

District 279 PSEO Agreement (print clearly and return to your School Counselor)

Name: _____

E-mail: _____

Cell#: _____

Home# : _____

1. Graduation Requirements - I understand I need a total of **64 credits** in specific areas. I will keep track of my high school graduation requirements and will enroll in required classes for graduation. If I do not pass/complete a PSEO class, graduation could be impacted-resulting in not graduating on time. I will be present for required tests and required graduation meetings at my high school. I will make arrangements with my college teachers (in advance) if I need to miss a PSEO class for these purposes. I will fulfill advisory requirements as outlined by my high school.
2. By participating in PSEO a permanent, official college transcript is being created. Your high school will receive your college transcript at the end of each semester with final grades, to be recorded on your high school transcript. PSEO classes/grades are not weighted. Use the following formula when calculating credits for your high school transcript:
College SEMESTER Credit(s) = High School Credit(s)

1 credit	=	.75
2 credits	=	1.50
3 credits	=	2.25
4 credits	=	3.00
3. PSEO students who drop a college course must follow the college's protocol. College courses dropped after the 5th day of the post-secondary term will result in an F on your high school transcript, regardless of what appears on the college transcript. The student must also notify their high school counselor about any course changes and concerns to discuss the impact on graduation and whether continuing with the PSEO program is appropriate. If your rank falls below the program requirement, you will be re-enrolled as a full-time student at your high school.
4. PSEO students need to schedule an appointment with their high school counselor prior to each semester to discuss PSEO course options and planning. Students will complete a new Notice of Student Registration form each semester. **I will turn in a copy of my PSEO schedule to my high school counselor prior to the beginning of each semester.**
5. Participating / Tuition / Fees / Books / Chromebook. Qualifying students in grades 10-12 may participate in PSEO. This site lists the participating PSEO programs/colleges: <https://education.mn.gov/MDE/dse/schfin/pseo/040787>. PSEO covers tuition, fees, and required textbooks to the student at no cost. Consumable supplies specifically required for a class, such as art supplies and film, are also covered. General school expenses such as notebooks, pens, pencils, test-out fees, or non-consumable supplies are not covered. Housing is not covered. Upon completion of a course, students must return books to the college by their deadline. PSEO students are not automatically provided a Chromebook during Chromebook distribution. Students must let their School Counselor know they wish to request the use of a Chromebook and complete a Chromebook request form.
6. Attendance at college courses is expected. The college will treat you like any other college student, i.e., your parents and high school counselor will not have access to your attendance record or your grades while in progress at college.
7. It is the student's responsibility to keep informed about activities at the high school. Utilize the school website and read Schoology.
8. Unless pre-approved by your school counselor, teacher, & administration, the school's Attendance/Tardy policy applies. Part-time PSEO students will not be allowed to arrive late for class or leave a class early to accommodate their college schedule. The high school cannot guarantee that lunch schedules will remain the same throughout the year.
9. Transportation is the responsibility of the family. Students from families with incomes at or below the federal poverty guideline qualify for monthly transportation reimbursement. The student's school counselor can offer guidance with this process. PSEO students do not have special high school parking privileges. Students who wish to park in the parking lot during the school day must purchase a high school parking permit and follow all parking lot rules.
10. Students and parents/guardians are encouraged to use available counseling and advising services at the postsecondary institution before the quarter or semester of enrollment to ensure that anticipated plans are appropriate.
11. This is an opportunity to take actual college courses. The academic & social responsibilities are assumed by the student & parent/guardian. You will be expected to effectively manage your time, study outside of class, & meet deadlines without reminders.

*** Signatures indicate that you have read, understand, accept, have been provided information contained in this document, and agree to abide by these requirements for the PSEO program in District 279. I understand I must inform my High School Counselor of my intention to participate in PSEO by May 30, 2021.**

Student Signature

Date

Parent/Guardian Signature

Date