; Elaine Robinson
- Junior high School; Leslie Behnke
- Senior High School; Michelle Gilbert and Sheryl Diehl

The motion to accept the foregoing consent items was carried.

7 yes 0 no (*end of consent items*)

### **CAMPUS NEWS**

VCS administrators summarized activities on campus.

### **CAPITAL PROJECT UPDATE**

George Spinaris, from Campus Construction and Dave Phelps from SWBR Architecture provided the Board with an update on the Capital Project. Mr. Spinaris went over the phase 1 status. The approved referendum for the entire project is \$29,287,427. The value of phase 1 is \$3,616,672. The incidental budget is \$5,281,602 and the contingency budget after phase 1 is \$1,615,975. Available for phase 2 construction is \$18,773,178. He said there were actually three projects completed during phase 1, which included the Primary School roof replacement, Intermediate School flooring replacement and the Intermediate School playground. Mr. Spinaris then discussed the preliminary phase 2 schedule. A submission of the project was made to the State Education Department (SED) in August 2020. As of right now they are pending SED approval and that should be received in January 2021. The bid phase will take place in February 2021 with six contracts awarded in March 2021. The construction phase will run from March 2021 through November 2022. The project will be closed out from November 2022 through December 2022. Mr. Spinaris talked about the additions and improvements in each building and Mr. Phelps went over the renderings. In the Early Childhood School there will be classroom additions, a toilet room that is accessible from the outside of the building, crawl space ventilation and roof replacement. In the Primary School cafeteria serving lines will be renovated along with new kitchen equipment. Basement ventilation will be added and the playground will be replaced. Mr. Phelps said the material under the new playground is a poured rubber material, not rubber chips. Mrs. Turner asked how long it lasts before it has to be replaced. Mr. Phelps said it will be a product that will be down for a number of years. The District will not have to worry about it. In the Junior/Senior High School renovations and additions will be made to the high school locker rooms. Exhaust will be added to various rooms, HVAC equipment and air handlers will be replaced and the track surface will be repaired.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **CAPITAL PROJECT UPDATE Continued**

At the current Bus Garage interior renovations will be made. A copy center and records storage will be added. A new Transportation Building will be built. District-wide improvements include drainage on the east side of campus and asphalt repairs. Mrs. Elliott asked if bathrooms on the exterior wall of the Senior High School are being removed. Mr. Phelps said they are not. Dr. Parks asked if those bathrooms will be available during the renovation. Mr. Spinaris said that portion of the building is accessible. The site safety logistics plan has been put together. They can maintain egress with fencing. All of those items are considered and put on paper in the spec book. Dr. Parks asked if the building evacuation plan needs to temporarily change. Mr. Spinaris said no. Mrs. Elliott asked if the exterior of the addition will be kept as brick for continuity. Mr. Phelps said yes it will. Mr. Spinaris introduced Assistant Project Manager, from Campus Construction, Alex Schrader to the Board of Education.

### **INSTRUCTIONAL LEADERSHIP ANALYSIS PROCESS**

Dr. Terranova introduced Dr. Deborah Leh. She has experience as a former Superintendent of Schools, Assistant Superintendent of Instruction, and Director of Instruction. She has worked in the Greece Central School District, Clarkstown Central School District, Wheatland-Chili Central School District. She originally worked as the acting Associate Superintendent when Mrs. Swann was out and she is now working as a consultant. Dr. Terranova reminded the Board about the strategic next steps for the District. Over time Dr. Leh will make a recommendation to Dr. Terranova and he said he will then present it to the Board of Education later this school year. Mrs. Leh said the objective is to complete a review of and make recommendations on the instructional leadership structure of the Victor Central School District to ensure efficiency, accountability, and cohesiveness of efforts to continuously improve student learning within the District. This is a review that Dr. Terranova requested. The proposed scope of the work is to review the current structure of instructional leadership and how supervision, planning, decision making, and information currently flows among administrative and teacher leaders. Instructional leadership is defined as administrative and teacher leader positions as referenced in collective bargaining agreements and Board of Education Policy. She said she has had a chance to review many documents including policies, collective bargaining agreements and job descriptions. Dr. Leh said she will be holding individual interviews with administrative staff which includes District Office staff, principals, assistant principals, Associate Superintendent, and Assistant Superintendents. She will also be holding individual interviews with teacher leader staff including five standards leaders, five instructional

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **INSTRUCTIONAL LEADERSHIP ANALYSIS PROCESS Continued**

coaches, mentor teachers, and the Victor Teachers Association (VTA) President. She said she will be surveying teacher leader staff. There are about 69 various positions throughout the District. There are people who are school based leaders and supporting grade level leadership. Dr. Leh said she will then be comparing Victor to similar districts. All of the interviews will be confidential. There will be no mention of any individual just an aggregate summary. The final report will be presented to Dr. Terranova by April. Dr. Parks asked, when doing comparisons will it include Ontario County? Dr. Leh said yes, absolutely. She said she is working closely with Dr. Terranova on the process.

### **BUDGET UPDATE**

Superintendent Terranova and Interim Assistant Superintendent for Finance presented a budget update. Dr. Terranova said this is the second budget presentation, the first one being in December. He reviewed a few slides that were the same from the previous presentation for continuity purposes. He said back on June 17, 2020 he wrote to the community saying, “the Victor Central School District budget situation is not solved. We continue to be in a perilous financial situation that has been building for years. We will need the collective wisdom of this community to continue to move forward.” In July Rick Timbs came up with strong recommendations for the District. Mr. Timbs said the District needs to develop a multi-year, strategic financial plan and needs to stabilize spending throughout the year and end budget modifications mid-year. Mr. Timbs also said he has significant concern over lack of Reserves and built-in Fund Balance. The District has revenue challenges including state aid, sales tax and local taxes. Dr. Terranova said this lead to the Victor Central School District Financial Philosophy. This philosophy is to offer a high quality, comprehensive education to all children comparable to surrounding districts while balancing the financial needs of our community. He then talked about the 2021-2022 general budget goals. Dr. Terranova said, at this point he is working closely with the administrative staff to refine what we value in our District and prioritize what is essential versus what is nice to do. Stabilize reserves and develop consistent budgetary practices, maximize efficiencies in spending, maximize the ability to generate aid for future years, and continue transparency with the community is also important. Mr. Stutzman said it is important to re-emphasize why and how the budget is put together. Assumptions for the rollover budget, there will be salary and fringe benefit increases. He said the retirement rates are fairly firm. There will be a meeting within the next couple of weeks to finalize health and dental rates. The rollover budget keeps current staffing levels as is. The goal would be at the Budget Workshop on January 28<sup>th</sup> to provide an up-to-date spending plan. The goal is to maintain current programs and comply with mandates.



## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### BUDGET UPDATE

Additional assumptions for the rollover budget is an increase in debt service. Mr. Stutzman said Fiscal Advisors will be joining the workshop on January 28<sup>th</sup> to provide an update on debt service. There will be increases for utilities and gasoline as well as private school tuition rates. The increases in BOCES expenditures include tuition for Career and Technical Programs and Special Education Services. Non-BOCES technology services/purchases and hardware purchases are being moved to BOCES. Mr. Stutzman said hopefully by the end of next week he will have final BOCES rates. The rollover expenditure budget is an increase of \$4,428,534, which is 5.66%. Mr. Stutzman said it will be less than that. When he listened to Mr. Timbs' presentation in July Mr. Stutzman said he thought the District did not have any reserves, however that's not the case. He said reserves come from fund balance. The Fund Balance is the amount of surplus that is generated during the fiscal year due to actual revenue collected that is greater than budgeted and spending less than what was anticipated. Appropriated Fund Balance is the surplus funds allocated to the following fiscal year to reduce the budget gap. The goal long-term would be not to use any fund balance to lessen the taxes. Unappropriated Fund Balance is the surplus funds that are carried over to the following fiscal year and may be used for unanticipated ordinary contingent expenses. Debt Service Reserve are funds generated from the surplus remaining in a capital project that can only be used to reduce the District's debt. Mr. Stutzman went over the 8-year history of fund balance and debt service. He provided descriptions of the District's current reserve funds. Employee Retirement Reserve (ERS) is used to minimize the budget increase associated with the district's obligation to the New York State Employees' Retirement System. Teachers' Retirement Reserve (TRS) is used to minimize the budget increase associated with the District's obligation to the New York State Teachers' Retirement System. Capital Reserve is the reserve that is authorized by voter referendum with the purpose to offset the local share of a capital (building) project. Unemployment Insurance Reserve is used to minimize the budget increase and/or unexpected unemployment claims during the fiscal year. Employee Benefit Accrued Liability Reserve (EBLAR) is used to pay for any accrued employee benefits owed upon termination as outlined in the District's collective bargaining agreements with employees. Workers Compensation Reserve is used to offset the costs of the District's payments to the Workers' Compensation Self Insurance Consortium. Tax Certiorari Reserve is used to pay for the judgements and claims that are determined by the courts for those taxpayers who are successful in challenging their real property assessment. Reserve for Liability is used to cover property and liability claims. He then went over the 2019-2020 reserve fund activity for each reserve and the 8-year history. Mr. Stutzman said the funding goals of the District's reserve funds were developed in the spring 2020.

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### BUDGET UPDATE Continued

He went over each reserve and where it should be at and where it was at on June 30, 2020. He then talked about the 2020-2021 estimated fund balance as of January 14, 2021. The projected revenue surplus is \$250,000. This would reflect a zero take back of state aid. The District could be hit drastically in transportation aid. The projected expenditure surplus is \$3,000,000. This reflects the dollars that were allocated with the intent to be able to enhance the funding of the District's reserve funds. The total anticipated fund balance is \$3,250,000. There are savings because the District did not have activities. One major caveat is that the District anticipates that the school year will close without any unanticipated expenditures due to COVID or any other major event requiring a large non-budgeted expenditure. Another is no reduction in state aid. With every dollar that is taken away there will be a direct reduction in the surplus. The goal would be at the February 11<sup>th</sup> Board Meeting to have a better handle on the 2021-2022 state aid. At the end of the year, if there is money to put into reserves, Mr. Stutzman said he would recommend the District put that into Capital Reserve if you want to start stabilizing your debt. Mr. Stutzman said he would consider adding to the May ballot the re-establishment of the Capital Reserve. The current reserve has a useful life of ten years and that expires at the end of 2021. He would consider establishing a Bus Purchase Reserve. This reserve was recommended by Dr. Timbs back in July 2020. The goal at the start should be to place enough in the fund to pay for the local share of the bus financing. He would also consider establishing a Technology Reserve. This is a reserve that has been used in several other districts. The purpose would be to help support the continued need to upgrade technology hardware for both students and staff. Lastly, Mr. Stutzman said he would consider an Equipment Purchase Reserve. This reserve has been used by many districts to fund large equipment purchases such as maintenance vehicles, show removal and lawn mowing equipment. He talked about next steps. The Business Office continues to work with the Superintendent, the Personnel Office and the Administration to determine staffing efficiencies. The Business Office is still working to review the current revenue sources and develop the revenue side of the 2021-2022 budget. Mr. Stutzman said he is relying on Forecast5 Analytics to help. The District will continue to work with both Wayne-Finger Lakes and Monroe 1 BOCES to determine strategies to move non-aideable technology contracts to the appropriate BOCES that best accomplishes the goal to increase revenue. The Business Office will collaborate with the users of BOCES services to determine what the District's needs will be for the upcoming school year. The Business Office will also meet with program and building administrators to finalize contractual, supply and equipment allocations. Dr. Terranova mentioned the upcoming virtual Budget Workshop on January 28<sup>th</sup>

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **BUDGET UPDATE Continued**

And the meeting he is having with the Thought Partner Community Group at the beginning of February. Dr. Parks said first and foremost thank you. He said when we hear about certain savings he wants it to be clear that the District is not flush with cash. Mr. Stutzman said we are all worried about the unbudgeted COVID costs. Currently unbudgeted anticipated COVID costs are a little over \$360,000. Out of that, \$150,000 is for the extra cleaning. Where we are not spending money goes into COVID costs; it is a wash. Mr. Stutzman said early in December he applied for FEMA Aid for the 2019-2020 school year. We will be able to go back and submit all COVID costs from January 2020 – September 15, 2020. This will include the two weeks of wages for the start of this school year and the pay for the extra cleaners, retirement and fringe benefits. We could get a significant amount of money back through a FEMA Grant. Dr. Parks said he wants it to be clear the savings the District has are still outweighed by the additional costs we have had spearheading with FEMA to attempt to get reimbursement. If FEMA does not help, it is still a negative delta on what it is costing the District so far. Mr. Stutzman reiterated his desire that the Board of Education establish the new reserves even if they are not funded for a couple of years. He said for years the District budgeted with almost zero surplus, which is why the reserves now need replenishing. Dr. Terranova said hopefully the District will receive federal aid and FEMA aid. He said he is extremely worried the state aid will be taken away. If the District receives complete state aid and federal aid it will be a game changer.

Karen Ballard left the meeting at 9:02 PM.

### **POLICY REVIEW**

The following policy was brought to the Board of Education as a first read:

- Student Gender Identity; Policy 5010

Dr. Terranova said this is a new policy for the District. He said he felt it was imperative to have it to protect all kids and give the District and Board of Education guidance to follow. He then went over the process of reviewing new policies. Mr. DeLucia said the policy was very complete and asked where it originally generated from? Dr. Terranova said he utilized Monroe BOCES and some of the experts currently in the District. Mr. DeLucia asked if the policy was vetted with legal counsel to make sure it meets the legal requirements. Dr. Terranova said he will send it to legal counsel.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**MEETING REPORTS  
Monroe County School  
Boards Association  
Committee Reports**

Mr. DeLucia reported on the Legislative Committee Meeting of January 6<sup>th</sup>. The discussion was around planning legislative advocacy. Members would like to meet with new and seated legislators and talk about funding for schools.

Mr. DeLucia said the Information Exchange Committee is looking for suggestions on topics to discuss. They asked members to reach out to their Board of Education to find out if there are subjects they would like presented.

Mrs. Elliott said she attended a President/Vice President meeting on January 6<sup>th</sup>. They had conversations around the elections in May and legislative advocacy. They also talked about the health, welfare, and mental health for staff and keeping up with the costs of COVID.

**Standing Committee  
Updates**

Dr. Parks said a Visual and Performing Arts Hall of Fame meeting is scheduled for February 10<sup>th</sup>.

**PUBLIC COMMENT**

Due to the virtual meeting, there will be no live public participation. Please feel free to email any thoughts or comments to the Superintendent at [terranovat@victorschools.org](mailto:terranovat@victorschools.org). The Board will receive all thoughts and comments submitted.

**UPCOMING EVENTS  
Budget Workshop**

There will be a Budget Workshop on Thursday, January 28, 2021 from 6:00 PM – 8:00 PM.

**Next Regular Board  
Meeting**

The next regular Board meeting will take place on Thursday, February 11, 2021 at 7:15 PM.

**Budget Workshop**

There will be a Budget Workshop on Thursday, February 25, 2021 from 6:00 PM – 8:00 PM.

**ADJOURN**

A motion was made by C. Parks, seconded by T. Turner, to adjourn the meeting at 9:15 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk