

**Robert Shaner, Ph.D.**  
Superintendent

**Debi Fragomeni**  
Deputy Superintendent for Instruction



**ROCHESTER**  
**COMMUNITY SCHOOLS**  
PRIDE IN EXCELLENCE

**Dana J. Taylor, CPA, CFF**  
Deputy Superintendent for Business Affairs

**Elizabeth A. Davis**  
Chief Human Resource Officer

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Memorandum of Recommendation

DATE: February 4, 2021  
TO: Dr. Robert Shaner, Superintendent  
FROM: Dana Taylor, Deputy Superintendent for Business Affairs  
RE: Recommendation for the Internet Access 2021 Project

In coordination with the District's e-rate consultant, Triple-R, the Technology Services and Purchasing departments issued an RFP to provide load balancing and failover internet access. The Internet Access 2021 project addresses the infrastructure required to continue providing a robust, adaptable, and secured state-of-the-art network. The ability to failover to a backup internet connection and load balance traffic will help bring stability to the District's network and support, increasing bandwidth needs for the District's wired and wireless networks.

The District received five compliant proposals. After a comprehensive analysis of the bids, the District is recommending Windstream. The Windstream bid met all the bid specifications, provided a one-year agreement, and was the lowest-cost proposal. Windstream is the District's current internet access service provider. The Internet Access 2021 Project will be funded by the general fund and has been coordinated with e-rate funding for an approximate reimbursement of 40% on eligible equipment and services.

Based on this information, we recommend that **the District award the Internet Access 2021 Project to Windstream, in the amount of \$1,000/month for one year, for a total contract cost of \$12,000.**

**TO:** Cindy Linder, Director of Technology  
Rochester Community Schools

**FROM:** Robert Rice, President  
Triple R Consultants

**DATE:** February 5, 2021

**RE:** Approval for Internet Access

### **BOARD OF EDUCATION RECOMENDATION**

Whereby Rochester Community Schools received five (5) bids for the 1 Gbps Internet Access Service, which will be used to provide load balancing and failover with the existing service being provided through Oakland Schools. After reviewing all the bids it was determined that Windstream was the only service provider whose bid response provided a 1year agreement. All other responses required a 3- or 5-year contract obligation. Furthermore, Windstream's bid was the lowest at \$1,000 per month or \$12,000 annually. The district's portion would be \$7,200.00 annually after E-Rate reimbursements.

Therefore, based on the review of the bid responses, it is recommended that Rochester Community Schools enter into an agreement with the Windstream for the amount of \$12,000.00, with an expected E-Rate reimbursement of \$4,800.00.