

Approved Minutes
REORGANIZATIONAL/REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
Blattner Energy Arts Theatre
January 6, 2021

1. Call to Order

The meeting was called to order by Chair Winkels at 6:00 p.m.

2. Seat New Board Members

Welcomed Tim Sands as a new board member and Scott Hansen, Ozzie Carbajal and Matt Kreuzer as returning board members.

3. Roll Call

Present: Winkels, Hansen, Kreuzer, Carbajal, Sand, Pennie, Sands
Late: n/a Absent: n/a Student Representatives: n/a

4. Agenda- Additions or Deletions – n/a

5. Organization of 2021 Board of Education

5.1 Elections of Officers

5.1.1 Chairperson

Carbajal nominated Winkels as Chair for 2021.

No further nominations were made, nominations closed and cast as unanimous ballot for Winkels.

5.1.2 Vice-Chairperson

Carbajal nominated Hansen as Vice-Chair for 2021.

No further nominations were made, nominations closed and cast as unanimous ballot for Hansen.

5.1.3 Clerk

Carbajal nominated Pennie as Clerk for 2021.

No further nominations were made, nominations closed and cast as unanimous ballot for Pennie.

5.1.4 Treasurer

Carbajal nominated Sand as Treasurer for 2021.

No further nominations were made, nominations closed and cast as unanimous ballot for Sand.

5.2 Establish Remuneration of Board Members

Motion by Carbajal, seconded by Pennie, to set annual board compensation as indicated below:

Payment for all meetings (Regular, Special, Committee) \$50.00 per meeting

Chair	\$350.00
Clerk	300.00
Treasurer	200.00
Workshops/Conferences/half-day or less	50.00
Full day	100.00

Vote For: All Present Vote Against: None

5.3 Establish Board Meeting Dates

Motion by Hansen, seconded by Carbajal, to hold Board meetings for 2021 on the second Wednesday of the month and, fourth Wednesday of the month for work sessions or special meetings when necessary unless changed by the School Board for good and sufficient reason. The time of each regular meeting shall be 6:00 p.m. and the time for each work session shall be 6:00 p.m.

Vote For: All Present Vote Against: None

5.4 Authorize Bank Depositories

Motion by Hansen, seconded by Carbajal, to authorize the following bank depositories:

- Stearns Bank
- Central Minnesota Credit Union – Albany Branch
- American Heritage Bank
- Minnesota School District Liquid Asset Fund Plus (MSDLAF+)
- PMA Financial Network “MN Trust”

Vote For: All Present Vote Against: None

5.5 Authorize Official Signatures

Motion by Carbajal, seconded by Hansen, to keep temporary signatures as is until new signatures are ready. New signatures will include Winkels -Chair, Pennie-Clerk, Sand -Treasurer, Johnson-Superintendent, Clemen-Business Manager.

Vote For: All Present Vote Against: None

5.6 Select Official Newspaper

Motion by Hansen, seconded by Pennie, to have The Star Post as the Official Newspaper.

Vote For: All Present Vote Against: None

5.7 Select School District Attorney and Identify Who May Contact Attorney on Behalf of the District

Motion by Carbajal, seconded by Sand, to retain the firm Pemberton Law as legal counsel for the District and designate the Board Chair the Superintendent as district representatives who may contact legal counsel when it is in the best interest of the district.

Vote For: All Present Vote Against: None

5.8 Select School District Auditor

Motion by Carbajal, seconded by Sand, to continue with the firm of Schlenner-Wenner for audit services.

Vote For: All Present Vote Against: None

5.9 Authorize Business Manager and Superintendent to Invest Excess Funds

Motion by Carbajal, seconded by Sand, to authorize the business manager and superintendent to invest excess funds.

Vote For: All Present Vote Against: None

5.10 Authorize Business Manager and Superintendent to Make Electronic Fund Transfers

Motion by Carbajal, seconded by Sand, to authorize the business manager and superintendent to make electronic fund transfers.

Vote For: All Present

Vote Against: None

5.11 Authorize Superintendent to Expend Funds Within Budget Guidelines

Motion by Carbajal, seconded by Sand, to authorize the superintendent to expend funds within budget guidelines.

Vote For: All Present

Vote Against: None

5.12 Appoint Board Committee Members – to be discussed at future meeting

5.12.1 Finance & Facilities

5.12.2 Teaching & Learning

5.12.3 Policy & Student Functions

5.12.4 Community Engagements

5.12.5 Human Resources

5.12.6 Minnesota State High School League

5.12.7 West Central Education District

5.12.8 Central Minnesota Educational Telecommunications System (CMETS)

5.12.9 Stearns County Collaborative

6. Public Forum

7. Approvals

7.1 Previous Meeting Minutes

Motion by Carbajal, seconded by Pennie, to approve the December 2, 2020 Work Session minutes and the December 9, 2020 Regular Meeting minutes. Supported by all present.

7.2 Cash Flow Reports - November 2020

Motion by Hansen, seconded by Carbajal, to approve the November 2020 Cash Flow Reports as presented. Supported by all present.

8. Consent Agenda

AFT (2020-2021)

Anna Hince - Special Education Teacher

AFT Payroll Change Request:

Amanda Cassens - BA/BS+45 to MA

Maria Winkels - BA/BS+15 to BA/BS+45

Grant Johnson - BA/BS+15 to BA/BS+30

AESP:

Jeanne Hoeschen - ALE LTS Food Service Aid

Makayla Bloch - AVE LTS Paraprofessional

Mary Evens - ALE LTS Food Service Aid

LOA: One

Community Education:

Ross Resley - Piano Lessons

Kids Company:
Brianna Kreuzer

Resignations/Retirements:
Alex Evan - Strength and Conditioning Coach, effective December 21, 2020
Jeanne Bruns - AHS Mathematics Teacher, effective June 4, 2021
Brenda Levinski - AVE Administrative Assistant, effective January 1, 2021
Angela Revier - AHS English Teacher, effective June 4, 2021
Tim Wege - AHS Principal, effective June 30, 2021

Request For Severance:
Brenda Levinski - AESP
Jeanne Bruns - AFT
Angela Revier - AFT
Tim Wege - Principal

Donations:
\$ 50.00 - Anonymous - Family Outreach - R#57826
\$ 250.00 - Stearns Electric - Supermileage - R#57826
\$5,000.00 - Sand Properties - Scoreboard - R#57829
\$1,500.00 - John Tritabaugh Family - Scholarship - R#57829
100 Face Shields - 1800Shields.
75 Face Shields - Albany Police Department and Albany Fire Department

The following checks were issued in paying claims: Wire transfers and checks 99070-99200

Expenditures:

01 General Fund	\$670,283.46
02 Food Services	\$49,955.16
04 Community Services	\$29,048.36
06 Building Construction	\$11,017.82

Motion by Carbajal, seconded by Kreuzer to approve the January 2021 Consent Agenda. Supported by all present.

9. Reports
9.1 Purple Pride

9.2 Safe Schools Learning Plan Update
Review of COVID numbers, numbers have decreased drastically and the projection is expected to decrease. Continue to monitor numbers and be looking ahead to our next transition in our learning models. Discussion of recent changes to mask/shield mandate, testing and vaccinations for teacher and staff and athletic event updates.

10. Business
10.1 Enrollment Report

10.2 High School Registration Manual
Motion by Kreuzer, seconded by Carbajal to approve the 2021-22 High School Registration Manual. Supported by all present.

10.3 January Work Session Agenda

Discussions to include but not limited to, enrollment, expenses, additional income from COVID relief, elementary facilities, recent retirements including Mr. Wege and the posting of his position and open enrollment.

10.4 School Board Policy – Second Read

10.4.1 Policy 431 Classified Substitute Policy

10.5 School Board Policies – Third Read

10.5.1 Policy 102 Equal Educational Opportunity

10.5.2 Policy 401 Equal Employment Opportunity

10.5.3 Policy 402 Disability Nondiscrimination Policy

10.5.4 Policy 516 Student Medication

10.5.5 Policy 524 Internet Acceptable Use and Safety Policy

10.5.5.1 Policy 524 Employee and Student Internet Use Agreement Forms

Motion by Carbajal, seconded by Sand, to approve policies 102, 401, 402, 516, 524 and the Employee and Student Internet Use Agreement Forms. Support by all present.

10.6 Resolution Directing the Administration to Examine the Financial Condition of the District

Member Winkels introduced the following resolution and Kreuzer moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO EXAMINE THE FINANCIAL CONDITION OF THE DISTRICT
AND TO MAKE ANY RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS THEREFORE.**

* WHEREAS, the financial condition of the school district may dictate that the school board must reduce expenditures, and

WHEREAS, this reduction in expenditure and must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 745, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Hansen Member and upon vote being taken thereon, the following

voted in favor thereof: All Present (Winkels, Hansen, Kreuzer, Carbajal, Sand, Pennie, Sands)

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

11. Committee Reports members

12. Superintendent Report

Superintendent Johnson announced the generous donation of \$89,000 by the estate of Judith Getzkow to the Albany Elementary Schools to be used to support the media center and technology. MSBA virtual conference is being attended by a number of board members who will report back to the group at the next meeting. Summer school programs are being implemented and partially supported with COVID relief dollars. Superintendent Johnson gave an update on the number of students continuing to Distance Learn after the Jan 4th changes in the learning model.

13. Adjournment

Agenda completed at 7:06 pm, a motion to adjourn was made by Hansen, seconded by Sand. Supported by all Present

Lynn Pennie, Clerk