

## STUDENTS APPLYING FOR SCHOLARSHIPS, PLEASE READ THE FOLLOWING IMPORTANT INFORMATION AND PROCEDURES

Use this checklist to help keep you organized. Pull up the scholarship book on the Brockton Public Schools Website, [www.brocktonpublicschools.com](http://www.brocktonpublicschools.com); click Our Schools, then Brockton High School and then Guidance.

- ✓ Read each scholarship, paying close attention to the eligibility requirements.
  - ✓ Make a list of what Scholarships you are eligible for, how many transcripts you will need, and if you will need a financial statement and/or a personal essay.
  - ✓ **Scholarships Numbers 1-22 MUST COMPLETE ONLINE APPLICATION AND SUBMIT**  
Check the box on which scholarships of the first 22 that you are interested in. Then fill out the form online and send it. You will receive a confirmation that the Guidance Department has received it. You must also write a **one-page essay** on why you should be considered for a scholarship and submit a **Parent Financial Statement Form** to your Guidance Office no later than April 15, 2021. Recipients of these scholarships are selected by the Brockton High School Scholarship Committee consisting of teachers, counselors, and administrators. A rubric is used to determine eligibility. Students who have completed the FAFSA and have submitted applications and made a decision about their postsecondary plans will be given the highest consideration.
  - ✓ **Scholarship Numbers 23-86 are private scholarships** and you must **print the application**, fill it in and mail it back to the address listed on the corresponding page. **You are responsible for mailing and postage.** Recipients of private scholarships are selected by their own scholarship committee using their own selection criteria. These scholarship winners are **NOT** chosen by the Brockton High School Scholarship Committee.
- ✓ **Special Applications Numbers 87-105**  
The Special Applications are located at the end of the book from pages #87-105. You must turn in a list of which special applications you will need and how many transcripts to the guidance secretary. She will have it ready for you in a couple of days. **\* Note some special apps are now on the website.**
  - ✓ Fill out each scholarship application as neatly and thoroughly as possible. Most of the applications and financial aid forms are found on the website.
- ✓ Note the deadlines for each. Most are due by **April 15<sup>th</sup> but not all pay attention!**
- ✓ **General Guidelines**
  - ✓ Note that some scholarships require financial statements, a letter of essay and/or a transcript of your grades. If the scholarship requires a financial statement, you must print the **Parent Financial Statement Form** on the web site, fill it out and mail to the donor with your application.
  - ✓ Write a thank you note to donating organizations or individuals that awarded you the scholarship.  
**\*Please see step 6 to find out how you receive the scholarship.**

**\*\* The Brockton Public Schools does not discriminate on the basis of race, religion, color, national origin, age, veteran status, sex, sexual orientation, gender identity or disability in admission to, access to, treatment in or employment in its programs and activities.**