



**MEETING OF BOARD OF DIRECTORS**  
**3:30 pm, Wednesday, January 13, 2021**  
Vaughn Central  
**MINUTES**

Topic: January 13, 2021 Board Meeting  
Time: Jan 13, 2021 03:30 PM Pacific Time (US and Canada)

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<https://myvaughncharter.zoom.us/j/7990478883?pwd=YUhtbWowTDVMTkpJSjY2N3piTkpHZz09>

Meeting ID: 799 047 8883  
Passcode: 5B1RUN

**This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:**

Call to Order at 3:35 PM

**A. Establish Quorum:**

Board Members

Alejandro Castellanos	Present	
Xitlali Castro	Present	
Kwok Cheng	Present	
Julie DelaTorre		Absent
Jasmin C. Guerrero		Absent
Steve Holle	Present	
Alejandro Nevarez	Present	
Jonathan Ochoa	Present	
Leland Tang		Absent

Advisory Student Members (non-voting)

- Brandon Nguyen
- Diana Castellanos
- Franco De Santiago Acero

\*New Board member, Yolanda Gutierrez participated as a voting member after she was elected to serve as a Board member and the Board voted unanimously to approve.

**Public Comments:**

**Approval of Minutes:** *The board is to review and approve the minutes from the December 15, 2020 board meeting.*

**Governance (45 mins)**

**Board member, K.Y. made a motion to approve the minutes from. Board member, Nevarez seconded. The motion.**

G1	<p><b>Board Member Election</b> - The Board will elect new Vaughn Board members nominated by the Board's Nomination Committee and recommended by all three Policy Committees.</p> <p>Board member, Jonathan Ochoa made a motion to elect new Vaughn Board member, Yolanda Gutierrez, nominated by the Board's Nomination Committee and recommended by all three Policy Committees. Board member, Xitlali Castro seconded the motion. Roll call taken, motion passed unanimously.</p>	Action Item	Tally Count Ye/Ne 6-0
G2	<p><b>Chief Executive Officer Evaluation-</b> The Board will discuss and complete the 2020-2021, first semester evaluation for Chief Executive Officer, Mr. Fidel Ramirez.</p> <p>Board went into closed session at 5:25 pm.</p> <p>Board came out of closed session at 7:16 pm.</p>	Action Item	

**Business and Operations ( 60 mins)**

B1	<p><b>Fiscal Matter- Selection of the 2019-2020 Audit Committee.</b> A committee of Board Directed will be appointed by the Board to assist in monitoring (1) the integrity of the financial statements, (2) compliance with the CDE, (3) qualifications, independence and independent auditors, and Vaughn NCLC's internal controls and financial reporting processes.</p> <p>Recommendation made to change the name from Audit Committee to Financial committee.</p> <p>Board members, Yolanda Gutierrez and K.Y. Cheng indicated interest.</p> <p>Board member, Xitlali Castro made a motion to appoint Yolanda Gutierrez and K.Y. Cheng to the Financial committee to assist in monitoring (1) the integrity of the financial statements, (2) compliance with the CDE, (3) qualifications, independence and independent auditors, and Vaughn NCLC's internal controls and financial reporting processes. Board member, Alejandro Nevarez seconded the motion. Roll call taken. Motion passed.</p>	Action Item	6-0
B2	<p><b>Fiscal Matter, 2021-2022 Budget Development-</b> The Board will discuss the Governor's proposed budget and direct staff to conduct fiscal analysis and impact. The Board will also direct Policy</p>	Informational Item	

	committees to begin compiling <u>needs assessment requests</u> from stakeholders.		
B3	<p><b>Fiscal Matter, Bank Change and Signatory Update-</b> The Board will approve the establishment of bank account(s) at Cathay Bank. The Board will approve signatories for the account. These individuals are authorized to transact business on behalf of Vaughn NCLC. The Board will vote on approving a \$50,000 signatory threshold.</p> <p>Board member, Jonathan Ochoa made a motion to approve the establishment of bank account(s) at Cathay Bank with Fidel Ramirez, Heather Yoshioka, Sadie Edemann, &amp; Ivette Garcia as signatories for the account with a \$50,000 threshold. These individuals are authorized to transact business on behalf of Vaughn NCLC. Board member, K.Y Cheng seconded the motion. Roll call taken. Motion passed.</p>	Action Item	6-0

B4	<p><b>Request for Approval of Agreement SY 2021-22 with Super Co-Op for Commodity Management and Related Services for the 21/22 Fiscal Year-</b> The Board will discuss and act on approval of the authorization to continue the Agreement SY2021-22 with Super Co-Op.</p> <p>Board member, Xitlali Castro made a motion to approve the authorization to continue the Agreement SY2021-22 with Super Co-Op. Board member, K.Y Cheng seconded the motion. Roll Call taken. Motion passed.</p>	Action Item	6-0
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**Curriculum and Instruction (20 minutes)**

C1	<b>School Reopening Update-</b> The Board will receive the latest developments on the school reopening plans.	Informational Item	
C2	<b>Vaughn Cyber Security Update-</b> The Board will receive information regarding the security measures we currently have in place and what measures we are working on implementing.	Informational Item	

**Partnership and School Site Council (5 minutes)**

**Board Member Comments/Future Agenda Items (5 mins)**

**Adjournment: Board member, Jonathan Ochoa made a motion to adjourn the meeting. Board member, Xitlali Castro seconded the motion. Meeting adjourned at 7:18 PM**

Next scheduled meeting: **February 10, 2021**

*\*Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting*