

BETHANY BOARD OF EDUCATION
Regular Meeting

AGENDA

Wednesday, February 17, 2021
6:30 p.m.

Via Zoom Webinar

<https://zoom.us/j/94871713322?pwd=R0pJUjVNCVpPZzdRdkRGUG1hOWJlQT09>

Passcode: sQK0NE

Or Telephone

1-646-558-8656, Webinar ID: 948 7171 3322, Passcode: 974310

MISSION STATEMENT

We inspire and empower children to thrive in the world of tomorrow.

1. CALL TO ORDER – 6:30 p.m.
 - a. Pledge of Allegiance
2. PTO REPORT (Policy 1120 & Bylaw 9325)
3. PUBLIC COMMENT (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address.
4. APPROVAL OF MINUTES (Bylaw 9326)
 - a. January 13, 2021 Regular Meeting Action Item
5. COMMITTEE REPORTS (Bylaw 9132)
 - a. Finance
 - i. Report of expenditures and adjustments to the 2020-2021 Operating Budget through January 31, 2021 Action Item
 - b. Curriculum
 - c. Facilities
 - d. Policy
 - e. Technology
 - f. Transportation
 - g. ACES

6. UNFINISHED BUSINESS (Bylaw 9300)
 - a. 2021-2022 Budget..... Action Item
7. NEW BUSINESS (Bylaw 9300)
 - a. None.
8. ADMINISTRATIVE REPORTS (Policy 2500)
 - a. Superintendent
 - b. Director of Special Services, Curriculum and Instruction
 - a. Principal
9. CHAIRMAN'S REPORT (Bylaw 9121)
10. CORRESPONDENCE (Bylaw 9300)
11. PUBLIC COMMENT (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address.
12. MEETING ADJOURNED

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent

Date: February 17, 2021

Re: Meeting Minutes

It is recommended under APPROVAL OF MINUTES:

Recommended Motion:

- a. Move the Bethany Board of Education accept the January 13, 2021 Regular Meeting Minutes as presented.

BETHANY BOARD OF EDUCATION
Regular Meeting Minutes
Via Zoom Webinar
January 13, 2021

Present

Doreen Fox
John Paul Garcia
EJ Maher arrived at 6:37 pm
Christopher Pittenger, Chair
Dorothy Seaton
Shawn Uscilla
Lynette White
Namita Wijesekera

Administration

Colleen Murray
Kai Byrd
Tom Reed-Swale

Absent

Lisa Gaw

Call to Order

Dr. Pittenger called the meeting to order at 6:34 p.m.

PTO Report

A PTO report was given by Amy Lestinsky. Mrs. Lestinsky reported on recent and upcoming PTO events.

Public Comment

None.

Minutes

Motion by Garcia, seconded by Seaton to accept the December 9, 2020 Regular Meeting Minutes as presented. *The motion carries 7 yes, 1 abstain (Uscilla), 1 absent (Gaw).*

Committee Reports

Finance:

Motion by Garcia, seconded by Fox to adopt the report of expenditures and adjustments to the 2020-2021 Operating Budget through December 31, 2020 as presented. *The motion carries 8 yes, 1 absent (Gaw).*

Curriculum:

Mrs. Fox reported that the committee met earlier today and received an update on Curriculum programs, remote learning, and the Equity Team.

Facilities:

The committee met on January 14th and received an update on facilities and grounds projects, the Annex project, and a Capital Improvement recommendation.

Policy:

The committee is scheduled to meet on February 16th.

Technology:

The committee is scheduled to meet on May 12th.

Transportation:

The committee has not met recently.

ACES:

Mr. Maher will be attending a meeting tomorrow and discussed the agenda items to be addressed.

Unfinished Business

None.

New Business

Dr. Pittenger explained the budget process. Mrs. Murray presented the 2021-2022 Proposed Spending Plan. Mrs. Murray answered questions from Board members.

Superintendent Report

Mrs. Murray reported that on December 31, 2020, PK-6 enrollment was 371 students.

Mrs. Murray detailed the weekly instructional model decision-making process and timing.

Mrs. Murray explained the District's quarantine and travel advisory guidelines for staff and students. School Medical Advisor, Dr. Wijesekera provided additional input.

Mrs. Murray announced that the District will be hosting a closed vaccine clinic for staff in February and March. School Medical Advisor, Dr. Wijesekera provided additional input.

Mrs. Murray provided an update on recent personnel changes.

Director Report

Mrs. Byrd reported on Curriculum and Special Services. Her report is on file in the BOE Packet.

Principal Report

Mr. Reed-Swale reported on BCS's recent and upcoming events. His report is on file in the BOE Packet.

Chairman Report

Dr. Pittenger stated that he submitted an article for the January 2021 Bethany Bulletin with Mrs. Murray.

Dr. Pittenger asked for the Board's support on January 29, 2021, when the 2021-2022 Superintendent's Proposed Spending Plan will be presented to the Board of Finance.

Communications

None.

Public Comment

None.

Adjournment

The meeting adjourned at 8:11 p.m.

Susan L. Carpenter
Recording Secretary

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent

Date: February 17, 2021

Re: Finance Committee Report of Expenditures and Adjustments

It is recommended that under COMMITTEE REPORTS, (a) Finance:

The attached report presents the adopted 2020-2021 Operating Budget with encumbrances through January 31, 2021.

Recommended Motions:

- i. Move that the Board of Education accept the report of expenditures and adjustments to the 2020-2021 Operating Budget through January 31, 2021.

Bethany Board of Education
Operating Budget 2020-2021 Summary - as of January 2021

	Adopted Budget	Revised Budget	YTD July-June	Forecast	Var\$ December	Var% December	Var\$ January	Var% January
General Education								
Salaries								
Certified	\$2,094,326	\$2,094,326	\$872,179	\$2,036,909	\$ 54,417	2.60%	\$ 57,417	2.74%
Curriculum (Supplemental)	\$62,300	\$62,300	\$14,540	\$17,620	\$ 44,680	71.72%	\$ 44,680	71.72%
Non-Certified	\$215,300	\$215,300	\$86,166	\$194,613	\$ 26,222	12.18%	\$ 20,687	9.61%
Nurse	\$48,780	\$48,780	\$31,079	\$65,810	\$ (18,000)	-36.90%	\$ (17,030)	-34.91%
Total Salaries	\$2,420,706	\$2,420,706	\$1,003,964	\$2,314,952	\$ 107,319	4.43%	\$ 105,754	4.37%
Benefits								
	\$590,777	\$590,777	\$277,834	\$524,966	\$ -	0.00%	\$ 65,811	11.14%
Services								
BCS	\$15,600	\$15,600	\$55,223	\$64,800	\$ (49,200)	-315.38%	\$ (49,200)	-315.38%
Curriculum	\$77,805	\$77,805	\$43,462	\$77,805	\$ -	0.00%	\$ -	0.00%
IT	\$53,650	\$53,650	\$25,786	\$53,650	\$ -	0.00%	\$ -	0.00%
Total Services	\$147,055	\$147,055	\$124,471	\$196,255	\$ (49,200)	-33.46%	\$ (49,200)	-33.46%
Supplies								
BCS	\$51,905	\$51,905	\$30,268	\$51,905	\$ -	0.00%	\$ -	0.00%
Curriculum	\$2,765	\$2,765	\$1,101	\$2,765	\$ -	0.00%	\$ -	0.00%
IT	\$15,400	\$15,400	\$5,935	\$15,400	\$ -	0.00%	\$ -	0.00%
Total Supplies	\$70,070	\$70,070	\$37,304	\$70,070	\$ -	0.00%	\$ -	0.00%
Other								
BCS	\$1,350	\$1,350	\$115	\$1,350	\$ -	0.00%	\$ -	0.00%
Curriculum	\$1,663	\$1,663	\$334	\$1,663	\$ -	0.00%	\$ -	0.00%
IT	\$34,700	\$34,700	\$8,577	\$34,700	\$ -	0.00%	\$ -	0.00%
Total Other	\$37,713	\$37,713	\$9,026	\$37,713	\$ -	0.00%	\$ -	0.00%
Subtotal	\$3,266,321	\$3,266,321	\$1,452,599	\$3,143,956	\$ 58,119	1.78%	\$ 122,365	3.75%
Special Education								
Salaries	\$1,208,220	\$1,208,220	\$583,857	\$1,262,144	\$ (64,158)	-5.31%	\$ (53,924)	-4.46%
Benefits	\$428,841	\$428,841	\$139,172	\$262,877	\$ 107,521	25.07%	\$ 165,964	38.70%
Services	\$391,730	\$391,730	\$131,637	\$391,730	\$ -	0.00%	\$ -	0.00%
Supplies	\$14,763	\$14,763	\$12,020	\$14,763	\$ -	0.00%	\$ -	0.00%
Other	\$1,050	\$1,050	\$545	\$1,050	\$ -	0.00%	\$ -	0.00%
Subtotal	\$2,044,603	\$2,044,603	\$867,230	\$1,932,564	\$ 43,362	2.12%	\$ 112,040	5.48%
Operations and Overhead								
Salaries	\$862,081	\$862,081	\$498,403	\$888,768	\$ (26,687)	-3.10%	\$ (26,687)	-3.10%
Benefits	\$212,860	\$212,860	\$116,180	\$212,861	\$ -	0.00%	\$ -	0.00%
Services	\$220,852	\$220,852	\$141,252	\$220,852	\$ -	0.00%	\$ -	0.00%
Supplies	\$39,500	\$39,500	\$23,795	\$39,500	\$ -	0.00%	\$ -	0.00%
Utilities (Electricity)	\$80,000	\$80,000	\$34,555	\$80,000	\$ -	0.00%	\$ -	0.00%
Facilities and Maintenance	\$119,100	\$119,100	\$54,816	\$119,100	\$ -	0.00%	\$ -	0.00%
Student Transportation	\$258,269	\$258,269	\$129,135	\$ 258,269.00	\$ -	0.00%	\$ -	0.00%
Other	\$14,557	\$14,557	\$11,873	\$ 17,057.00	\$ (2,500)	-17.17%	\$ (2,500)	-17.17%
Subtotal	\$1,807,219	\$1,807,219	\$1,010,009	\$1,836,406.32	\$ (29,187)	-1.62%	\$ (29,187)	-1.62%
COVID								
BCS-COVID	\$0	\$0	\$0	\$0	\$ -		\$ -	
Curriculum COVID	\$0	\$0	\$594	\$0	\$ (594)		\$ -	
IT-COVID	\$0	\$0	\$0	\$5,880	\$ (5,880)		\$ (5,880)	
SpEd COVID	\$0	\$0	\$80	\$80	\$ (80)		\$ (80)	
BOE-COVID	\$0	\$0	\$9,800	\$7,304	\$ (9,800)		\$ (7,304)	
Sub Total	\$0	\$0	\$10,474	\$13,263	\$ (16,354)		\$0	\$0
Total	\$7,118,143	\$7,118,143	\$3,340,312	\$6,926,189	\$ 55,941		\$0	2.70%

COVID 2020-2021 Expenses

BCS

\$863.19 Instruction/Go Bags-remote learning(ESSER)

\$863.19

Curriculum

\$175.70 Zoom Licenses-district wide-social distancing (ESSER)

\$594.41 Zoom Licenses-district wide-social distancing(ESSER)

\$319.06 Zoom Licenses-district wide-social distancing(ESSER)

\$500.00 Go Guardian-remote learning (ESSER)

\$8,002.28 Amplify-Science -remote learning (ESSER)

\$9,591.45

BOE/Facilities

\$475.00 N95 masks (ESSER)

\$153.98 lunch carts

\$975.00 face masks

\$6,362.00 student desks (CRF 2496.00)

\$107.94 scrubs

\$9,579.70 desk shields (ESSER 9205.25)

\$986.40 fountain covers

\$1,705.00 nitrile gloves (ESSER)

\$175.70 Zoom Licenses-District Office

\$197.89 hepa air filter (ESSER 177.27)

\$328.52 lunch delivery containers

\$94.99 hepa replacement filters (ESSER)

\$1,863.56 door pockets and mounting tape (ESSER 1372.38)

\$1,631.00 floor decals-social distancing (ESSER)

325.25 ink for CM (ESSER)

\$24,961.93

SpEd:

\$79.58 Vinyl Torso-PMT training-social distancing

\$223.31 Adaptive connector-remote learning (ESSER)

\$1,544.00 Classroom cameras-remote learning (ESSER)

\$1,846.89

Technology

\$6,645.79 chromebook cases-remote learning (ESSER 2112.80)

\$1,346.70 chromebook cases-remote learning

\$7,992.49

Staffing

\$27,192.50 .5 Psychologist

\$44,606.00 Long Term Sub Gr1

\$24,440.00 Custodian

\$2,484.24 Bus Monitors -Actual (CRF)

\$11,250.00 Lunch Monitors

\$26,162.00 Nurses Aide (CRF 970.00)

\$136,134.74

\$181,390.69 Total Covid Related Expenses for 2020-2021
as of 02/04/21

\$94,150.11 Total Covid Expenses for 2019-2020-
already spent using 19-20 Year End surplus dollars

\$275,540.80 Total Cumulative Covid Expenses as of 2/04/21

Grant Funds to Offset 2020-2021:

\$29,321.00 ESSER

\$5,970.00 CRF

Reimbursement Funds for 2019-2020

\$20,000.00 CRF

\$22,153.42 Town CRF

\$77,444.42

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *CM*

Date: February 17, 2021

Re: 2021-2022 Budget

It is recommended that under UNFINISHED BUSINESS:

The Superintendent presented a proposed 2021-2022 Spending Plan at the January 13, 2021 Board of Education meeting. The Board presented the proposed Spending Plan to the Bethany Board of Finance on January 29, 2021.

The Superintendent is recommending a budget totaling \$7,241,486 which represents an increase of \$123,343 (1.73%) over the 2020-2021 adopted.

This proposed budget will:

1. Continue to provide resources, time and materials to revise and implement curriculum, instruction, and assessments.
2. Continue to support the need for staff to assess academic progress and communicate results.
3. Continue to emphasize technology integration and professional development.
4. Continue to support the needs of all students in a safe and secure environment.

Finally, the proposed plan includes the purchase of a tractor costing approximately \$35,000 as a capital improvement project.

Recommended Motion:

- a. Move that the Board of Education adopt the Superintendent's recommended Spending Plan for the 2021-2022 school year in the amount of \$7,241,486 and the recommended capital improvement project.

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *CM*

Date: February 17, 2021

Re: Superintendent Report

Under ADMINISTRATIVE REPORTS:

- Enrollment Update
- Kindergarten Registration
- Extended Paid Sick Leave (EPSLA) Update
- Vaccination Update
- Personnel Update

**BETHANY COMMUNITY SCHOOL
ENROLLMENT SUMMARY**

Grade	AUG 31, 2020*	SEP 30, 2020*	OCT 31, 2020*	NOV 30, 2020*	DEC 31, 2020*	JAN 31, 2021*
PK	16	16	16	16	17	17
K	54	53	53	53	53	52
1	62	61	61	61	61	61
2	53	53	53	53	53	53
3	55	55	55	56	56	57
4	39	40	40	40	40	40
5	48	48	48	48	48	47
6	43	43	43	43	43	44
TOTAL	370	369	369	370	371	371

* One Staff Member & Five Open Choice students included.
Two OOD students are not included above.

Memorandum



To: Board of Education Members

From: Kai Byrd

Date: February 17, 2021

Re: Director of Special Services, Curriculum and Instruction Report

Under ADMINISTRATIVE REPORTS:

- **Curriculum**

- Annual Health Lessons – Grade 6
- Curriculum Development Update
- State Assessment Update
 - SBAC
 - LAS Links
- Benchmark Update

- **Special Education**

- Preschool Lottery
- Enrollment Update

Memorandum



To: Board of Education Members

From: Tom Reed-Swale

Date: February 17, 2021

Re: Principal's Report

Under ADMINISTRATIVE REPORTS:

- Social-Emotional Learning Updates
 - Monthly Themes
 - January – Perseverance & Commitment
 - February – Respect & Relationships
- Equity Work
 - Equity Team – Starting back up
 - Whole School – Still on hold
- Remote Learning
 - Remote Learning Snow Day Shift
- Reimagining BCS Practices in a Pandemic Environment
 - Valentine's Day
 - Black History Month